

# HYDABURG CITY SCHOOL DISTRICT

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## **MEMORANDUM**

**TO:** Board of Education

**Thru:** Lauren Burch, Superintendent

**From:** Lucienne Smith, Contracted CFO *Lucienne Smith*  
Alaska Education & Business Services, Inc.

**Date:** April 19, 2017

**Subject:** **APRIL NARRATIVE REPORT TO THE BOARD**

**E-rate** – The FY 2018 eRate Form 471 has been filed which provides for reimbursement of Internet and 20% reimbursement for local and long distance phone services. We expect their annual list of questions to begin soon.

**FY 2017 Audit** – We have established the week of September 18<sup>th</sup> for the final audit. The auditors will be sending their test work for us to complete the week of June 19<sup>th</sup>.

**Insurance** – we have completed all required insurance questionnaires and should receive our quote for next year's general liability, causality, property and auto insurance. We have also received next year's proposal for health insurance with no increase.

**Reporting** – 3<sup>rd</sup> Quarter reports are completed and we are currently working on the reconciliation of all March bank accounts.

**FY 2018 Budget** – We will be completing the budget document that is required by the Department of Education & Early development next month so we can obtain the necessary signatures and get it to them prior to the deadline of July 15<sup>th</sup>. Any changes that occur due to legislature action will be address next year once the enrollment count has concluded.