

DRAFT ONLY COPY

Needs:

- ☐ **Proof Read**
- ☐ **Update Links (some waiting for 25-26 versions)**
- ☐ **Policies need to be checked/revised**
- ☐ **Editing & Formatting - Add Pictures, Logos, Quotes, etc**
- ☐ **Athletic Director needs to weigh in on certain sections
(Athletic Handbook)**
- ☐ **Maintenance Director needs to provide map for
doors/floors**
- ☐ **Finalize Table of Contents**

Rock Ridge High School

2025-26 STUDENT/PARENT HANDBOOK

"OUR SCHOOL, OUR RESPONSIBILITY"



WE SEE

- *An educational environment designed to inspire passion and joy for everyone
- *Collaborative educational experiences with immediate real-world applications
- *Meaningful integration of community professionals into the daily education of students
- *Adaptable learning spaces that will continually meet the needs of an ever-changing world

FIND US USING THE FOLLOWING LINKS:



1403 Progress Parkway
Virginia, MN 55792

Phone: 218-735-3501
Fax: 218-744-4381

Rock Ridge Public Schools

2025-2026 School Calendar

July							August					T-5		September					T-21
	1	2	3	4						1	S-0			1	2	3	4	5	S-20
7	8	9	10	11			4	5	6	7	8			8	9	10	11	12	
14	15	16	17	18			11	12	13	14	15			15	16	17	18	19	
21	22	23	24	25			18	19	20	21	22			22	23	24	25	26	
28	29	30	31				25	26	27	28	29			29	30*				
October					T-21		November					T-18		December					T-17
		1	2	3	S-21		3**	4	5	6	7	S-17		1	2	3	4*	5	S-17
6	7	8	9	10			10	11	12	13	14			8	9	10	11	12	
13	14	15	16	17			17	18	19	20	21			15	16	17	18	19	
20	21	22	23	24			24^	25	26	27	28			22	23	24	25	26	
27	28	29	30	31										29	30	31			
January					T-20		February					T-18		March					T-21
			1	2	S-19		2	3	4	5	6	S-18		2	3	4	5	6	S-20
5	6	7	8	9			9	10	11	12	13			9	10	11	12	13	
12	13	14	15	16**			16	17	18	19	20*			16	17	18	19	20	
19	20	21	22	23			23	24	25	26	27^			23	24**	25	26	27	
26	27	28	29	30										30	31				
April					T-19		May					T-20		June					T-0
		1	2	3	S-18						1	S-19		1	2	3	4	5	S-0
6	7	8	9	10			4	5	6	7	8			8	9	10	11	12	
13	14	15	16	17			11	12	13	14	15			15	16	17	18	19	
20	21	22	23	24			18	19	20	21	22			22	23	24	25	26	
27	28*	29	30				25	26	27	28**	29			29	30				

Graduation Date: Friday, May 29, 2026

	First & Last Pupil Days	*Midterm (Quarter 1)	Sept. 30	^Trimester 1	Nov. 24
	No School	**Quarter 1	Nov. 3	^Trimester2	Feb. 27
	Student Contact Days	*Midterm (Quarter 2)	Dec. 4	^Trimester 3	May. 28
	Conference Exchange Day (no students or teachers)	**Quarter 2	January 16		
	Inservice Days (no students)	*Midterm (Quarter 3)	Feb. 20	Pupil Days	169
	Inservice Days (no students) Flex Day	**Quarter 3	Mar. 24	Conf. Exchange	1
		*Midterm (Quarter 4)	April 28	Inservice days	10
		**Quarter 4	May 28	Teacher Days	180

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WELCOME TO ROCK RIDGE



We are Respectful
We are Responsible
We are Safe
We are **WOLVERINES**

School Song: Rock Ridge Rouser

Rock Ridge High School, fight on for all,
brave and bold, we answer the call.
Proud of our colors, we're black and green,
with our spirit, let them hear it: GO WOLVERINES!
We are to stand up and cheer, to our school be true,
and FIGHT! and FIGHT! With all of your might,
We're here to honor you.



INTRODUCTION & SIGNATURE LINK

The student handbook should be used as a source of regulations, policies, and information for the student while attending 7-12 Rock Ridge Public Schools. Students should read the student handbook carefully, review it with their parents/guardians and keep it as a reference. The administration reviews the rules and procedures each year, making them relevant to protecting the rights of all students and allowing the school to function in a safe environment. **Students and parents are responsible for knowing and following the rules, regulations, policies, and procedures contained in the student handbook.** The handbook will be sent home electronically to families at the start of the school year. It is expected that the parent(s)/guardian(s) review the handbook with the student(s) and acknowledge the rules, regulations, policies and procedures as stated by completing the **SIGNATURE PAGE**. Any questions or concerns should be addressed to school administration.

The Rock Ridge Public School District will continue with an educational plan designed to develop students' educational and social skills as well as a better understanding of responsibility, respect and resourcefulness. The educational plan includes behavior expectations, achievement expectations, student self-management, and student social skills. The purpose of the plan is for the staff to work together to raise the quality of work done by students, and enhance the attitude of both students and teachers towards school and learning. The total education system teaches students such outcomes as self-discipline, self-management, respect, responsibility, planning, organization, persistence, tact, courtesy and coping skills. The education plan has had an impact on the rules and procedures that are written in this handbook.

The **Rock Ridge Student/Parent Handbook** is a *living* document which means it is continuously edited and updated as needed. The handbook may be changed or amended during the school year. Changes will be posted in the office of the Principal and relayed to the students by means of the Daily Bulletin. This handbook is *not* intended to represent a complete description of all district policies. A detailed description of all policies adopted by ISD 2909 is accessible on the main website. (www.rrps.org). A printed copy is available upon request. Any questions on the policies herein should be addressed to the administration.



