



**Wharton County
Junior College**

**Proposed Agenda Item
Board of Trustees Meeting**

Complete this form and submit it to the Office of the President by noon on Monday of the week before the Tuesday evening meeting of the Board of Trustees. If this form does not provide enough space, you may use an expanded version **as long as you follow the format specified below.**

Date of Board Meeting: November 21, 2017

Date of This Proposal: November 3, 2017

SUBJECT:

Approve the transfer of \$17,475.00 from the Plant Repair and Replacement Fund to cover the renovation of Science Building classroom S-104.

RECOMMENDATION:

Approve the transfer of \$17,475.00 from the Plant Repair and Replacement Fund to cover the renovation of Science Building classroom S-104.

BACKGROUND/RATIONALE:

Classroom S-104 in the Science Building needs updated furniture. This classroom currently has a tiered or multi-level floor. In order to make the change to new more up to date furniture the tiered floor needs to be removed and the 9x9 floor tile underneath the tiered floor needs to be removed. The 9x9 floor tile does contain asbestos so will need to be abated. The line item costs to complete the work include \$10,500.00 for the new furniture, \$3,375 for the abatement and \$3,600.00 for the new flooring for a total of \$17,475.00.

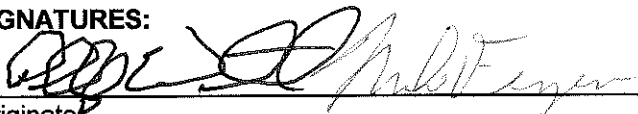
Estimated Cost & Budgetary Support (how will this be paid?): \$17,475.00

Transfer from the Plant Repair and Replacement Fund

RESOURCE PERSON(S) [name(s) and title(s)]:

Bryce D. Kocian, Vice President of Administrative Services
Mike Feyen, Director of Facilities Management
Philip Wuthrich, Director of Purchasing


SIGNATURES:



Originator

11-8-17 11/8/17

Date

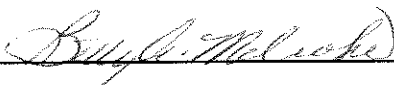


Cabinet-Level Supervisor

11/9/17

Date

PRESIDENT'S APPROVAL:



11-9-17
