

11 July 2023

Paul Hawkins
5120 Holly St.
Pahrump, NV 89060

Nye County School District
484 S. West St.
Pahrump, NV 89048

ATTENTION: BOT Secretary

To the Board of Trustees:

Enclosed is a request to be considered to fill the remaining term of the Area II Trustee seat. Please find an attached resume.

Respectfully,

A handwritten signature in cursive script that reads "Paul A. Hawkins". The signature is written in dark ink and is positioned above the printed name and phone number.

Paul Hawkins
(775) 253-1131

PH/dh

enc

PAULA A. HAWKINS
5120 Holly St.
Pahrump, NV 89060
(775) 253-1131

RESUME

PERSONAL:

I am a retired telecommunications supervisor/engineer for Southern California Edison and have lived in Pahrump for 7 years. I walk two of my grandchildren to and from Manse Elementary School daily. I assist them with their math and science homework and their mother and grandmother, who live in the same house, assist with the reading, writing, and spelling aspects of their work. As a family, we read with the children daily.

EDUCATION:

Associates Degree: Science and Electronic technologies with FCC Certification and licensing

Bachelor of Arts Degree: In business administration

EXPERIENCE:

I have over 30 years of supervisory experience working with groups composed of both represented (union) and non-represented employees. Work groups consisted of a mix of skilled (certified) craft people, and professional engineers (with licenses and degrees), as well as talented support personnel.

I worked in public utility where safety and continuity of electrical service was a daily focus. Most of my carrier was at the San Onofre Nuclear Generation Station where safety, security, and procedural compliance were vital.

Included were:

Budgets – 1, 3, and 5 year with 10, 15, and a 20 year outlines

1. Operational (labor and expense material)
2. Capital systems
 - a. Addition
 - b. Enhancement/Life cycle extension
 - c. Replacement
 - d. Technology changes

- e. Regulation changes
- 3. Personnel
 - a. Staffing projections
 - b. Training projections and cost (in-house and remote)
 - c. Preparation for advancement

Preparation of Annual Operations Plan and Annual Reviews

- 1. Information covered in monthly staff meetings
- 2. Station plans for the coming year and required support
 - Goals – areas for improvement
 - areas of focus
 - helping employees act in their own functional areas without having to wait for prior authorization
- 3. Budget Performance
- 4. Training Performance
 - a. Annual re-training statistics by month
 - b. Annual recertifications by month
 - c. Specialized training
 - d. Educational opportunities (personal and professional, on and off site)
- 5. Systems Performance
 - a. Baseline indicators
 - b. Trouble reports
 - c. Repair time
 - d. Parts availability and turn-around time
- 6. Interfacing with other station groups
 - a. Emergency planning as part of the Nuclear Emergency Response Team
 - b. Responsibility for systems necessary to communicate on and off-site, including public warning systems
 - c. Support to all site organizations for their operational and regulatory responsibilities
- 7. Cross function groups
 - a. Cybersecurity
 - b. Records Management
 - c. Special Events
- 8. Interfaces with cities, county, State and Federal agencies including the US Marine Corp
- 9. Annual performance reviews
- 10. Annual compensation reviews for non-bargaining unit personnel
- 11. Interviewing for newly hired employees and promotions within the corporate telecommunications group.