LETTER FROM THE PRINCIPAL

Welcome Back, Rock Ridge Students!

Dear Rock Ridge Students,

Welcome to the 2025–26 school year!

If you've read any of my emails or heard me speak, you know I believe in the power of purpose, responsibility, and community. This year will be no different—together, we will continue to build a school culture grounded in pride, effort, and respect.

Our school and community have given us some of the best facilities in the country. Now it's up to us to bring them to life—by supporting one another, taking responsibility for our spaces and actions, and pushing ourselves to be better every day.

I am honored to be your principal and incredibly proud of what we're building here. Let's make this year one we'll never forget.

Go Wolverines!

Mr. Manni

Principal, Rock Ridge High School



DISTRICT INFORMATION

All school information can be found on the district website: www.rrps.org

Parents and students are encouraged to click on the **green** online links prior to contacting the school with questions.

[Activity, Athletic, and Event Schedules](#)

[Parent Portal in PowerSchool](#)

[Schoolology](#)

[Lunch Menus & Food Service Information](#)

[Staff Emails](#)

[YouTube Link and/or Broadcasting](#)

[Rock Ridge Rising](#)

BUILDING INFORMATION & HOURS

Building Hours

For the typical school day, the building will be open from 7:30am-3:15pm. All students and visitors are expected to enter and leave the building using the main entrance (Door #1) which is located at the front of the school and leads into the Cleveland Cliffs Commons.

To protect our school community, all side and back doors should never be opened for any guests, visitors or other students during the school day.

Students arriving after 8:10 am will be required to be buzzed in to the building at Door #1. After school is released at 3:05pm, students should be in their assigned location with a staff supervisor or out of the building by 3:15pm.

Campus and Grounds

The Rock Ridge High School Campus is *our school, our responsibility* for many hours of our day. Students, staff, and visitors are expected to do their part in keeping the building, facilities, and grounds clean by picking up after themselves and showing respect to all property.

All students, staff, and visitors at Rock Ridge are expected to uphold the security of our school building and behave accordingly with safety in mind at all times while on school grounds and while participating in school-sponsored activities.

For our safety, **Rock Ridge High School is a closed campus**, which means that once a student boards the yellow bus for school in the morning (or enters through the doors for high school students), you are considered to be the responsibility of the school district. You are expected to remain in your designated areas on school grounds during the entire school day, unless leaving the building prior to dismissal time has been authorized by a parent or guardian and the school office has been notified. ***If you leave school grounds during the school day unexcused, you will be considered truant and may not be allowed back into the building.***

Visitors

Visitors are welcome in our school. All visitors must enter Door #1 and register in the school office to obtain a visitor badge. The practice of casual student visits is not allowed. Students wishing to tour the school must make prior arrangements through the main office.

Building Map with Doors?

DAILY SCHEDULE

Daily Bulletin

Events of the day and important school information will be posted in the daily bulletin. ***It is the student's responsibility to check the bulletin each day.*** The office will post the bulletin which goes out to school emails and can be viewed in PowerSchool and Schoology as well. All items for the bulletin must be concerned with school business.

Rock Ridge Bell Schedule 2025-2026

Monday - Friday

Lunch #1 - Grade 7-8	
Period	Time
1	8:10-9:01
2	9:06-9:57
3	10:02-10:53
Lunch	10:53-11:23
4	11:26-12:17
5	12:22-1:13
6	1:18-2:09
7	2:14-3:05

Lunch #2 - Grade 9-12 A	
Period	Time
1	8:10-9:01
2	9:06-9:57
3	10:02-10:53
4	10:58-11:49
Lunch	11:49-12:19
5	12:22-1:13
6	1:18-2:09
7	2:14-3:05

Lunch #3 - Grade 9-12 B	
Period	Time
1	8:10-9:01
2	9:06-9:57
3	10:02-10:53
4	10:58-11:49
5	11:54-12:45
Lunch	12:45-1:15
6	1:18-2:09
7	2:14-3:05

CIS Course Adjusted Schedule

*CIS classes will run on an adjusted/shortened schedule each week.

STUDENT CELEBRATIONS

"Be bright. Be brave. Be bold. Be beautiful. Be brilliant. Be YOU." -Paulo Coelho

Wolverine of the Month

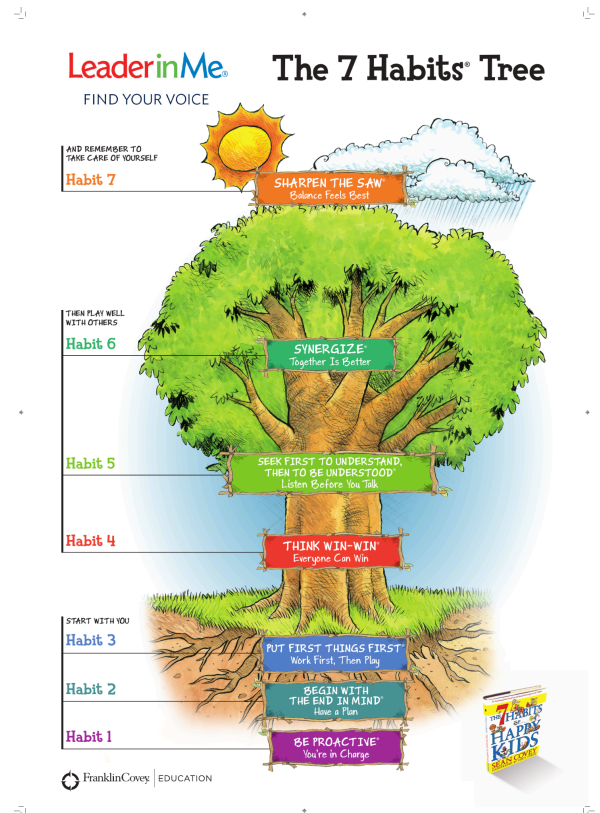
Each month, students will be honored by teachers and staff for exhibiting the **Rock Ridge Leader in Me Habits** including: Leadership, goal-setting, time management, cooperation, understanding, synergy, and self-renewal.

