

**School Board of Trustees
Monthly Session Meeting Minutes
July 21, 2008**

The regular monthly board meeting which was held at the Minico High School Library, 292 West 100 South, Rupert, Idaho was called to order by Chairman Brian Duncan.

Board Members Present

The following trustees were present: Brian Duncan, Chairman; George MacDonald, Trustee; and Doyle Price, Trustee. The Clerk of the Board reported a quorum was present. Vice Chairman Greer Copeland and was absent and Trustee Tammy Stevenson arrived after Executive Session.

First Executive Session

A motion was made by Trustee George McDonald and seconded by Trustee Doyle Price to go into Executive Session. Executive session began at 5:42 p.m. for the purposes of consideration of school personnel Idaho Code 67-2345 (a), (b), labor negotiations or interest in real property (c), and legal questions (f). The poll of the trustees follows: Duncan – Yes; Price – Yes; MacDonald – Yes

Trustee MacDonald moved to close the Executive Session and return into Open Session. Trustee Doyle Price seconded the motion which was unanimously approved. Brian Duncan, Chairman of the Board, declared the Executive Session closed at 6:51 p.m.

The Board discussed legal and personnel items.

Open Session

Chairman Duncan called the Regular Board Meeting to order at 7:01 p.m.

Poll of the Board

The poll of the trustees follows: Duncan – Yes; Price – Yes; MacDonald – Yes; Stevenson – Yes.

Others Attending

The following were also present: Dr. Scott Rogers, Superintendent; John Fennell, Assistant Superintendent; Michael Tribe, Legal Counsel; and Betty Miller, Board Clerk. Others attending were: Special Services Director, Marlane Garner; Maintenance Supervisor, Kent Jackson, Technology Supervisor; Theo Schut, Transportation Supervisor, Alicia Bywater; and MCEA Co-President, Ernie Martinez.

Pledge of Allegiance and Welcome to Meeting

The Pledge of Allegiance was led by Chairman Brian Duncan. Following the pledge, Chairman Duncan welcomed staff and patrons.

Agenda Approved

A motion to approve the agenda was made by Trustee George MacDonald, seconded by Trustee Doyle Price, and unanimously approved.

Good News Report:

No reports were made this month.

Student Representative Report

No student rep report was given.

Patron Comments

No patron comments.

Board Reorganization:

Trustees Sworn in for Zone #3 & Zone 5

Trustee Doyle Price (Zone #3) and Trustee Kurt Harman (Zone 5) took the Oath of Office and was sworn in by Betty Miller, Clerk of the Board. The Trustees Oath of Office forms are hereby incorporated into these minutes by reference to exhibit #1 & #2.

Appointment of Chairman and Vice Chairman

Chairman Brian Duncan opened nominations for the 2008-2009 chairman position. A nomination was made by Trustee Doyle Price to appoint Brian Duncan as Chairman of the School Board. Trustee Tammy Stevenson motioned to approve the nomination. The motion was seconded by Trustee Price and unanimously approved.

A nomination was made by Trustee Tammy Stevenson to appoint Doyle Price as the Vice Chairman of the School Board for 2008-2009. A motion to approve the nomination was made by Trustee George MacDonald, seconded by Trustee Kurt Harman and unanimously approved.

Appointment of Treasurer, Clerk, and School Counsel

A motion to approve the appointment of Michelle DeLuna as Treasurer, Betty Miller as Board Clerk, and Robinson and Associates as Legal Counsel was made by Trustee MacDonald, seconded by Trustee Stevenson and unanimously approved.

