



## Weatherford Independent School District Board Agenda Item

*The mission of the Weatherford ISD is to educate, engage, and empower all students in a safe and positive learning environment to discover and reach their greatest potential.*

### **Date**

October 21, 2024

### **Administrator(s) Preparing Report**

Lori Boswell, Assistant Superintendent of Business and Operations

### **Subject**

Purchase Time Clock Replacement Devices

### **Background Information**

The District seeks approval to purchase new timeclocks to replace the current units, which were purchased in 2013. These timeclocks have reached the end of their life cycle and are no longer supported, as replacement parts are unavailable. Over time, they have become increasingly unreliable, frequently requiring manual data capture and corrections, which leads to inefficiencies and inaccuracies in timekeeping for staff.

The proposed new timeclocks are the least expensive models that are fully compatible with the District's existing Skyward timekeeping system. Their purchase will enhance reliability, reduce manual errors, and ensure that the district maintains an efficient and accurate timekeeping process. The updated technology will support smoother operations across all departments, minimizing downtime and administrative burdens caused by the current, outdated timeclocks.

### **Strategic Plan Information**

- Relates to Strategic Goal #1 – Focus on Student Success
- Relates to Strategic Goal #2 – Focus on Students, Parents, and Communities
- Relates to Strategic Goal #3 – Focus on Operational Excellence
- Relates to Strategic Goal #4 – Focus on Employees and Organizational Development
- Relates to Strategic Goal #5 – Focus on Stewardship

### **Administrative Recommendation**

Administration recommends the approval to purchase the time clock replacement devices as presented in the attached quote.