Elks Student of the Month

Language

Senior Awards Banquet

Language



See the Graduation section for information on **Graduating with Honors.**

GENERAL INFORMATION

Appointments with School Personnel

Anyone desiring a conference with a staff member or a conversation regarding the progress of their son/daughter should contact the instructor. Contact information can be located by clicking on this link:

[Staff Emails](#)

Change of Address/Phone Number/Contact Information

A change in a student's address or phone number should be reported to the high school office. This is necessary for keeping school records accurate, for school mailings, and for emergencies.

Concerns & Complaints

Students, parents/guardians, employees, or other persons may report concerns or complaints to the school district. Complaints may be either written or oral and should follow the appropriate chain of command, as appropriate. Questions, concerns, or complaints should be directed first to the teacher or coach.

Copy Machines

The copy machines are provided for the instructional staff. Students are not to use the copy machines without administrative approval.

Counseling & Guidance

Counseling services are available to all students. The counselor is prepared to assist students and parents/guardians who have concerns about vocational or educational plans in high school or for college preparation, programming and course selection, test results, achievement, study habits, personal matters, or social/emotional development. Scholarship and college information will be available outside the counselor's office.

Fees

Materials that are part of the basic educational program are provided with state, federal, and local funds at no charge to a student.

Students are expected to provide their own pencils, paper, erasers, and notebooks. Students may be required to pay certain other fees or deposits, including (not an inclusive list):

- Cost for materials for a class project that exceeds minimum requirements and is kept by the student.
- Security deposits for the return of materials, supplies, or equipment.
- Field trips considered supplementary to the district's educational program.
- Admission fees or costs to attend or participate in optional extracurricular activities and programs.
- Use of musical instruments owned or rented by the school district.

Students will be charged for iPads, textbooks, workbooks, library books, and other resources that are lost or destroyed. The school district may waive a required fee or deposit if the student and parent/guardian are unable to pay. For more information, contact the building principal.

Every family should have received and completed a copy of the Free and Reduced Lunch Form in the mail. If not, please use this link to complete the [**Free and Reduced Lunch Form**](#).

Fieldtrips

On field trips, every student is a responsible, respectful, teachable and safe representative of Rock Ridge Public Schools. The student may need to be in good academic standing with minimal or no behavioral and/or attendance issues in order to attend field trips.

Food and Beverages

Breakfast and lunch are served daily in the Rock Ridge Cafe, Ridgewood Market, and Ala Carte areas. All students will receive one free breakfast and one free lunch daily. However, students will be charged for additional items, meals or ala carte items will be cash pay only.

All food and beverages (with the exception of water) will remain in Cleveland Cliff Commons, Activities Commons, or the outside courtyard.

Fragrances

Students who apply fragrances should do so at home before arriving at school. Please do not bring perfumes, colognes, body sprays, or any other type of fragrance to school, as many students and staff members have physical sensitivities to such fragrances. Please respect this expectation out of empathy and respect for the people this affects, as this is a serious health concern. Thank you for your cooperation with this.

iPad Use

Use of school iPads is meant to enrich each student's education by making learning more accessible to all and by providing engaging educational tools. Students are expected to utilize and care for their iPads appropriately throughout the year and it's the student's responsibility to keep their iPads charged and functioning each day. Students are encouraged to purchase insurance for their iPads so that any accidental damages would be covered by the insurance. If an iPad gets damaged or any technological issues arise, students should send in a Tech Ticket for assistance by emailing tech@rrps.org.

Library/Media Commons

The library has an extensive print and ebook collection, as well as subscriptions to magazines, research databases, and the local newspaper. The library is open daily from 7:45am until 3:15pm on days that school is in session. Our librarian is shared between buildings so students are encouraged to use the self-checkout and return system. For questions, please contact the librarian via email.

Library Conduct

The Library is a great place to:

- Checking out and requesting materials
- Read
- Conduct research
- Study
- Completing school assignments
- Do quiet group work

Students are expected to use the Library responsibly at all times and abide by the following Library rules:

- Students who come to the Library during class time must have a pass from a teacher
- Students must use school-issued IDs to check out books
- Gum chewing, food, and beverages (other than water) are prohibited.
- Jackets, backpacks and purses are not allowed.
- Students may check out up to 3 items at a time for a period of 3 weeks and can be renewed once.

Library Resources

The library catalog, and links to ebooks, online databases and other helpful sites can be accessed through the library catalog webpage <https://rockridgehs.goalexandria.com/>

Lost/Damage Items

Students who have overdue materials will not be able to check out additional materials until the overdue

materials are returned or paid for. When library books are overdue, students will receive a notice via email. Excessively overdue books will be marked as lost. Students must pay for lost or damaged materials.

Locker Use ([See Policy 502](#))

Students have the option to use a school locker. School lockers are the property of the school district. At no time does the school district relinquish its exclusive control of lockers provided for the convenience of students. Inspection of the interior of lockers may be conducted by school authorities for any reason at any time, without notice, without student consent, and without a search warrant. The personal possessions of students within a school locker may be searched only when school authorities have a reasonable suspicion that the search will uncover evidence of a violation of law or school rules.