Calendar of Regular Monthly Board Meetings Approved

Trustee George MacDonald moved to approve the 2008-2009 calendar of monthly board meetings with recommended changes. The motion was seconded by Vice Chairman Price and unanimously approved. Board meetings will be held on the third Monday of each month at 7:00 p.m. at the Minico High School Library, 292 West 100 South, Rupert, Idaho, with the exception of February & March meetings which are changed to avoid conflict with President's Day and Spring Break. Notices of board meetings will be posted at the following locations: Minidoka

School District Office, Minidoka County Court House, Rupert City Office, United Post Offices in Paul & Heyburn, Heyburn City Office, each school building in the district and Transportation, Food Service, and Maintenance Departments, and the school website (See BoardBook link). A copy of the 2008-2009 Board Meeting Dates & Posting Places is hereby incorporated into these minutes by reference to exhibit #3.

Modified Robert's Rules of Order Approved

A motion to approve Robert's Rules of Order, Simplified and Applied, as the governing rules for all school board meetings was made by Trustee MacDonald, seconded by Vice Chairman Price and unanimously approved.

Review of Code of Conduct for School Trustees

A motion to accept the Code of Conduct for School Board Trustees was made by Trustee Stevenson, seconded by Trustee Harman and unanimously approved. A copy Policy #102.50 "Code of Conduct: School Trustees" with board member signatures is hereby incorporated into these minutes by reference to exhibit #4.

Consent Agenda

The board moved to adopt the Consent Agenda with a unanimous consent.

Minutes of Previous Board Minutes Approved

Minutes of previous board minutes were unanimously approved for:

- June 16, 2008, Regular Board Meeting
- June 26, 2008, Special Board Meeting

The minutes noted above are herein incorporated into the board minutes by reference to the date of the board meeting.

Bills and Payroll Were Approved

The School Board approved bills and payroll for payment:

- Accounts Payable: \$ 774,848.51 (2007-08 Fiscal Year End Bills)
- \$289,301.74 (For Month of July)

Payroll: \$

The monthly reports and bills are herein incorporated into these minutes by reference to Exhibits: "Board Revenue Report", and "Accounts Payable Runs.

Correspondence and Information:

Kent Jackson, Technology Supervisor, discussed the challenges and features of the Honeywell Instant Alert System which is currently being used in the district. Mr. Jackson feels that Honeywell misrepresented many of its system features and would like to find a replacement program.

Business:

Bond Resolution Approved

A motion to approve a school bond resolution with noted changes for \$4.4 million for the purpose of financing the costs of completion of construction of the new elementary schools in Acequia and Heyburn was made by Trustee MacDonald, seconded by Vice Chairman Price and unanimously approved. The date for canvassing of the election results was changed to Tuesday, August 26, 2008, at 9:00 p.m. A copy of the bond resolution is incorporated into these minutes by reference to exhibit #5.

Third Party Administrator for 403-B Plan Approved

Trustee MacDonald moved to approve American Fidelity as the 403-B Third Party Administrator. The motion was seconded by Trustee Harman and unanimously approved. A copy of the 403-B committee recommendation is hereby incorporated into these minutes by reference to exhibit #6.

Single Board Goal for 2008-2009 School Year Approved

A motion to approve “We will increase INSTRUCTIONAL INTENSITY to significantly improve academic achievement for all students” as the single board focus or goal for the 2008-2009 school year was made by Trustee Stevenson, seconded by Trustee MacDonald and unanimously approved.

District Mileage Reimbursement Increase Approved

A motion to increase the district mileage reimbursement from .38 to .45 cents per mile and increase Dr. Rogers travel stipend from \$600.00 to \$700.00 was made by Trustee MacDonald, seconded by Vice Chairman Price and unanimously approved. A copy of the “Mileage Reimbursement Recommendation” is hereby incorporated into these minutes by reference to exhibit #7.

DOT Motorcycle Skills Testing at East Minico Approved

A motion to approve Idaho Department of Transportation to use the north parking lot at East Minico Middle School for motorcycle skills testing contingent upon DOT signing an adequate community use form which Legal Counsel will draw up was made by Trustee MacDonald, seconded by Vice Chairman Price and unanimously approved. The Board also requested that an agreement be drawn for the Star motorcycle classes which are currently being held at West Minico. A copy of the request is hereby included in these minutes by reference to exhibit #8.

