

**TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES 5:00 PM MEETING MINUTES
September 27, 2011**

The Board of Trustees of the Tupelo Public School District convened in a regular meeting of the Board held in open session at 5:00 p.m. on Tuesday, September 27, 2011, at Pierce Street Elementary School, 1008 Pierce Street, Tupelo, Mississippi.

CALL TO ORDER

The meeting was called to order by President Amy Heyer who welcomed guests attending the meeting.

ROLL CALL AND ESTABLISHMENT OF A QUORUM

The following School Board members were present during roll call:

Members Present: Mrs. Amy Heyer
Mr. Rob Hudson
Mr. Eddie Prather
Mrs. Beth Stone
Mr. Lee Tucker

Staff Present:	Mr. David Meadows	Mrs. Kay Collins
	Mrs. Diana Ezell	Mr. Brock English
	Dr. Fred Hill	Ms. Lea Johnson
	Mrs. Kay Bishop	Ms. Anita Buchanan
	Mrs. Julie Hinds	Mrs. Anna Guntharp
	Mrs. Marisa Martin	Mrs. Kimberly Britton
	Mrs. Linda Pannell	Mr. Jason Harris
	Ms. Glenda Scott	Mr. Paul Moton
	Ms. Patrice Tate	Mr. Larry Harmon
	Mr. Jim Turner	Mrs. Christy Carroll
	Mrs. Dale Warriner	Mrs. Kimberly Foster
	Dr. Terry Harbin	

Mrs. Heyer announced a quorum and stated that the meeting was lawfully in session. School Board Attorney Otis Tims was also present. Members of the press were also present.

APPROVAL OF THE AGENDA

The agenda was approved as submitted at the noon meeting. A copy of the agenda is marked EXHIBIT 1 and held in the Exhibit Book of this meeting date and incorporated herein.

APPROVAL OF THE MINUTES

Upon a motion by Mr. Prather, seconded by Mrs. Stone, the Board voted unanimously to approve the minutes of the March 29, 2011, noon and 5:00 p.m. regular meetings with noted corrections. The President of the Board declared the motion passed.

WELCOME, PUBLIC COMMENTS AND RECOGNITIONS

A. Welcome

Pierce Street Elementary School Principal Kimberly Britton welcomed the Board of Trustees, parents, and staff to Pierce Street Elementary School.

B. Public Comments

No requests for public comments were received for this board meeting.

C. Recognitions

1. National Merit Semifinalists – THS Students Abby Grace and Rick Deaton
2. National Merit Commended Students – THS Students Mitchell Galloway and Mary Langford
3. MS State-Level Finalist for the 2011 Presidential Awards for Excellence in Mathematics and Science Teaching – THS Science teacher Teresa Ware
4. TPSD Summer Curriculum Writing Project Team Members Grade Pre-K - 5
5. Students with Perfect Scores on State Assessments
6. Officer Annie Gates and Bus Driver Cynthia Rhea for the compassion they showed the students who witnessed the plane crash.

COMMUNICATION TO THE BOARD

A. Superintendent Search Update

At the noon meeting, Mississippi School Board Association Executive Director Michael Waldrop updated Board members on the Superintendent Search stakeholder meetings held on September 26-27, 2011.

B. Early Childhood Education Center Longitudinal Study 1996-1997

At the noon meeting, Federal Programs Director Dale Warriner and Early Childhood Education Center Lead Teacher Anita Buchanan provided data collection from students

who have attended the Early Childhood Education Center beginning in the 1996-1997 school year through the Fall of 2011, (copy on file).

C. TPSD Policy KBA – Parent Involvement in Education Title I Programs

At the noon meeting, the Board heard a report from Mrs. Dale Warriner regarding TPSD Policy KBA – Parent Involvement in Education Title I Programs. Mrs. Warriner reported that she had met with the Parent Advisory Council to review TPSD Policy KBA Parent Involvement in Education Title I Programs and no changes were recommended to Policy KBA.

D. TPSD Policy IKF Graduation Requirements, IKF-E1 Graduation Requirements: Occupational Diploma; IKF-E2 Graduation Requirements: MDE Appendix Aj-3; and IKF-E3 Graduation Requirements: MDE appendix A-2

At the noon meeting, Interim Superintendent David Meadows stated that TPSD Policy IKF has been included on the agenda as a non-action item. Mr. Meadows further explained that by leaving the proposed Policy IKF as a non-action item he wanted Board members to have additional time to consider the present and future impact on students (copy on file).

E. Proposed Performance Targets: 2011-2012 District Board Goals to Increase Student Achievement

At the noon meeting, the Board heard a report from Interim Superintendent David Meadows concerning proposed Performance Targets to Increase Student Achievement.