Any vandalism to the lockers will be cleaned and/or repaired by the students or by a custodian with the student providing restitution for materials and labor. If the administration deems necessary, the lock will be cut off at any time.

Nondiscrimination

The school district is committed to inclusive education and providing an equal educational opportunity for all students. The school district does not discriminate on the basis of race, color, creed, religion, national origin, sex, marital status, parental status, status with regard to public assistance, disability, sexual orientation, or age in its programs and activities. Contact the school superintendent as needed.

Optional Individual Class Purchases

All seniors will be given the option to purchase a graduation cap and gown, but one will be provided to students to utilize for the ceremony if a student decides not to purchase the cap/gown. The purchase of class rings, announcements, caps/gowns, and graduation pictures are all optional.

Pledge of Allegiance

The Pledge of Allegiance will be recited once a week. It is the responsibility of citizens to show proper respect to their country and its flag. However, students may decline to recite the Pledge of Allegiance and may refrain from saluting the flag, on the basis of personal belief or religious convictions. Students who choose to refrain from such participation shall respect the rights and interests of classmates who do wish to participate. A student who chooses not to participate may either stand or sit, remaining respectfully silent. No homework may be done during this short time.

Purchasing, Selling, or Soliciting

Students are not permitted to make any purchase for the school or for any club or organization without permission of the club advisors. Receipts for purchased items shall be given to the club or class advisor so payment may be made. The Principal must approve any type of selling or soliciting to be carried on in the school building or on the school grounds. All notices, signs, advertising bills displayed in the corridors or on the school bulletin board must be approved by school administration. It is a policy to display materials pertaining only to approved high school student activities.

PSEO

PSEO students who are at the Rock Ridge campus are expected to follow all the rules and expectations of Rock Ridge high school students. PSEO students must check in at the main office, report to the designated PSEO space, and remain there until checking out or going to a Rock Ridge class where attendance will be taken.

Social Media Information

Rock Ridge uses several social media outlets (Facebook, Twitter, Instagram, etc) to inform the public of all events, accomplishments, and positive things happening in our schools. This may include sharing photos and videos of students participating in school activities on these social media platforms. If parent(s)/guardian(s) do not want their student to be shared on these social media platforms, they may opt out by filling out the **No Photograph Form.**

Student Passes

Hall Passes

In order to promote education and safety and limit distractions, all students must use the hall pass system developed by the school to be out of class for any reason. Students will be encouraged to keep their time out of class to a minimum and to use their unstructured time well.

Pass to Leave Campus

To leave the school during the school day, a student will need a student pass from the office and to sign out. To obtain this pass, a student must have a parent/guardian call, email or give a written request in advance to the school office. Students leaving the building without signing out will be considered truant. This pass is given out for, but not limited to: court appearances, probation visits, dentist and clinic appointments, church participation activity, family emergencies, funerals, and illness during the day.

Student Parking

Parking space is limited on the Rock Ridge High School campus so we are encouraging students to carpool. All highway approved vehicles will be required to purchase a \$20 parking permit to park in the school parking lot. All vehicles must park in an approved parking space. **Parking permits will go on sale the week prior to school starting.** Priority for purchasing parking passes will first be given to Seniors, then Juniors, Sophomores, etc. Parking passes are a privilege and can be revoked due to behavioral infractions.

Parking on school grounds is a privilege—not a right. Students must apply for and display a valid parking permit to park on school property during school hours. By accepting a parking permit, students agree to abide by all school rules, driving regulations, and expectations outlined in this handbook.

Parking privileges may be **revoked or suspended** at any time for reasons including, but not limited to:

- Excessive tardiness or truancy
- Repeated behavior or disciplinary violations
- Unsafe or reckless driving on school grounds
- Transporting unauthorized passengers (e.g., students leaving campus without permission)
- Academic ineligibility or failure to meet attendance expectations
- Accumulating unserved detentions or suspensions

The school reserves the right to **search any vehicle** parked on school grounds when there is reasonable suspicion of a violation of school policy.

Unauthorized vehicles or vehicles parked improperly may be ticketed, towed at the owner's expense, or subject to other disciplinary action.

ATTENDANCE INFORMATION

Attendance ([See Policy 503](#))

ISD 2909 is committed to maximizing instructional time. Students present in class are proven to have higher student achievement and dedication to personal growth. We are continuously striving to improve the academic success and social/emotional learning of our students; school attendance and punctuality are foundational pieces of the process. We ask students, parents, and guardians to partner with us in proactively making attendance a priority every day. These procedures recognize that class attendance is a joint responsibility to be shared by the student, parent or guardian, teacher and administrators. These practices will assist students in attending class.

Student's Responsibility

It is the student's right to be in school. It is also the student's responsibility to attend all assigned classes and study halls every day that school is in session and to be aware of and follow the correct procedures when absent from an assigned class or study hall. Finally, it is the student's responsibility to request any missed assignments due to an absence. Students are required to make up all assignments or to complete alternative assignments for all absences as deemed appropriate by the classroom teacher.

Parent or Guardian's Responsibility

It is the responsibility of the student's parent or guardian to ensure the student is attending school, to inform the school in the event of a student absence within 24 hours, and to work cooperatively with the school and the student to solve any attendance problems that may arise.

