



# UNITED INDEPENDENT SCHOOL DISTRICT AGENDA ACTION ITEM

**TOPIC** Board Minutes

**SUBMITTED BY:** Delia Campos **OF:** Board Secretary

**APPROVED FOR TRANSMITTAL TO SCHOOL BOARD:** February 16, 2011

**RECOMMENDATION:**

It is recommended that the United ISD Board of Trustees take action to approve Board Meeting minutes:

Regular Board Meeting – January 19, 2010

Special Called Meeting – January 26, 2011

**RATIONALE:**

State law requires the Board to prepare and keep minutes of its open meeting.

Govt. Code §551.021. The minutes are public records available for public inspection and copying upon request to the Superintendent or his designee. Govt. Code § 551.022.

**BUDGETARY INFORMATION:**

No Budget Impact

**BOARD POLICY REFERENCE AND COMPLIANCE:**

This is in compliance and in accordance with Board Policy BE and BE (LOCAL).

Regular Meeting  
The State of Texas  
United Independent School District  
The County of Webb

January 19, 2011

In Attendance

Roberto J. Santos, Superintendent of Schools

Board of Trustees

Pat Campos – President  
Juan A. Molina, Jr. – Vice President  
Juan Roberto Ramirez – Secretary  
Ricardo Molina, Sr. – Parliamentarian  
Judd Gilpin – arrived at 8:52 pm  
Javier Montemayor, Jr. – Member  
Ricardo “Rick” Rodriguez – Member

I. Roll Call, Establish Quorum. Call to Order

II. Pledge of Allegiance

III. A Regular Meeting of the Board of Trustees of United ISD was held Wednesday, January 19, 2011, in the Student Activity Complex, Fine Arts Building, 5208 Santa Claudia Lane, Laredo TX 78043. President, Pat Campos made an announcement calling the meeting of the United Independent School District to order at 6:05 p.m. The record showed that a quorum of Board members was present, that the meeting had been duly called, and that notice of the meeting had been posted in accordance with the Texas Open Meeting Act, Texas Government Code Chapter 551.

No one signed up for public comments.

**IV. Public Comments:** Comments are limited to three minutes per speaker. The Board Parliamentarian will be the timekeeper and will inform the speaker when they have one (1) remaining minute. No more than three (3) persons will be allowed to speak on any side of an issue. Should there be more than three (3) people who wish to speak on a particular issue they need to select not more than three (3) representatives to speak for them. Comments must address items listed on the agenda. The presiding officer or designee shall determine whether a person who wishes to address the Board has attempted to solve a matter administratively. If not, the person shall be directed to the appropriate policy, as noted in BED (LOCAL), to seek resolution before bringing the matter to the Board at a subsequent meeting. Pursuant to 551.042 of the Texas Government Code, no Board Member or Administrator may respond to

a member of the public, unless such response is a recitation of District policy or a statement of specific factual information. When a speaker comes to the podium, please indicate what agenda item you will be addressing. Furthermore, please refrain from mentioning any employee's name and any complaint about any employee's duties or responsibilities should be channeled through the appropriate grievance policy.

**V. Recognitions:**

The Board then recognized the following organizations, students and employees for outstanding accomplishments:

- A. Board of Trustees Recognition
- B. Presentation of Check - Webb County Permanent School Land Fund
- C. Texas All State Musicians for 2011
- D. United South High School Cheerleaders – 2010-2011 National Champions
- E. Alexander High School Cheerleaders – 2010-11 National Champions
- F. Clark Middle School – Texas Dept. of Transportation Art Contest – 2011 Texas Kid's Aviation Calendar
- G. Dr. Michael Hochman – Rochelle and Sidney Hochman Educational Support Grant
- H. Chick-Fil-A – In appreciation for your generous contribution and support of the UISD Christmas Toy Distribution

**VI. Consent Agenda Items**

- A. Approval of Monthly Disbursements
- B. Approval of Budget Amendments
- C. Approval of Awarding Bids, Proposals and Qualifications
- D. Approval of Cooperative Program Contract related Fees Report o the 2009-2010 Fiscal Year
- E. Approval of Interlocal Government between United ISD and Housing Authority of the City of Laredo
- F. Approval of Maximum Class Size Waiver for 2010-2011 School Year
- G. Approval of Application for a Missed Instructional Day (December 1, 2010) for Muller Elementary School
- H. Approval of Application for Low Attendance Day Waiver for Friday, December 17, 2010

- I. Approval of Request from Ricardo Rodriguez and Juan Roberto Ramirez for Use of Board of Trustees Discretionary Funds for United South High School for \$8,000
- J. Approval of Request from Javier Montemayor, Jr. for Use of UISD Board of Trustees Discretionary Funds for Trautmann Middle School for \$3,326
- K. Approval of Request from Ricardo Molina for Use of UISD Board of Trustees Discretionary Funds for United DD Hachar Elementary for \$14,944.94.

