



PRINCIPAL EVALUATION SUMMARY - YEAR 1

Name:

Title:

School:

School Year:

Based on the results of the evaluation conference conducted on (date), the following observations are made regarding the Core Competencies under consideration:

Core Competency 1: Strategic Leadership

Performance Rating: _____

Meets Expectations (ME) - Performance generally meets or exceeds job requirements.

Needs Improvement (NI) - Performance is not acceptable; improvement is required.

Not Applicable (NA) - Not able to observe, insufficient information to evaluate, or responsibility area is not related to assigned duties.

Evidence and Reflection in Support of the Rating:

Area(s) Targeted for Improvement:

Other:

Core Competency 2: Instructional Leadership

Performance Rating: _____

Meets Expectations (ME) - Performance generally meets or exceeds job requirements.

Needs Improvement (NI) - Performance is not acceptable; improvement is required.

Not Applicable (NA) - Not able to observe, insufficient information to evaluate, or responsibility area is not related to assigned duties.

Evidence and Reflection in Support of the Rating:

Area(s) Targeted for Improvement:

Other:

Core Competency 3: Managerial Leadership

Performance Rating: _____

Meets Expectations (ME) - Performance generally meets or exceeds job requirements.

Needs Improvement (NI) - Performance is not acceptable; improvement is required.

Not Applicable (NA) - Not able to observe, insufficient information to evaluate, or responsibility area is not related to assigned duties.

Evidence and Reflection in Support of the Rating:

Area(s) Targeted for Improvement:

Other:

Core Competency 4: Cultural Leadership

Performance Rating: _____

Meets Expectations (ME) - Performance generally meets or exceeds job requirements.

Needs Improvement (NI) - Performance is not acceptable; improvement is required.

Not Applicable (NA) - Not able to observe, insufficient information to evaluate, or responsibility area is not related to assigned duties.

Evidence and Reflection in Support of the Rating:

Area(s) Targeted for Improvement:

Other:

Core Competency 5: Communications Leadership

Performance Rating: _____

Meets Expectations (ME) - Performance generally meets or exceeds job requirements.

Needs Improvement (NI) - Performance is not acceptable; improvement is required.

Not Applicable (NA) - Not able to observe, insufficient information to evaluate, or responsibility area is not related to assigned duties.

Evidence and Reflection in Support of the Rating:

Area(s) Targeted for Improvement:

Other:

Core Competency 6: School Community Leadership

Performance Rating: _____

Meets Expectations (ME) - Performance generally meets or exceeds job requirements.

Needs Improvement (NI) - Performance is not acceptable; improvement is required.

Not Applicable (NA) - Not able to observe, insufficient information to evaluate, or responsibility area is not related to assigned duties.

Evidence and Reflection in Support of the Rating:

Area(s) Targeted for Improvement:

Other:

Core Competency 7: Ethical and Professional Leadership

Performance Rating: _____

*Meets Expectations (ME) - Performance generally meets or exceeds job requirements.
Needs Improvement (NI) - Performance is not acceptable; improvement is required.
Not Applicable (NA) - Not able to observe, insufficient information to evaluate, or
responsibility area is not related to assigned duties.*

Evidence and Reflection in Support of the Rating:

Area(s) Targeted for Improvement:

Other:

Achievements:

Areas for Growth:

Supervisor Comments:

Principal Comments:

Supervisor Signature _____ Date _____

Principal Signature _____ Date _____

(Note: the principal's signature verifies review and receipt of this Evaluation Summary. It does not signal acquiescence to its contents. Should the principal wish to challenge the terms of this Summary, this should be so noted in the principal's comments above and/or attached as a separate document. Said dispute shall be handled in accordance with the provisions of relevant Master Agreement language, school policy, Administrative Rule, and/or Minnesota Statute.)