Teacher's/Supervisor's Responsibility

It is the teacher's/supervisor's responsibility to take daily attendance and to maintain accurate attendance records in each assigned class and study hall. It is also the teacher's/supervisor's responsibility to provide any student who has been absent with any missed assignments upon request. Finally, it is the teacher's/supervisor's responsibility to work cooperatively with the student's parent/guardian and the student to solve any attendance problems that may arise.

Administrator's Responsibility It is the administrator's responsibility to require students to attend all assigned classes and study halls.

Expectations

Rock Ridge district policy states that students will attend all classes. Under no condition shall a student leave the school without permission from the nurse or office administration. Families are encouraged to plan vacations around the school calendar.

Tardies

Students arriving after the beginning of their class will be marked tardy. If students arrive 10 minutes after the start of class, they will be marked absent.

Notifications

Daily notifications will be sent via electronic systems for all absences not cleared by a parent/guardian.

Rock Ridge Extracurricular Activities Absences

Students participating in extracurricular activities must be present for all classes preceding the activity unless pre-excused by administration in order to be eligible for practice or games.

Students participating in extracurricular activities on school evenings are expected to be in attendance for all periods the next school day unless excused by administration to remain eligible.

It is the responsibility of the student in a school activity to let her/his teachers know in advance if she/he will be missing class time due to an activity and to complete work as expected by the teacher.

Open-Enrolled Students

Under MN Statute 124D.03, subdivision 12, open enrolled students may be assigned to their home district if they meet the definition of habitual truant and have been referred as indicated by law for truancy. A habitual truant is a child under the age of 16 years who is absent from attendance at school without lawful excuse for seven school days if the child is in elementary school or for one or more class periods on seven school days if the child is in middle school, junior high school, or high school, or a child who is 16 or 17 years of age who is absent from attendance at school without lawful excuse for one or more class periods on seven school days and who has not lawfully withdrawn from school.

Progress Reporting

Teachers in grades 7-12 will record an INCOMPLETE for all students over 10 non-exempt absences (See Attendance Matrix) at the quarter or semester report cards. Students will then be given 2 additional weeks to make up the absences. Students participating in MSHSL activities will not be eligible until the incomplete has been made up or turns into no credit at which time additional eligibility requirements will be reviewed.

Over 10 Non-Exempt Absences

The purpose of attendance interventions are to re-engage students with the school community. We recognize the students and families may be struggling with a variety of concerns and we recognize the need to work together to re-engage students with the positive support a school community can offer. Research shows that students connected to school are less likely to miss classes and more likely to graduate on time.

Students must participate in re-engagement activities to ensure they do not lose credit. **Students who do not make up the non-exempt absences over 10 will fail the course.** This means that students will be required to retake the course in order to receive credit. In general, these absences must be made up prior to the end of the semester unless special arrangements have been made with the administrator.

While students are encouraged to make the arrangements with individual teachers, administration reserves the right to approve specific options for reengaging with the school community.



Attendance Matrix

EXEMPT Absences Do Not Count Towards 10	EXCUSED Absences Count Towards 10	UNEXCUSED Absences Count Towards 10
<p>Documented Medical Code M for Medical -Appointments w/ Medical Note -Illness & Injuries w/ Medical Note -School Nurse Recommendation</p> <p>School Related Activities Code S for School Excused -School Related Assessment -Sport/Activity Participation -College Visits w/ Documentation -Career Visits w/Documentation</p> <p>Funerals Code X for Exempt with Admin note</p> <p>Administrative Referral Code I for ISS -In School Suspension Code O for OSS Out of School Suspension</p> <p>Discretion of Administration Code X for Exempt -Prior Approval Required -Community Service -Documented Legal Concerns -Religious/Cultural Observance</p>	<p>Undocumented Medical Code AE for Absence Excuse -Illness -Injury -Appointments w/out Documentation -Serious Illness of Family</p> <p>Physical Emergencies Code AE for Absence Excuses -Weather Related</p> <p>Family Leave/Vacations Code AE for Absence Excuses -Please make every effort to communicate with your teacher prior to your absence</p> <p>Non-School Related Activities Code AE for Absence Excuses -Community Activities</p> <p>Unforeseen Circumstances Code AE for Absence Excuses -Oversleeping -Transportation Trouble</p> <p>Once a student has reached 10 cumulative excused/unexcused absences in a semester, all future absences will be coded as unexcused unless it is considered exempt.</p>	<p>Uncleared Absences Code AU for Absence -Any absence that is not cleared by a parent/guardian within 24 hours</p> <p>Truancy Code TR for Truancy -Any absence in which a student leaves the building without parent/guardian notification -Any absence in which a student is not in the assigned location without prior notification. Skipping students are considered truant. -Confirmed truanancies cannot be parent excused.</p> <p>Once a student has reached 10 cumulative excused/unexcused absences in a semester, all future absences will be coded as unexcused unless it is considered exempt.</p>

The school will be working with the county worker regarding truanancies and will be requesting a truancy review team meeting with parent(s)/student if truant. Parents have a right to appeal the truancy and/or absence determination.

ACADEMIC INFORMATION

Academic Honesty and Integrity

Rock Ridge High students will receive a world class education. School assignments, class activities, discussions, projects, and tests are measures of a student's academic performance. All work submitted for credit is expected to be original work created by the student submitting it.

SPECIAL NOTE ON AI GENERATED CONTENT: Artificial intelligence is now a part of the world we live in. While AI can be useful and has some academic applications, copying the answers you get from AI is academic dishonesty. It also cheats you out of the practice of critical thinking and learning how to communicate your original thoughts and ideas. If a teacher believes a significant portion of your assignment was completed using AI, they reserve the right to have you redo the assignment in their presence, assign you another way to show what you have learned, or follow the consequences outlined below.

