

**NOVA CLASSICAL ACADEMY**  
**MANUAL OF POLICIES APPROVED BY THE BOARD OF DIRECTORS**

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**POLICY NP 502:**  
**PARENTAL CURRICULUM REVIEW POLICY**

**I. PURPOSE**

The purpose of this policy is to outline Nova Classical Academy's procedures for families to review Nova's curriculum and for parents to elect to have their children opt out of part of Nova's curriculum. This policy meets Minnesota's statutory requirements and promotes Nova's philosophy that parents are the primary educators of their children. It also recognizes that Nova needs to hold students accountable for state and federal standards as well as Nova's own academic standards.

**II. GENERAL STATEMENT OF POLICY**

The Board of Directors of Nova Classical Academy has provided these procedures for a parent, guardian, or an adult student, 18 years of age or older, [hereafter collectively referred to as 'parents'] to review the content of the instructional materials to be provided to a minor child or to an adult student and, if the parents object to the content, the procedures for the parents to provide alternate instruction.

**III. CURRICULUM REVIEW PROCEDURES**

Parents may request to view any of Nova's curricular or instructional materials at any time during the school year by contacting the ~~administration~~ **Academic Director**. The requested materials will be provided for review as they are available. The school personnel will let the parents know when the materials will be available for review and when the materials need to be returned. The school personnel may also request that the parents review the materials at Nova. Parents are responsible for the cost of repairing or replacing any materials damaged or lost during the parental review process.

Further questions about the materials should be directed to the ~~administration~~ **Academic Director**.

**IV. OPT OUT PROCEDURES**

After review of materials, parents who find any material objectionable may arrange for alternate instruction for the student. Parents must provide advance written notice of their intent to provide alternate instruction and for which topics/subjects, but need provide no reason for their choice. This notice must be accompanied by a detailed account, in writing, of how alternate instruction will be delivered to the student.

If the exempted subject is required for credit to graduate or for advancement to the next level, the school and the family will create a course plan for alternate credit to be earned. Nova retains the right to deny credit or advancement.

If any of the exempted material is required by Minnesota or federal standards, statutes or guidelines, Nova students will be assessed by the school. Written guidelines for the format and content of the assessment must be provided to the parents ahead of time. The assessment is to be administered at school. Questions regarding the standards, statutes and guidelines should be directed to the ~~administration~~ **Academic Director**.

The school may also assess the student on the alternate instruction for any subject, topic, or unit where standards are set by Nova alone, but the school must provide written guidelines for the format and content of the assessment and any expectations to review student work to the parents ahead of time. Again, the assessment is to be administered at school.

School personnel may not impose an academic or other penalty upon a student for arranging alternate instruction.

## **V. OTHER**

When a student opts out of part or all of a course, the student will use that instructional time as a study hall. This may be supervised by the parents, another teacher, educational aide or other employee of Nova at the discretion of Nova's administration. The student may not leave the school campus during this time, except as defined in the Student/Parent Handbook.

Nova will not pay for the costs of alternate instruction provided by a parent, guardian, or adult student.

Nova need not provide alternate instructional options for parents. However, if Nova has developed an alternate instructional option, it will be made available for parents to use if they choose.

*Legal References:* Minnesota Statutes, section 120B.20  
Minnesota Statutes, section 120A.35

**ADOPTED BY THE BOARD: 8/16/2010**  
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