

TO: Board of Directors
Region One Education Service Center

SUBJECT: **Region One Purchasing Cooperative General Merchandise and School Related Supplies
RFP 19-AGENCY-000046**

DATE: May 17, 2018

ITEM 10: Action

BACKGROUND AND SIGNIFICANT ISSUES: This request for proposal (RFP) allows Region One Education Service Center and its Region One Purchasing Cooperative (ROPC) members the opportunity to contract with qualified vendors for General Merchandise and School Related Supplies on an as-needed basis to procure services that include, but not limited to general office supplies, erasers, inks, leads, pens, pencils, etc.; office mechanical aids, small machines, and apparatuses; office machines, equipment, and accessories; computer accessories and supplies; school equipment, teaching aids, and supplies; and crafts. Item descriptions, specifications and/or technical requirements and estimated quantities and pricing, and/or price lists and/or catalogs have been provided by each vendor enclosed. ROPC members are required to conduct a cost or price analysis for the procurement of goods and/or services not listed in the items tab, and within the scope of services offered with this bid solicitation. ROPC members are responsible for the selection of goods and/or services available to meet their needs.

On May 2, 2018 the Region One ESC Purchasing Department received thirty-two (32) responses to General Merchandise and School Related Supplies RFP 19-AGENCY-000046, one (1) was a no bid response from School Specialty, Inc. of Mansfield, OH. Proposals were evaluated to select the best qualified vendors based on the established criteria. Thirty (30) vendor are being recommended for award. Vendors recommended for awarded had complete request for proposal submissions with an evaluation score of 70 or greater. One (1) vendor, Mardel Inc. of Oklahoma City, OK, is not recommended, the proposal submission was incomplete and/or had an evaluation score of less than 70. The term of this proposal is effective June 1, 2018 through August 31, 2019 with three (3) one-year extension options if all parties are in agreement. The tabulation and evaluation summary is enclosed for your review and consideration.

RELATED GOAL: To assist the ESC and its cooperative members in Region One and other school districts, charter schools, and governmental entities throughout the State operate more efficiently and economically (TEC §8.002).

COST AND FUNDING SOURCES: Region One Education Service Center programs and its cooperative members order products and/or services directly through the awarded vendor(s). There is no membership fee paid by members to join the ROPC. Of the total net invoice amounts on all services performed under this proposal, a flat fixed service fee rate of \$0.0100 cents on each \$1.00 dollar of total sales made through this contract paid to Region One ESC.

EXECUTIVE DIRECTOR'S RECOMMENDATION: Recommend approval of the Region One Purchasing Cooperative General Merchandise and School Related Supplies RFP 19-AGENCY-000046 to the following vendors: *APC Direct – Dallas, TX; Advanced Communications – Lower Burrell, PA; ASW Enterprises, LLC – Groesbeck, TX; Blick Art Materials, LLC – Galesburg, IL; Cielo Office Products, LLC – McAllen, TX; Coast to Coast Computer Products, Inc. – Simi Valley, CA; ECS Learning Systems, Inc. – Bulverde, TX; Express Booksellers – Dallas, TX; Gateway Printing & Office Supply, Inc. – Edinburg, TX; Gulf Coast Paper Co – Victoria, TX; hand2mind, Inc. – Vernon Hills, IL; Integral Mathematics, Inc. – Frisco, TX; KAMICO Instructional Media, Inc. – Salado, TX; Kaplan Early Learning Company – Lewisville, NC; Lakeshore Learning Materials - Carson, CA; Laserlink International, Inc. - Emeryville, CA; Lone Star Learning - Lubbock, TX; MathWarm-Ups.com – Round Rock, TX; Nasco – Fort Atkinson, WI; Prufrock Press, Inc. – Waco, TX; Rally! Education – Glen Head, NY; Ray's Business Products – Pharr, TX; S&S Worldwide – Colchester, CT; School Nurse Supply, Inc. – Schaumburg, IL; Sirius Education Solutions, LLC – Austin, TX; SuccessEd, LLC – Frisco, TX; Supporting Science, Inc. - Smithville, TX; The Library Store, Inc. – Tremont, IL; The Print Shop at Shipping Depot – Rio Grande City, TX; The Storybook Garden – Weslaco, TX.*

Respectfully submitted,



Dr. Cornelio Gonzalez
Executive Director

Staff Person(s) Responsible:

Connie Lopez, Deputy Director
Amanda Galvan, Finance Director
Lori A. Ramos, Coordinator for Purchasing
Kristina B. Carrizales, Cooperative Purchasing Specialist

**Region One Purchasing Cooperative
General Merchandise and School Related Supplies
RFP 19-AGENCY-000046**

Action Taken

_____ made a motion to approve the Region One Purchasing Cooperative General Merchandise and School Related Supplies RFP 19-AGENCY-000046 to the following vendors: *APC Direct – Dallas, TX; Advanced Communications – Lower Burrell, PA; ASW Enterprises, LLC – Groesbeck, TX; Blick Art Materials, LLC – Galesburg, IL; Cielo Office Products, LLC – McAllen, TX; Coast to Coast Computer Products, Inc. – Simi Valley, CA; ECS Learning Systems, Inc. – Bulverde, TX; Express Booksellers – Dallas, TX; Gateway Printing & Office Supply, Inc. – Edinburg, TX; Gulf Coast Paper Co – Victoria, TX; hand2mind, Inc. – Vernon Hills, IL; Integral Mathematics, Inc. – Frisco, TX; KAMICO Instructional Media, Inc. – Salado, TX; Kaplan Early Learning Company – Lewisville, NC; Lakeshore Learning Materials - Carson, CA; Laserlink International, Inc. - Emeryville, CA; Lone Star Learning - Lubbock, TX; MathWarm-Ups.com – Round Rock, TX; Nasco – Fort Atkinson, WI; Prufrock Press, Inc. – Waco, TX; Rally! Education – Glen Head, NY; Ray’s Business Products – Pharr, TX; S&S Worldwide – Colchester, CT; School Nurse Supply, Inc. – Schaumburg, IL; Sirius Education Solutions, LLC – Austin, TX; SuccessEd, LLC – Frisco, TX; Supporting Science, Inc. – Smithville, TX; The Library Store, Inc. – Tremont, IL; The Print Shop at Shipping Depot – Rio Grande City, TX; The Storybook Garden – Weslaco, TX.*

Seconded by: _____

Vote: _____