Motion: Mr. Juan Molina advised the Board that the Business and Instructional Committee Members had met and were recommending the approval of the following items:

Motion: So moved

Moved by: Juan A. Molina  
Seconded by: Juan Roberto Ramirez  
Discussion: None  
In Favor: Unanimous  
Opposed:

## **VII. Items for Individual Consideration**

### **A. Board Minutes**

#### **1. Regular Board Meeting – December 15, 2010**

Motion: So moved

Motion by: Juan A. Molina  
Seconded by: Juan Roberto Ramirez  
Discussion: None  
In Favor: Unanimous  
Opposed:

### **B. Donations**

Mr. Santos read the donations into the minutes and requested that the Board accept the generous donations to UISD totaling \$19,866.59.

Motion: So moved

Moved by: Juan A. Molina  
Seconded by: Juan R. Ramirez

Discussion: None  
In Favor: Unanimous  
Opposed:

**C. Action: Discussion/Action to enact hiring freeze of all employment positions, requiring Administration to obtain approval from School Board of Trustees prior to filling any vacant position**

Mr. Santos addressed the board that after last night's meeting one of the things that we would like to recommend to the Board of Trustees is to consider teaching position vacancies that we have in the district. It is important that we move immediately to be able to fill those slots. At the same time a letter of resignation would be given to those employees taking these teaching positions. This way at the end of the year we have a vacancy again this would be done in order to prepare for the ultimate shortage of state funds. I will keep the board informed thru an e-mail.

In addition, there are paraprofessional positions that are important because they generate funds as an example attendance clerk, budget clerks at some of the campuses, school secretaries who handle all the student activity funds and even a dispatcher you have (north and south) these are positions that are critical in the operation of United. Every time we have a vacancy at United we have assured the board that we would definitely look at that position. If it's a position that we can hold and be able to get someone else to take that responsibility until we finish out the year. Again, as of yesterday we had about 100 positions that we have vacant all the way from executive director to hourly employees that are not going to be filled. This is my recommendation to the Board of Trustees.

Motion: So moved

Moved by: Juan A. Molina

Seconded by: Juan Roberto Ramirez

Discussion: Mr. Montemayor - What is the length of time for the freeze to be in place and what are the parameters as far as will we go through May will we issue new contracts?

Mr. Santos – Mr. Montemayor and members of the Board our recommendation will be that we freeze early next week. Staff will be able to start giving the campuses a projected enrollment and positions, vacancies and number of positions that we need. I think as we get closer to March its April 45 days before the end of the school year we need to notify contracted employees if we're going to renew their contracts. We are going to be having budget workshops with the board. The freeze would be to continue until the end of the year. I know that we will be able to generate some savings that obviously will go to fund balance. I think if we look at next years budget we plan to come to the board and at that

point in time decisions will be made on the number of employees, number of positions that we would need.

Juan R. Ramirez – Madam President, I concur with Mr. Santos in regards to how much we will be hurting in the budget but at the same token Mr. Santos stated that we need to study it more because the experience of those people who give the experience to our new employees that might come in or that are already here with us to help them mentor.

Mr. Cruz - Motion to Clarify for the record is to enact the hiring freeze of all employee positions requiring the administration to attain approval from school Board of Trustees prior to filling any vacant positions with the exclusion of classroom teaching positions and paraprofessional positions to be determine by superintendent to be financial critical to the school district.

Pat Campos did agree with Mr. Cruz on the motion. I believe Mr. Santos you will send us an e-mail.

Mr. Santos – Absolutely, I think what has been happening since September is that HR will send me an e-mail to tell me what vacancies we have and to post or not post. As soon as we post the position we will forward that e-mail to the Board to keep the board aware of where we're at.

Juan Molina - All of these contracts expire at the end of this school year.

Roberto J. Santos – Yes, you're talking about the new people that we are hiring.