Cheating: Dishonestly or unfairly gaining an advantage, especially in a game or examination.

Collusion: Secret or illegal cooperation or conspiracy, especially in order to cheat or deceive others.

Plagiarism: The practice of taking someone else's work or ideas and passing them off as one's own.

Examples of academic dishonesty include, but are not limited to the following:

- Copying and/or sharing academic work
- Asking or letting your project partner do your fair portion of the work
- Sharing test questions and/or answers with other students either orally or electronically
- Looking on another's test/quiz or allowing another to copy a test/quiz
- Submitting another's work as your own with or without the other person's knowledge (i.e., plagiarism).
- Submitting work solely created using AI
- Working with others on an assignment that is intended to be done individually

Procedures for Reporting

If a staff member has reason to believe that a student has violated the academic honesty policy, the staff will meet with the student to discuss the incident. Following this conference, if the teacher still believes the student acted dishonestly, he or she will contact the parent or guardian via telephone or schedule a face-to-face meeting and complete a Discipline Log Entry in PowerSchool.

Consequences

Offenses accumulate through the entire school year and across all courses. Physical evidence is not necessarily required. If the behavior warrants, the principal may increase the level of consequences based on the facts and the violations of other policies. Acts of academic dishonesty are also subject to MSHSL Code of Conduct Rules which includes **all** Rock Ridge extracurricular activities (i.e. Student Council, WEB, all theater productions, and athletics).

Occurrence	Assessment Consequences	Assignment Consequence Options Determined by Teacher	Parent/Guardian Contact
1	0 on assessment NHS Removal MSHSL Code of Conduct Review	Re-Do assignment 0 on assignment National Honor Society Removal	Teacher must contact the parent and enter the information in PowerSchool.

2	0 on assessment NHS Removal MSHSL Code of Conduct Review	Re-Do assignment 0 on assignment National Honor Society Removal Course grade reduction of 25%	Teacher and administration meet with parent and student.
3	0 on assessment NHS Removal MSHSL Code of Conduct Review	Re-Do assignment 0 on assignment National Honor Society Removal Course grade reduction of 25% Failing Course (Record 59% Unless Lower) Scholarship Committee Notification Removal from Class	Teacher and administration meet with parent and student; school counselors included.

Graduation Credit Requirements

To graduate from Rock Ridge Public Schools, each student must have completed 24 credits in grades 9-12. Students are required to take a minimum of 6.0 credits per year.

Courses, especially in the math-science areas must be chosen in a timely fashion to ensure that the requirements will be met by graduation. Student's files will be reviewed annually by the counselor for any deficiencies in the credit count. The parent/student will be notified via phone call and/or mail of the deficiency and the remedial options available.

Rock Ridge High School Graduation Credits

Requirement	Class of 2026	Class of 2027	Class of 2028 & 2029
Career Exploration	Career Exploration (0.5)	Career Exploration (0.5)	Career Exploration (0.5)
English	Literature & Communication (1.0)	Literature & Communication (1.0)	Literature & Communication (1.0)
	English Concepts (1.0)	English Concepts (1.0)	English Concepts (1.0)
	English Electives (2.0)	English Electives (2.0)	English Electives (2.0)
Fine Arts	Fine Arts Elective (1.0)	Fine Arts Elective (1.0)	Fine Arts Elective (1.0)
Health	Health Elective (.5)	Health Elective (.5)	Health Elective (.5)
Math	Math Elective (1.0)	Math Elective (1.0)	Math Elective (1.0)
	Geometry (1.0)	Geometry (1.0)	Geometry (1.0)
	Algebra II (1.0)	Algebra II (1.0)	Algebra II (1.0)
Physical Education	Phy Ed Elective (.5)	Phy Ed Elective (.5)	9 th Grade Phy Ed Class (.5)
Science	Intro to Physics & Chemistry (1.0)	Earth Science (1.0)	Earth Science (1.0)
	Biology (1.0)	Biology (1.0)	Biology (1.0)
	Science Elective (1.0)	Physics <i>or</i> Chemistry (1.0)	Physics <i>or</i> Chemistry (1.0)
Social Studies	Foundations of Social Studies (1.0)	Foundations of Social Studies (.5)	Foundations of Social Studies (0.5)
	World History (1.0)	World History (1.0)	World History (1.0)
	U.S. History (1.0)	U.S. History (1.0)	U.S. History (1.0)
	Government (0.5)	Government (0.5)	Government (0.5)
		Economics (.5)	Economics (.5)
Personal Finance			Personal Finance (.5)
Electives	Electives (8.0)	Electives (8.0)	Electives (7.5)
Total Credits Required To Graduate	24	24	24

7th & 8th Grade Requirements

GRADE 7

Honors English 7 or English 7
 Honors US Studies 7 or US Studies 7
 Honors Math 7 or Math 7
 Honors Integrated Science or Integrated Science 7
 Physical Education 7
 Music (Band, Choir or Orchestra)
 STEAM Expeditions/Computer
 Family and Consumer Science
 Art
 My Futures 7

GRADE 8

Honors English 8 or English 8
 Honors US Studies 8 or US Studies 8
 Honors Math 8 or Math 8
 Honors Integrated Science or Integrated Science 8
 Physical Education 8
 Music (Band, Choir or Orchestra)
 STEAM Expeditions/Computers
 Health
 Industrial Tech
 My Futures 8

*Special Education and REACH classes may be substituted for some electives

Honorary Diploma

Exchange students will receive a diploma marked “Honorary Diploma” as exchange students have not met the academic standards of their respective schools. Students moving to the Bridge to Independence Program following their senior year will also receive an honorary diploma until they have completed the Bridge to Independence Program.

