

**BEMIDJI AREA SCHOOLS
BEMIDJI, MINNESOTA**

DATE: MAY 15, 2023
TO: BOARD OF EDUCATION
FROM: JORDAN HICKMAN, DIRECTOR OF HUMAN RESOURCES
SUBJECT: REQUEST FOR EDUCATIONAL LEAVE: AGUSTA OAKGROVE

COMMENTS:

Agusta Oakgrove Northern Elementary School special education paraprofessional, has requested an Educational Leave of absence under the provisions of SBR 200-20-1 (the Employment Agreement between ISD #31 and the BMSEA for Secretarial-Clerical & Paraprofessional Employees). Ms. Oakgrove is requesting an educational leave from September 5, 2023 through November 22, 2023. This leave is unpaid, without fringe benefits. The School District does not guarantee that Ms. Oakgrove will be placed in her current position when she returns from leave.