Resolution No. X (Discretionary Funding) Approved

As local districts experience increases in the day to day operations of schools, the 0-3% annual increases in discretionary funding does not keep pace with the actual costs associated with school operations. The ISBA supports increases to the discretionary fund. A motion was made by Trustee MacDonald, seconded by Trustee Harman and unanimously approved to adopt the resolution on discretionary funding and forward to ISBA. A copy of the resolution is hereby incorporated into these minutes by reference to exhibit #9.

Resolution on Deaf & Blind Education

At a Special Board meeting on November 1, 2006, an endorsement for the Idaho School for the Deaf and Blind was approved by the Board. At tonight's meeting, the Board directed Dr. Rogers to draft a letter reaffirming the district's position on the resolution stating that the forced placement of hearing and/or visually impaired students being placed back into local districts will create additional educational, legal, and medical liabilities and expenses on the districts involved and that the District feels that the Idaho School for the Deaf and Blind is the best environment for educating these students.

Extension for Institutional Support Services Agreement Approved

A motion for approval for an extension through August 31, 2009 for an Institutional Support Services Agreement with Cassia Regional Medical Center and Minidoka County School District for the provision of Consultative Physical and Occupational Therapy was made by Trustee MacDonald, seconded by Trustee Stevenson and unanimously approved. A copy of the agreement is included in these minutes by reference to exhibit #10.

Service Provider Agreement Templates Approved

Trustee MacDonald motioned to approve the two Service Provider Agreement templates which will be used for Psychosocial Rehabilitation (PSR) and Intensive Behavior Intervention (IBI) services. The motion was seconded by Vice Chairman Price and unanimously approved. Copies of the Service Provider Agreement templates are hereby incorporated into these minutes by reference to exhibit #11 and exhibit #12.

Amended/Revised/Deleted/New Policies:

Deletion of Policy #711.19 "Transportation Personnel Bonus Pay" Approved

A motion to approve the deletion of the transportation bonus and Policy #711.19 "Transportation Personnel Bonus Pay" was made by Trustee MacDonald, seconded by Vice Chairman Price and unanimously approved. A copy of the policy is included in these minutes by reference to exhibit #13.

Revision of Policy #204.01 "Board Meetings" Approved

Trustee MacDonald motioned to approve the revision of Policy #204.01 "Board Meetings" with the recommended changes. The motion was seconded by Trustee Harman and unanimously approved. A copy of the policy is included in these minutes by reference to exhibit #14.

Revision of Policy #404.94 "Leave of Absence" Approved

A motion to approve the revision of Policy #404.94 "Leave of Absence" was made by Trustee Stevenson, seconded by Trustee MacDonald and unanimously approved. A copy of the policy is included in these minutes by reference to exhibit #15.

Disposition of Fixed Assets Approved

A motion to approve all Disposition of Fixed Assets made by Trustee Harman, seconded by Trustee MacDonald and unanimously approved. Copies of the Disposition of Fixed Assets forms are hereby incorporated into these minutes by reference to exhibit #16.

Travel Approved

A motion was made from Trustee MacDonald to approve all out of state travel requests. The motion was seconded by Vice Chairman Price and unanimously approved. Copies of the travel requests are hereby incorporated into these minutes by reference to exhibit #17.

Personnel

Trustee MacDonald moved to approve all personnel recommendations and requests as hereby incorporated into these minutes by reference to exhibit "July 21, 2008" including the Addendum. The motion was seconded by Vice Chairman Price and unanimously approved.

Meeting Adjourned

A motion to adjourn the regular board meeting was made by Trustee Stevenson at 9:08 p.m. Vice Chairman Price seconded the motion which was approved unanimously. Chairman Duncan declared the meeting adjourned.

Brian Duncan, Chairman of School Board

Attest: July 21, 2008, bkm

Betty Miller, Board Clerk