Grade Point Average Computation *Point Values of Letter Grades*

A = 4.0+ A- = 3.667 B+ = 3.333 B = 3.0 B- = 2.667 C+ = 2.333 C = 2.0
 C- = 1.667 D+ = 1.333 D = 1.0 D- = .667 F = 0 P = 1.5

Rock Ridge High School Honor Roll:

A Honor Roll 3.667+ B Honor Roll 3.000-3.666

Marking Periods

Mid-Quarter, Quarter, and Semester Grades can be viewed through the Parent Portal of PowerSchool. Daily progress should be viewed on Schoology for the most up to date and comprehensive information.

If parents or legal guardians do not have access to the Internet, you may request, in writing, to have paper report cards mailed home for the year. You only need to make this request once per year. If you would like to cancel that request later in the year, please contact the office. \

AP CLASSES

The **Advanced Placement (AP)** program of college level coursework includes rigorous requirements and more work than typical high school courses. **Therefore, AP courses will carry a weighted grade. The weighted value will be 1.25 per grade point versus the 1.0 for non-AP classes.**

In addition, upon completion of the curriculum, students are encouraged to take the national AP exam for the course(s) and may be able to earn college credit depending on their performance on the exam. Colleges then determine whether or not to grant college credit or placement in a more advanced course during freshman year. Courses are taught by trained AP Rock Ridge teachers and classes are held at Rock Ridge High School. Course options include:

AP Biology	AP Psychology	AP Economics	AP Government & Politics
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*For more information on Advanced Placement program, please visit the College Board website:

<https://apstudent.collegeboard.org/home>

Wolverine University

Benefits of CIS at Rock Ridge

What is CIS? (College in the Schools)

- Classes taught at Rock Ridge High School by high school teachers with a master's degree in that subject
- Students receive college credit, just as they would at Minnesota North, that count toward an AA or as transfer credits
- CIS courses prepare students for the rigor of college courses in an environment that offers the same support as high school

Why Students Choose CIS Over PSEO

- Students know their teachers and have personal connections already built on the RR campus
- RR teachers are available everyday and more often than college professors for additional help
- Students can be more involved in activities at the high school
- Students and parents are able to check grades through powerschool throughout the quarter/semester- parents and RR counselors do not have access to PSEO grades
- Meeting more often allows for more review or more material covered

CIS Classes Offered (depending on enrollment)

English:

American Literature 1 & 2
College Composition 1 & 2
Intro to Communication

Math:

College Trigonometry
College Algebra
Calculus 1 & 2
Tech Math

Science:

Intro to Chemistry
General Biology
Intro to Forensics
Intro to Physics
Microbiology
Human Anatomy and Physiology

Health Care/Teaching:

Basic Life Support/CPR
CNA/Home Health Aide
Emergency Medical Responder
Child Development
Intro to Teaching

Social Studies

American History 1 & 2
AP Government
AP Psychology

Music/Art:

CIS Ceramics
CIS Photography
(offered 2026-27 and can be taken for college credit even if you took the high school class)

College In School (CIS)

Rock Ridge Public Schools offers the College in the Schools (CIS) options. CIS classes allow students the opportunity to earn high school and college credits without leaving the Rock Ridge campus. CIS classes will run on an adjusted/shortened schedule each week.

AA Degree

The Associate of Arts (AA) is a 60 college-level credit degree designed for students who plan to transfer to four-year institutions. Students who complete the AA degree will also have met the Minnesota Transfer Curriculum (MnTC) requirements. The MnTC is complete when the specific requirements for each Goal Area are met and a minimum of 40 credits from within the MnTC course list is earned. A 2.00 GPA is required for both the MnTC and AA degree. A student may complete the Minnesota Transfer Curriculum without completing the Associate of Arts degree. A single course can count toward two Goal Areas, but the course credits only count once toward the 40 MnTC credits required.

Course Drops & Withdrawals

The following college "grades" *will* affect your high school grade in the course as follows:

W (Withdrawing from the course after the drop deadline) = F

FW (Failure to Withdraw & not completing the course) = F

FN (Failure due to Non-Attendance) = F

Incomplete Grades

Students may receive an incomplete grade because their work was not completed at the end of the marking period. All incomplete grades on assignments must be made up within two weeks or the assignment grade will turn to a zero. Failure to complete work may result in no credit being given. Seniors receiving an incomplete in courses needed for graduation will not participate in the graduation ceremony if the incomplete is not made up before graduation day.

Athletic Eligibility is affected by incomplete grades. Students that earn an incomplete are ineligible to play until the incomplete has been made up and recorded in the office. If the eligibility was the result of an incomplete grade, eligibility may be re-established once work for the incomplete grade is made up and the grade change is made in the office.

Work Experience

If a junior or senior has a job and wishes to participate in the Work Experience Program, the student must obtain a work permit from the office. Rock Ridge will be offering a Work Experience Program starting during the second semester of the 2025-2026 school year.

Zero / Failing Policy

Students will earn no lower than a 59% for the quarter grade if it is due to plagiarism or other course regulations unless the earned grade from other assignments is lower than 59%. CIS & PSEO courses must follow collegiate regulations so they may differ depending upon the course.

If a student fails a required class in grades 7-8, the student team will review data to determine the best interventions for a student. This may include summer school and/or participation in an intervention and study skills course.

If a student fails a required class in grades 9-12, the failing grade will remain on their transcript and the student must make-up the unearned credit. Students will not be allowed to graduate if all the requirements are not met. Refer to the current graduation policy.

