



Brownsville Independent School District

Agenda Category: General Function Board of Education Meeting: 02/03/2026

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| Item Title: | <u>Change order #001 to Amend the Owner/Contractor</u> | <u>X</u> | Action |
| | <u>With Victoria Air Conditioning, LTD</u> | | Information |
| | <u>CSP #23-153B - Martin Elementary Improvements</u> | | Discussion |

BACKGROUND:

Recommend approval of Change Order #001, to the Owner/Contractor Agreement with Sigma HN Engineering, PLLC for the CSP #23-153B HVAC Improvements -Martin Elementary. The Change Order #001, is a credit back to the district of \$16,339.00, for the unused funds in the Contingency Allowance.

Attached is the following document:

- Change Order – AIA Document G701- 2017

FISCAL IMPLICATIONS:

Contract amount reduced by \$16,339.00

Fund 197

RECOMMENDATION:

Recommend approval of Change Order #001, to amend the Owner/Contractor Agreement with Sigma HN Engineers, LLC for the CSP #23-153B HVAC Improvements - Martin Elementary. The amount of \$16,339.00 represents unused funds in the Contingency Allowance fund 197 (credit back to the district).

Alonso Guerrero
Submitted by: Health Services & Operations

Alonso Guerrero
Recommended by: Health Services & Operations

Rosario Pena
Approved by: Chief Financial Officer

Approved for Submission to Board of Education:

Dr. Jesus H. Chavez
Dr. Jesus H. Chavez, Superintendent

When Necessary, Additional Background May Follow This.

AIA® Document G701® – 2017

Change Order

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| PROJECT: (Name and address) Brownsville ISD ESSER HVAC Improvements R.L. Martin Elementary School CSP #23-153B | CONTRACT INFORMATION: Contract For: General Construction Date: October 7, 2022 | CHANGE ORDER INFORMATION: Change Order Number: 1 Date: January 14, 2026 |
| OWNER: (Name and address) Brownsville ISD 1900 Price Road Brownsville, TX 78521 956-698-2400 | ARCHITECT: (Name and address) Sigma HN Engineers, PLLC 701 S 15th St McAllen, TX 78501 956-332-3206 | CONTRACTOR: (Name and address) Victoria Air Conditioning, LTD 200 S. Ben Jordan St. Victoria, TX 77901 |

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

This change order is to reduce the original contract sum by the unused contingency allowance. The contingency allowance was \$95,000. Contingency expenditure reduced the allowance by a total of \$16,339. The contingency balance remaining is \$78,661.

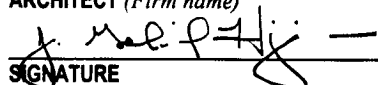
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|--|-----------------|
| The original Contract Sum was | \$ 1,993,500.00 |
| The net change by previously authorized Change Orders | \$ 0.00 |
| The Contract Sum prior to this Change Order was | \$ 1,993,500.00 |
| The Contract Sum will be decreased by this Change Order in the amount of | \$ 16,339.00 |
| The new Contract Sum including this Change Order will be | \$ 1,977,161.00 |

The Contract Time will be unchanged by Zero (0) days.

The new date of Substantial Completion will be unchanged from November 13, 2024.

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

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| Sigma HN Engineers ARCHITECT (Firm name)  SIGNATURE Jesus Gabriel Hinojosa PRINTED NAME AND TITLE January 14, 2026 DATE | Victoria Air Conditioning, LTD. CONTRACTOR (Firm name) Gilbert Flores Jr. <small>Digitally signed by Gilbert Flores Jr. DN: cn=Gilbert Flores Jr., o=Victoria Air Conditioning, LTD., ou=Project Manager, email=gilbert.flores@vair.com, c=US Date: 2026.01.14 12:51:12 -0500</small> SIGNATURE Gilberto Flores Jr. - Project Manager PRINTED NAME AND TITLE January 14, 2026 DATE | OWNER (Firm name) SIGNATURE PRINTED NAME AND TITLE DATE |
|---|--|--|