

Browning Public Schools  
**Board Agenda Request**  
Meeting To Be Held: January 31, 2018



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**Recognition:**    Students                       Staff                       Parents  
**Information:**    Building Report                       Old Business                       Superintendent's Report  
**Action:**    Resignations                       Hiring                       Contract Service Agreements  
                     Travel Out-of-State                       Travel In State                       Approvals  
                     Termination                       Legal Matters                       Other:  
                    This action request pertains to  Elementary (only)                       High School/District Wide

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**Date:**     January 23, 2018

**To:**        Corrina Guardipee-Hall  
                 Superintendent of Schools

**From:**    Emorie Davis Bird  
**Title:**     Director of Human Resources

**Subject: Hiring:**

**Description:** Reid Reagan, Director of Maintenance, Facilities and Security, would like to recommend the following individual for hire for the 2017-2018 fiscal year:

✚ Michael Clough, Maintenance Technician-Highly Skilled, Maintenance, (L4/SP), \$17.31/hr.

**Financial Impact:** Classified Labor Agreement

**Attachment(s):** Hiring Selection Report

**Superintendent Action:**    Approved  Denied     Deferred    Initial & date: \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**    N/A (Info)     Approved     Denied     Tabled to:



## Browning Public Schools Hiring Selection Report

Position <b>Maintenance Technician-Highly Skilled</b>		Applicant Recommended <b>Michael Clough</b>	
Department/Location <b>Maintenance</b>		Supervisor <b>Reid Reagan</b>	
Type of Position <b>Classified</b>	Starting Date <b>TBD</b>	Term <b>2017-2018 Fiscal Year</b>	

**Recruiting**      Date Posted: 11/10/2017 & 12/8/2017      Closing Date: 12/1/2017 & Open Until Filled  
 Comments:

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Begay, Edison		Yes	n/a
	Blaney, Delbert		Yes	1/10/18
	Boyce, David		Yes	1/10/18
	Butterfly, Daryl		Yes	1/10/18
	Butterfly, John		Yes	1/10/18
	Clough, Michael		Yes	1/10/18
	Deroche, Darrell		Yes	1/10/18
	Lawrence, William		Yes	n/a
	McKay, Calvin		Yes	n/a

Interview Committee		Title	Name	Title
Reid Reagan	Director of Maintenance, Facilities, and Security			
Michelle Guardipee	Maintenance Secretary			
Nelson Running Crane	Maintenance Technician			

**Recommendation:** Mr. Clough has extensive construction/maintenance experience. His credentials include instructing carpentry, welding at CCA Crossroads, maintaining rentals, and managing his own flooring business. Choteau School District Maintenance Director gave him an outstanding review-stating he would go above and beyond his normal duties to assist the school. He is recommended highly and would be an asset to the Maintenance Department.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	On file	yes	Ok
Criminal background check	Pending	No	
TB documentation	on file	yes	Ok

Salary: \$17.31/hr      Placement: L4/SP      Contract Days: 260 days

Prepared by:     Sherie Blue          Date 1/23/18      Approved by: \_\_\_\_\_      Date: \_\_\_\_\_