

DUCHESNE COUNTY SCHOOL DISTRICT  
BOARD OF EDUCATION

REGULAR SESSION

September 4, 2025

District Office 1010 East 200 North, Roosevelt, Utah

**OFFICERS:** President Brandon Bench presided with Board Members Emilee Wells, Mark Thacker, Tony Smith, and Don Busenbark present, as well as Superintendent Jason Young and Business Administrator Dee E. Miles.

**VISITORS:**

Gwen Prescott	Amy Guymon	Macy Monks	Trent Birchell	Tracy McKinnon
Mike Ross	Kimberley Murray	Kylee Clegg	Amber Kleckner	Shon McKinnon
Jenn Tuckett	Cliff Murray	Kixtin Bess	Ashley Adair	Tyler Powell
Kendra Embleton	Sadie Cifuentes	Sharon Smith	Denim Lister	Danial Bess
Jack Kleckner	Tucker Johnson	Julie Seeley	Claudia Uribe	Samantha Suter
Bruce Guymon	Kason Bird	Tiffany Allred	Heather Cook	

**WORK SESSION:** The Board discussed future facility needs across the District.

**REGULAR SESSION:** President Bench called the regular session to order at 7:00 p.m. Mr. Busenbark offered prayer. Mr. Bench led the Pledge of Allegiance to the Flag of the United States of America.

**MINUTES:** Mr. Busenbark moved and Ms. Wells seconded to approve the minutes of the regular board meeting held July 31, 2025; voting was unanimous in the affirmative. Audio recording is available at: <https://www.utah.gov/pmn/files/1318971.mp3>.

**RECOGNITION:** The Union FFA teachers and students presented their summer agriculture projects and success including at the County Fair. The Extra Degree award was presented to Claudia Uribe, Tracy McKinnon, and Tiffany Allred for their exceptional contributions to student success.

**ADMINISTRATIVE REPORTS:** Bruce Guymon, Basin Online Principal, reported on the goals for the school to support online learning at all High Schools in the District, continue to work on effectiveness, and retain more students who could be choosing other online providers. Both Basin Online and the regular schools will partner to support approximately 200 students who have requested online courses.

**OPEN TIME:** At 7:55 p.m. President Bench opened the meeting for those who signed up to address the Board. Cliff Murray philosophized on teaching what is unknown vs grades and recommended getting rid of grading. Sharon Smith reported on the progress of her student and the four-day week at Altamont. President Bench closed open time at 8:01 p.m.

**ACTION ITEMS:**

1. Travel Requests – Superintendent Young reviewed requests for staff and students to attend training and activities. Mr. Busenbark moved to approve. Mr. Thacker seconded; passed unanimously.
2. Buildings – Superintendent Young noted the Altamont projects were moving forward well with the gymnasiums walls complete, interior walls under way, and roofing starting soon.
3. Policy: 4.0200.07 Kindergarten Assessment – Unchanged from last month. Mr. Busenbark moved to approve. Ms. Wells seconded; passed unanimously.
4. Policy: 2.0500.01 Identification and Right to Reject – No edits from last time. Private investigators have limited access to school grounds. Ms. Wells moved to approve. Mr. Smith seconded; passed unanimously.
5. Policy: 5.0412.04 Administering Medication – Superintendent Young reviewed one change as recommended from last meeting, and Ms. Wells noted a need for further clarification. With a clarifications added to section two, Ms. Wells moved to approve. Mr. Thacker seconded; passed unanimously.

6. Policy: 3.0310.09 and 3.0810.04 Contracts – Superintendent Young noted the changes to clarify language, and the addition of cross references to coordinate policies. Mr. Smith moved to approve. Mr. Busenbark seconded; passed unanimously.

**DISCUSSION ITEMS:**

1. Policy (1st Reading): 3.0200.02 Criteria & 3.0200.03 Authorization Pay – An outdated and unused portion would be deleted to avoid confusion.
2. Regional Meeting - Sep 16 – The Board made plans to attend the meeting.
3. Bond Refinance Results – Mr. Miles reported the refunding of the 2016 General Obligation bonds was successful with \$2 million in interest cost savings over the remaining seven year pay back period.

**EXECUTIVE SESSION:** Mr. Busenbark moved and Mr. Smith seconded that the Board go into executive session to discuss personnel at 8:33 p.m., and that since there is no further business, the Board would stand adjourned afterward; aye votes: Mr. Bench, Mr. Busenbark, Ms. Wells, Mr. Smith, Mr. Thacker. Nay votes: none. Motion passed. Mr. Thacker moved and Mr. Smith seconded that the Board go out of executive session at 8:52 p.m.; passed unanimously.

**ADJOURNMENT / FUTURE PLANNING:** The meeting stood adjourned. The next Regular Meeting will be held Thursday, October 2, 2025, at the District Office, 1010 East 200 North, Roosevelt, Utah.