At the 5:00 p.m. meeting, Interim Superintendent David Meadows summarized the report for those not present at the noon meeting.

Mr. Meadows stated that the proposed performance targets for increasing student achievement have been divided into the following areas:

1. Increase accreditation rating of the district and each school
2. Improve individual achievement by raising the Quality of Distribution Index (QDI), meeting growth at all schools and in the district
3. Increase percentage of students with positive growth residuals
4. Improve percentage of students scoring proficient and above
5. Increase graduation rate, High School Completion Index, and reduce dropout rate
6. Each school and the district will reduce achievement gaps between various subgroups of students

In addition, Mr. Meadows stated that consideration should be given to “Moving Forward Together: The Next Steps.” The following action steps were proposed:

Action Step 1: Using the state assessment database of results, each school will benchmark itself against 3 schools earning either a high performing or star accreditation rating for 2011-2012. Additionally, each school will benchmark itself against

Lawndale Elementary. Lawndale Elementary improved from Academic Watch to High Performing in one year.

Action Step 2: Each school will create and revise plans for increased student performance across the 2011-2012 school year that includes some or all of the following components.

- Clearly identify students at each grade level/subject area/course who are scoring minimal and basic
- Clearly identify classroom assignments of minimal and basic scoring students at each grade level/subject area/course
- Intentionally review the pacing guides for that grade level and the next grade level in subject areas and courses
- Using MCT2 data/SATP data for each minimal/basic student as well as students in danger of dropping from advanced to proficient, proficient to basic, and basic to minimal, intentionally design differentiated instruction
- Match scores needs with resources
- Regularly assess learning, share results with students and parents as appropriate, and strategically refocus on learning goals

F. Professional Development Goals and Tasks – Early Release Day No. 2, Wednesday, September 28, 2011

At the noon meeting, Curriculum Director Glenda Scott presented an overview of the professional development goals and tasks for accomplishment on Early Release Day No. 2 that is scheduled for Wednesday, September 28, 2011, (copy on file).

At the 5:00 p.m. session, Interim Superintendent David Meadows summarized the above reports for the benefit of those not present at the noon meeting.

SUPERINTENDENT'S REPORT

A. Consent Agenda

In accordance with Mr. Meadow's recommendations, Mr. Tucker moved to approve and ratify the Consent Agenda as listed below:

1. Contractual Agreements #CO1231 and #CO1232
Contract for Rental of School Facility #SFR1203
Charter Bus Service Contract #BC11-12-001
2. Single Source Purchases #SS1212 and #SS1213
3. Donations #2011-2012-005 through #2011-2012-007
4. Granted Permission to Apply for TPSD Grant #1202
5. Acknowledgement and Acceptance of TPSD Grant #920
6. Granted Permission to Solicit Bids for Sale of School Buses/Vehicles

7. Adopted a Resolution approving the sale of four school buses to include numbers 5, 8, 22, 26, 58, 62; a Dodge van CO1, and two Ford Tauruses CO2 and CO3, that have been determined to be obsolete, beyond repair, unsafe for students, and of no value to the Tupelo Public School District.
8. Granted Permission to Remove One (1) Asset from the TPSD Capital Assets Listing
9. Authorized payment of the 2011-2012 PREPS dues in the amount of \$5,000 for continued membership by the Tupelo Public School District

The motion was seconded by Mr. Hudson and was approved unanimously. The President of the Board declared the motion passed. A copy of the Consent Agenda report is marked EXHIBIT 2 and held in the Exhibit Book of this meeting date and incorporated herein.

B. Student Transfer Report

Mr. Prather moved to affirm the Student Transfer Report as presented:

- Approval of two (2) resident student transfers (in-district)
- Approval of three (3) non-resident student transfers (in-district)
- Approval of admission of five (5) non-resident students (tuition)

The motion was seconded by Mrs. Stone and was approved unanimously by all members present. The President of the Board declared the motion passed. A detailed copy of the Student Transfer Report is marked EXHIBIT 3 and held in the Exhibit Book of this meeting date and incorporated herein.

C. Personnel Recommendations

Interim Superintendent David Meadows recommended approval of the Licensed Staff recommendations. Mrs. Stone moved to approve the Licensed Staff recommendations as presented. Mr. Hudson seconded the motion, and the motion was approved unanimously. The President of the Board declared the motion passed. The Personnel Report is marked EXHIBIT 4 and held in the Exhibit Book of this meeting date and incorporated herein.

