

Date: April 17, 2023
To: Pana CUSD #8 Board of Education
From: Mr. Jason J. Bauer, Superintendent
Subject: **Superintendent's Report and Board Actions for April 17, 2023
Regular Board Meeting.**

BOARD AGENDA NOTES

2 Consent Agenda Items – Please contact me or Nicole Blodgett prior to the meeting if you have any questions with any of these items. There has been one FOIA Request since the last meeting. It is from Smart Procure and they have requested any and all purchasing records from December 29, 2022 to current. The renewal of membership in the IESA and IHSA are also included in the consent agenda along with an overnight boys' basketball trip request to Jacksonville, IL

- A. Reading/Approval of Regular Minutes
- B. Approval of Bills and Payroll
- C. Treasurer's Report
- D. FOIA Request(s)
- E. Renewal of IESA Membership
- F. Renewal of IHSA Membership
- G. Overnight Boys Basketball Trip

Action: Motion to approve the Consent Agenda inclusive of payables totaling \$1,440,791.75 and payroll totaling \$1,284,568.98 for a total payables and payroll of \$2,725,360.73.

3 Visitor, Teacher & Support Staff Considerations – Blair Angel of the Pana Diamonds Club would like to address the board to discuss retiring #15 in memory of Samuel Hackler and would also like to see about putting together a shadow box to be on display at Pana High School.

4 Committee Reports

- A. Facilities – Did not meet this month. Next Meeting: TBD
- B. Finance – Mr. Deere and I will provide a brief report from the April 14, 2023 meeting. Next Meeting – TBD

2. Consideration of Pay for Officials and Umpires – Mr. Haston put together some numbers comparing the pay for referees and officials in the South Central Conference (SCC). There is a recommendation from the Finance Committee to increase the pay for next year.

Action: Motion to increase the pay for officials and umpires for the 2023-2024 school year as presented at the Finance Committee meeting.

C. Curriculum – Did not meet this month. Next Meeting: TBD

D. Policy –Did not meet this month. Next Meeting: Monday, April 24, 2023 @ 5:00 p.m.

E. Pana Education Foundation – Did not meet this month. Next Meeting: Wednesday, April 19, 2023 @ 7:00 a.m.

F. Technology – Did not meet this month. Next Meeting – TBD

G. Strategic Plan – Did not meet this month. Next Meeting: TBD

H. I.D.E.A.S. – Did not meet this month. Next Meeting: TBD

5 Administrative Reports

A. **Principals** – The building principals will be in attendance to provide reports.

B. **Building and Transportation** – Jeff Stauder will be in attendance to provide an overview of his report.

C. **Curriculum and Instruction** – Mr. Donahue has provided a report for you to review.

D. Superintendent’s Report/Board Action

1. **Personnel Recommendations** – The personnel recommendations are listed in the report.

Action: (1) Motion to approve the Superintendent’s personnel recommendations as reviewed and presented from the employment report. (2) Motion to accept the Finance Committee’s salary recommendations for the Non-Union Support Staff & Administrators as presented from executive session. (This will be done after executive session.)

2. **Consideration to Approve an MOU with the ESP Union** – The ESP Union has voted to approve the changes at a meeting that was held just prior to Spring Break. This will allow for the District to pay all annualized wages during the actual fiscal year worked.

Action: Motion to approve the MOU with the ESP Union.

- 3. Go Solutions Contract 2023-2024** – Go Solutions Group, Inc. handles assisting the District with gaining its Medicaid eligible reimbursable services for students who receive medication services from qualified professionals. I recommend renewing this agreement.

Action: Motion to approve the renewal of the Go Solutions Service Agreement for the 2023-2024 School Year.

- 4. District FY 24 Checking Depository** – The Finance Committee reviewed the correspondence from People’s Bank & Trust. They are willing to continue to waive fees for the upcoming school year. Interest rates on accounts are not yet available due to the uncertainty within the industry. I am making the recommendation to renew with People’ Bank & Trust for the District’s checking depository for FY 24. Board Members Craig Deere and Michelle Blackwell will need to abstain from the vote due to their affiliation and employment with the bank.

Action: Motion to approve the recommendation to use People’s Bank & Trust as the District’s checking account depository for fiscal year (FY) 24.

- 5. NPT Special Education Report** – The minutes for the February 22nd Executive Board meeting are attached along with the March 29th agenda. I will provide a brief overview of the last meeting. The next regular board meeting is scheduled for Tuesday, April 26th.

Action: Information only.

- 6. Accept a Donation Per Board Policy 8:80** – The Pana Elks Lodge #1261 has awarded a Spotlight Grant of 2022 to Pana Jr. High School in the amount of \$2,000 that will be used to pay for 1:1 Chromebook Fees. FYI: We had been waiting for a letter from the Pana Elks and just received it in the last month.

Action: Motion to Accept a Donation from the Pana Elks Lodge #1261 per Board Policy 8:80.

6 Executive Session (Optional)

- A. Discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District, student discipline, student concerns, litigation, for the purpose to lease or purchase property, and collective negotiating matters.
- B. Employment/Compensation Resignation Recommendations.

Action: Motion to enter executive session for the discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District, student discipline, student concerns, litigation, for the purpose to lease or purchase property, and collective negotiating matters, as well as employment/compensation resignation recommendations.

Action: Motion to return from the executive session to the regular meeting.

Action: Motion to approve executive session minutes as read.

Action: (1) Motion to approve the Superintendent's personnel recommendations as reviewed and presented from the employment report. (2) Motion to accept the Finance Committee's salary recommendations for the Non-Union Support Staff & Administrators as presented from executive session.

7 Communications

A. Alliance Report

B. Capitol Watch

C. Association of IL Rural and Small Schools (AIRSS)

D. Other Board Correspondence

- There is a letter from Principal Deb Zueck of Sacred Heart School. I will pass it around to give everyone an opportunity to read

8 Board Member Considerations

A. **Set a Time, Date, and Location for a Board Reorganization Meeting** – The reorganization meeting will take place on Wednesday, April 26 at 6:30 p.m. It will be held in the High School Library. A reception for outgoing board members will be held from 5:30 – 6:30 p.m. in the High School Commons prior to the meeting.

Action: Motion to set the Pana CUSD #8 Board Reorganization meeting for Wednesday, April 26, 2023 to be held in the Pana High School library.

B. **Consideration to Change the Location of the May 16th Regular Board Meeting** – In looking back at past retirement receptions for our retirees, we have in the past held those prior to the May regular board meeting in the High School Panther Den. I am proposing that we restore this tradition prior to our May board meeting. With that being said, we will need a motion to move the location of our May regular meeting to the high school library. The meeting will take place still at 6:30 p.m.

Action: Motion to move the May 16th Regular Meeting Location to the Pana High School Library.

C. Retirement Ceremony for District Retirees – The reception will take place from 4:00 p.m. to 6:15 p.m. in the High School Commons on Monday, May 16th.

D. Other

9 Adjournment

Action: We will need a motion to adjourn the meeting.