Juan Molina – Yes

Roberto J. Santos – We are offering a contract with a letter of resignation. This way at the end of the year we've got a vacancy and if comes to the point that we need to rehire that person we will address it based on staffing needs.

In Favor: Unanimous

Opposed:

**D. First Reading of Revisions to Board Policy DC (LOCAL)) in reference to Retire-Rehires**

No action required on First Reading on Policy DC (LOCAL)

**VIII. Closed Session: Board adjourned into Closed Session at 6:55 p. m. pursuant to the following sections of the Texas Open Meetings Act:**

**A. 551.071 Consultation with the Board's Attorney**

**B. 551.074 Discussion of Personnel or to Hear Complaints against Personnel**

1. Discussion, including consultation with legal counsel, re: proposed termination of continuing contract classroom teacher
2. Hear Board Level Complaint of Maria De Los Angeles Casarez
3. Discussion re: Changes to Organizational Structure affecting some Departments/Employees

**B. 551.071 Consultation with the Board's Attorney**

**551.072 Discussion on the Purchase, Exchange, Lease or Value of Real Property**

**Discussion of Proposals for Sale and/or Acquisition of Real Property**

1. Consideration of acquisition and possible negotiations pertaining to 20 Acres of unplatted property, in the Las Blancas Subdivision, Unit 1, comprising all of Lot 1, Block 1, Las Blancas Subdivision – West- Unit 1, along Hwy. 359 to be conveyed by Home Mart, Inc.
2. Reconsideration of acquisition and possible renegotiations pertaining to the purchase of approximately 10.00 acres of land located in the Las Blancas Subdivision, Unit 2, located in Webb County, Texas comprising all of Lot 2, Block 1, (approximately 3.1305 acres, and adjoining property in the approximate amount of 6.86 acres), as well as 10 acres under an Option Contract, to be conveyed by Home Mart, Inc.
3. Report on the status of negotiations and consideration of terms of conveyance pertaining to a tract of up to 28 Acres of unplatted property, in Cuatro Vientos Norte located east of Ejido Street and at the termination of Avenida de Mexico to be conveyed by Laredo Four Winds, Ltd.
4. Report on the status of negotiations pertaining to a development agreement with EG Ranch, Ltd. pertaining to a tract of up to 50 acres located off Hwy. 359, south of City of Laredo Landfill.
5. Report on the status of negotiations and consideration of terms for consideration of conveyance of up to 35 acres of

unplatted and undeveloped property, with such property located south of FM1472 and adjacent to Killam Boulevard and Aquero Drive. The property to be conveyed by International Bank of Commerce.

**C. 551.074 Discussion of Personnel or to Hear Complaints Against Personnel  
551.076 Considering the deployment, specific occasions for, or  
implementation of security personnel or devices**

1. STEP Academy Student Activity Fund
2. Arndt Elem. Student Activity Fund
3. De Llano Elem. Student Activity Fund
4. Fasken Elem. Student Activity Fund
5. Kazen Elem. Student Activity Fund
6. Killam Elem. Student Activity Fund
7. Malakoff Elem. Student Activity Fund
8. Zaffirini Elem. Student Activity Fund
9. Status of On-going Audits

Mr. Cruz – Ms. Campos if you can say as listed on B. 1-5 and C. 1-9 that way we can dispense from reading. Ms. Campos, I will go ahead and refer that to you Mr. Cruz.

**IX. The Board returned from Closed Session at 8:52 p.m. No action was taken in Closed Session.**

**A. Action re: proposed termination of continuing contract classroom teacher and authorization to send notice to classroom teacher**

Mr. Santos I want to recommend that the Board propose the termination of employment contract of Gilbert Sanchez, Jr. for reasons discussed in closed session and authorize me to send notice to Mr. Sanchez.