D. Docket of Claims

Mr. Prather reviewed the Docket of Claims and Check Registers prior to the meeting and recommended approval of the Docket of Claims and Check Registers as outlined below:

- Docket of Claims for the period August 31 through September 16, 2011, Docket of Claims #95714 through #96128 for Accounts Payable Checks #67220 through #67478 in the amount of \$1,768,760.67.
- Tupelo High School Activity Check Register for August, 2011, Checks #3393 through #3338 in the amount of \$6,887.83.

- Athletic Activity Check Register for August, 2011, Checks #4943 through #5003 in the amount of \$9,304.36.

The grand total for all funds is \$1,780,767.14.

The motion was seconded by Mrs. Stone and approved unanimously. The President of the Board declared the motion passed.

This affirms that the claims and check registers are legal and proper and they should be allowed and ratified as paid by the Superintendent or his designee pursuant to Section 37-9-14 (7) of the Mississippi Code of 1972 Annotated.

The Docket of Claims and Check Registers are marked EXHIBIT 5 and held in the Exhibit Book of this meeting date and incorporated herein.

E. July 31, 2011, Financial Statement

Finance Director Linda Pannell submitted the Statement of Income and Expenditures through month ending July 31, 2011, for consideration of approval. Mrs. Pannell stated that a listing by fund is available for the Board's information.

Mrs. Pannell also explained that at the suggestion of Board Member Rob Hudson an Amended Budget Variance Amount Column has been added to the monthly Financial Statement. This column is helpful as it shows the line item amount of amended dollars as well as the percentage of amended budget change.

On a motion by Mr. Hudson, seconded by Mr. Prather, the Board voted unanimously to approve the July 31, 2011, Financial Statement as submitted. Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed.

The March 31, 2011, Financial Statement are marked EXHIBIT 6 and held in the Exhibit Book of this meeting date and incorporated herein.

F. TPSD Policies JH Student Absences and Excuses and JQ Student Fees, Fines and Charges

1. TPSD Policy JH Student Absences and Excuses

Deputy Superintendent Diana Ezell stated that a proposed revision to TPSD Policy JH Student Absences and Excuses was presented at an earlier Board meeting for initial review. After additional discussion and review, Mr. Meadows recommended that TPSD Policy JH Student Absences and Excuses be adopted as submitted.

On a motion by Mr. Prather, seconded by Mr. Tucker, the Board voted unanimously to approve Policy JH Student Absences and Excuses as presented. Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed.

2. TPSD Policy JQ Student Fees, Fines and Charges

Mrs. Ezell reported that a proposed revision to TPSD Policy JQ Student Fees, Fines and Charges was also presented for initial review at the last Board meeting. After discussion, Mr. Meadows recommended that TPSD Policy JQ Student Fees, Fines and Charges be adopted as submitted.

On a motion by Mrs. Stone, seconded by Mr. Prather, the Board voted unanimously to approve Policy JQ Student Fees, Fines and Charges as presented. Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed.

Copies of TPSD Policies JH Student Absences and Excuses and JQ Student Fees, Fines and Charges are marked EXHIBIT 7 and held in the Exhibit Book of this meeting date and incorporated herein.

UNFINISHED BUSINESS

No Unfinished Business items were presented at this meeting of the Board.

NEW BUSINESS

Approval of FY12 Title I, Part D, Subpart 2 Local Education Agency's Neglected or Delinquent Facilities Application

Federal Programs Director Dale Warriner presented the Title I, Part D FY 2012 application for review and consideration for approval. The Title I-D grant application serves students who are incarcerated at the Tupelo-Lee County Juvenile Detention Center. The funds are flow through dollars through the Tupelo Public School District. The Mississippi Department of Education deadline for submitting the 2010-2011 Program Application is October 31, 2011.

On a motion by Mr. Tucker, seconded by Mr. Hudson, the Board voted unanimously to approve the FY12 Title I, Part D, Subpart 2 Local Education Agency's Neglected or Delinquent Facilities Application as presented. Included for information and review were the following Program Application documents:

Funding Allocations: Budget
Assurances and Application Narrative

The FY12 Title I, Part D, Subpart 2 Local Education Agency's Neglected or Delinquent Facilities Application is marked EXHIBIT 8 and held in the Exhibit Book of this meeting date and incorporated herein.

MISCELLANEOUS BUSINESS

A. Future Agenda Topics

Mr. Prather requested that an financial overview of the TPSD Athletic Program be given at a future Board meeting.

B. Executive Session

No Executive Session was needed at this meeting of the Board.

ADJOURNMENT

On a motion by Mr. Hudson, seconded by Mrs. Stone, the Board voted unanimously to adjourn the meeting. The President of the Board declared the motion passed and the meeting in adjournment at 6: p.m.

APPROVED:
TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES

Arlissa C. Heyer, President

ATTEST:

Elizabeth Stone, Secretary