

<b>Michigan Veterans Affairs Agency</b>	
County Veteran Service Fund Grant	
Project Amendment Request Number:	

*Grantees may submit Amendment Requests through June 30, 2024.*

<b>Grant No:</b>
24*721
<b>Project Director:</b>
DAN PERGE

<b>Grantee:</b>
ALPENA COUNTY
<b>E-mail Address:</b>
perged@alpenacounty.org

<b>Budget Period:</b>
FY24
<b>Reason for Request:</b>
Add new initiative

*This form is required for requesting any changes to grant activities that differ from those outlined in the executed Grant Agreement (GA). Activities include, but are not limited to, focus areas (initiatives), budget items, staffing, etc. Activities that differ from those stated in the executed GA will not be covered under the GA until the Amendment Request has been submitted, signed, and approved, then returned to the grantee by MVAA. Include any back-up documentation that you believe will support your request.*

1. Describe the reason for your request below:

Alpena County Veterans Affairs would like to transfer \$2500.00 from marketing project, Shipwreck Tours, to fund two new projects:

- 1) Replace (2) desktop computers
- 2) Purchase new VSO apparel

2. List Initiative Increases/Decreases below. *Reduction and Increase must balance.*

<b>Initiative Name (Reduction amount[s] Here)</b>	<b>Initiative Name (Initiative Increase[s] Here)</b>
Marketing - Shipwreck Tours: Reduce project from \$4500 to \$2000	Marketing - VSO Apparel: \$500 Office Equipment - Desktop Computers: \$2000

Project Director Printed Name and Signature (Grantee)	Date
Dan Perge	5-22-2024

Authorizing Official Printed Name and Signature (Grantee)	Date
John Kozlowski	

MVAA Program Manager Printed Name and Signature	Date
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Chief Financial Officer, DMVA	Date
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**PROJECT DETAIL**

<b>Project Title</b>	Office Equipment - Desktop Computers
<b>Grant Focus Area</b>	Enhance/Increase Service and Connect to Benefits

**PROJECT NARRATIVE**

Detailed project narrative must be provided below:

We would like to purchase 2 desktop computers to replace the current desktop computers that are in need of replacement due to their age. New desktop computers will allow our VSOs access to the equipment necessary to continue to process USDVA benefits assistance and research for veterans, family members and survivors without having to experience downtime due to equipment failure. The equipment will be sourced through the County IT department to ensure that the equipment meets all IT infrastructure requirements and hardware requirements for the applications our VSOs need to assist in obtaining benefits

Increased efficiency will be measured by the monthly count of veteran/next of kin/dependent contacts and referral of services. Our goal is a 10% increase in overall services provided.

## BUDGET NARRATIVE/JUSTIFICATION

Budget Narrative/Justification must be provided below. In addition, an **itemized list** of all expenditures, including salary if applicable, must be provided in the Excel budget templates provided. Add Excel spreadsheets as an attachment for each initiative.

Office Equipment - Desktop Computers Total: \$2,000.00

We would like to purchase 2 desktop computers to replace the current desktop computers that are in need of replacement due to their age. New desktop computers will allow our VSOs access to the equipment necessary to continue to process USDVA benefits assistance and research for veterans, family members and survivors without having to experience downtime due to equipment failure. The equipment will be sourced through the County IT department to ensure best price, the equipment meets all IT infrastructure requirements and hardware requirements for the applications our VSOs need to assist in obtaining benefits.



**PROJECT DETAIL**

<b>Project Title</b>	Marketing - VSO Apparel
<b>Grant Focus Area</b>	Enhance/Increase Service and Connect to Benefits

**PROJECT NARRATIVE**

Detailed project narrative must be provided below:

Our goal is to increase awareness of the services provided by our office and to help more county veterans and dependents connect to available benefits. We hope by implementing this project more veterans/dependents will be guided toward one of our accredited VSOs who can advise, assist and advocate that they receive their earned benefits.

Increased number of veterans/dependents will be measured by the monthly count of veteran/next of kin/dependent contacts and referral of services. Our goal is a 10% increase in overall services provided.

## BUDGET NARRATIVE/JUSTIFICATION

Budget Narrative/Justification must be provided below. In addition, an **itemized list** of all expenditures, including salary if applicable, must be provided in the Excel budget templates provided. Add Excel spreadsheets as an attachment for each initiative.

Marketing VSO Apparel Total: \$500

The purchase will allow our Veterans Service Officers to be more visible and identifiable in the office, while in public and doing presentations in the community.