Motion: So moved

Moved by: Juan A. Molina

Seconded by: Ricardo Molina

Discussion:

In Favor: Unanimous

Opposed:



**B. Action re: Complaint of Maria De Los Angeles Casarez**

Motion: So moved

Moved by: Juan R. Ramirez  
Madam President I make a move to grant the grievance for Maria De Los Angeles Casarez as discussed in Closed Session

Seconded by: Juan A. Molina

Discussion:

In Favor: Unanimous

Opposed:

**C. To authorize legal counsel and district administration to reopen negotiations and possible executed Purchase Agreement to purchase 20 Acres of unplatted property, located in the Las Blancas Subdivision, Unit 1, comprising all of Lot 1, Block 1, Las Blancas Subdivision – West- Unit 1, along Hwy. 359 to be conveyed by Home Mart, Inc. as discussed in closed session.**

Motion: So moved

Moved by: Juan A. Molina  
Seconded by: Ricardo Molina

Discussion:

In Favor: Unanimous

Opposed:

**D. To authorize legal counsel and district administration to negotiate the execution of a purchase agreement and possible purchase of approximately 10.00 acres of land located in the Las Blancas Subdivision, Unit 2, as well as an option to purchase an additional 10 acres, Unit 2, located in Webb County, Texas comprising all of Lot 2, Block 1, (approximately 3.1305 acres, and adjoining property in the approximate amount of 6.86 acres), as well as 10 acres to be conveyed by Home Mart, Inc. as discussed in closed session.**

Motion: So moved

Moved by: Juan A. Molina  
Seconded by: Ricardo Molina

Discussion:

In Favor: Unanimous

Opposed:

- E. To authorize legal counsel and district administration to negotiate and execute a Purchase Agreement and possible purchase pertaining to a tract of up to 28 Acres of unplatted property, for an elementary school site in Cuatro Vientos Sur and Cuatro Vientos Norte located east of Ejido Street and at the termination of Avenida de Mexico to be conveyed by Laredo Four Winds, Ltd. as discussed in closed session.**

Motion: So moved  
Moved by: Juan Roberto Ramirez  
Seconded by: Ricardo Molina  
Discussion:  
In Favor Unanimous  
Opposed:

- F. To authorize legal counsel and district administration to continue negotiations to enter into a development agreement with EG Ranch, Ltd. pertaining to a tract up to 50 acres located off Hwy. 359, South of City of Laredo Landfill as discussed in closed session.**

Motion: So moved  
Moved by: Juan A. Molina  
Seconded by: Ricardo Molina  
Discussion:  
In Favor: Unanimous  
Opposed:

- G. To authorize legal counsel and district administration to enter into negotiation for a Purchase Agreement up to 35 acres of unplatted and undeveloped property, with such property located south of FM 1472 and adjacent to Killam Boulevard and Aquero Drive. The property to be conveyed by International Bank of Commerce as discussed in closed session.**

Motion: So moved  
Moved by: Juan Roberto Ramirez  
Seconded by: Juan A. Molina  
Discussion:  
In Favor: Unanimous  
Opposed:

X. Adjournment

There being no further business before the Board, the Regular Meeting of January 19, 2011, was adjourned at 9:35pm

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Pat Campos – President

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Juan Roberto Ramirez – Secretary

Special Called Meeting  
January 26, 2011

The State of Texas  
United Independent School District  
The County of Webb

**In Attendance**

Robert J. Santos  
Superintendent of Schools

**Board of Trustees**

Pat Campos – President  
Juan A. Molina, Jr. – Vice President  
Juan Roberto Ramirez – Secretary  
Ricardo Molina, Sr. – Parliamentarian  
Judd Gilpin – Member - absent  
Javier Montemayor, Jr. – Member  
Ricardo “Rick” Rodriguez – Member

The Board of Trustees of United ISD met in a Special Called meeting on Wednesday, January 26, 2011, beginning at 6:00 PM in the United ISD - Student Activity Complex, Fine Arts Building, Room #2 - 5208 Santa Claudia Lane, Laredo, TX 78043. Vice-President Pat Campos called the meeting to order at 6:06 p.m.

**I. Roll Call, Establish Quorum, Call to Order**

**II.** President Pat Campos made an announcement calling this Special Called meeting of the United Independent School District to order at 6:06 pm. Let the record show that a quorum of Board Members is present, that this meeting has been duly called, and that notice of this meeting has been posted in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551.

**III. Pledge of Allegiance**

**IV. Action Item:**

A. Approval of Resolution of Acknowledgment “Make Education a Priority”

Motion: To approve Resolution of Acknowledgment  
“Make Education a Priority”

Moved by: Juan A. Molina  
Seconded by: Ricardo Molina

Discussion: None  
In Favor: Unanimous

**IV. Adjournment**

There being no further business before the Board, the Special Called Meeting of January 26, 2011, was adjourned at 6:12 pm

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Pat Campos – President

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Juan Roberto Ramirez – Secretary