Instructional Materials (Extenuating circumstances may apply.)

The school district shall have a procedure for a parent, guardian, or an adult student, 18 years of age or older, to review the content of the instructional materials to be provided to a minor child or to an adult student and, if the parent, guardian, or adult student objects to the content, to make reasonable arrangements with school personnel for alternative instruction. Alternative instruction may be provided by the parent, guardian, or adult student if the alternative instruction, if any, offered by the school board does not meet the concerns of the parent, guardian, or adult student. The school board is not required to pay for the costs of alternative instruction provided by a parent, guardian, or adult student. School personnel may not impose an academic or other penalty upon a student merely for arranging alternative instruction under this section. School personnel may evaluate and assess the quality of the student's work.

EXTRACURRICULAR ACTIVITIES INFORMATION

RRHS Activities Handbook Link - See Athletic Director

Student Options and Fees for Athletic & Activity can be found by clicking: [Click Here](#)

All students in grades 7-12 who participate in Rock Ridge extracurricular activities (such as semi-formal and formal dances, participation in athletic practices/games/performances, extracurricular activities and clubs) are subject to the same eligibility requirements which are listed in the MSHSL Athletic Eligibility Information and must be read and signed by each student and a parent/guardian prior to participating in the activity. It will be the duty of the sponsor of an activity to inform all participants of the scholastic eligibility requirements.

Academic Eligibility

MSHSL Athletics & Activities Academic Eligibility Procedures

1. Grades will be checked quarterly and at midterms for a total of 8 times per year. Students must have zero failing grades at each marking period to remain eligible.
2. Students cannot have incomplete grades. Students that earn an incomplete are ineligible to play until the incomplete has been made up and recorded in the office. If the ineligibility was the result of an incomplete grade, eligibility may be re-established once work for the incomplete grade is made up and the grade change is made in the office.
3. Students participating in PSEO must submit official documentation showing academic progress at regular intervals, equivalent to grade checks for traditional students.
4. First quarter grades will determine winter sport eligibility regardless of the activity start date.
5. Fourth quarter grades will determine fall sport eligibility regardless of the activity start date.

MSHSL Athletics & Activities Academic Eligibility Consequences

Mid-Term Eligibility / Quarter Eligibility

1. Athletic/Activity schedules with 15 or fewer scheduled contests will serve a 1 contest penalty.
2. Athletic/Activity schedules with 16 or more scheduled contests will serve a 2 contest penalty.
3. Students must be passing all classes to resume eligibility.
4. Students may travel with the team, if allowed by the coach, as long as they are not missing any class in order to do so.
5. In an event where a student is academically ineligible and only participates in a category 2 activity, that student will follow the MSHSL guidelines for Category 2 activities for violations.

Attendance Eligibility

Students participating in Rock Ridge extracurricular activities on school evenings are expected to be in attendance for all periods the next school day unless excused by administration to remain eligible.

Any students who are considered to be chronically truant from school may be suspended from extracurricular activities under [MSHSL Policy](#).

MSHSL Athletics & Activities Attendance Eligibility Consequences

Students participating in Rock Ridge extracurricular activities must be present for all classes preceding any practice, activity, concert, contest, or game. Excuses documented by a medical note or funeral arrangement are exempt.

Students with 11+ accumulated absences are not eligible to participate in athletics or activities. If a student has exceeded the 10 allowable absences, the student must make up the time to return to eligible status.

Code of Conduct Eligibility

1. Students with unserved detentions are ineligible for all Rock Ridge extracurricular activities.
2. Students serving administratively determined consequences in the restorative room (ISS) or other disciplinary locations will be ineligible from participating in any Rock Ridge extracurricular activity.

Chemical Eligibility

The Minnesota State High School League recognizes the use of mood-altering chemicals including drugs, alcohol, tobacco, vaping, or other similar items as a significant health problem for many adolescents, resulting in negative effects on behavior, learning and the total development of each individual. The misuse and abuse of mood-altering chemicals for some adolescents affect co-curricular participation and development of related skills. Others are affected by the misuse and abuse by family, team members or other significant persons in their lives. Penalties shall be accumulative beginning with the student's first enrollment. This includes all students in grades 7-12. Rock Ridge Public Schools enforces the following chemical eligibility policies. Students violating the chemical policy will be subject to both Category I and Category II consequences, if applicable.

Students not accompanied by their parents are prohibited from entering bar areas, liquor establishments, or attending parties where liquor is made available to high school students. **This rule puts the burden on the student to know, in advance, whether alcoholic beverages will be made available to students at a party.** If there is any doubt, the student or parent/guardian should contact the host family to determine whether alcoholic beverages will be served. Students violating this rule are not eligible to participate in activities sponsored by the Rock Ridge schools for a period consistent with the Minnesota State High School League Rules (MSHSL Bylaw Section 205.00 regarding the Use of Mood Altering Chemicals, i.e. Alcohol, Tobacco, Drugs or Marijuana). A student employed by a business establishment is exempt from this rule while working.

Category I

This includes all MSHSL sponsored activities in which the member school has a schedule of interscholastic contests, including league sponsored tournaments. This includes all Athletics, Speech & Debate Team, One Act Play, Robotics (if a season is scheduled), and other new activities if they meet the definition .

Category II

This includes MSHSL sponsored activities in which a member school does not have a schedule of interscholastic events. This includes Music Contests (including sections, subsections, state, etc), One Act Play, if only participating in one league sponsored tournament, Robotics, if only participating in one league sponsored tournament, Knowledge Bowl, Math Counts and other new activities if they meet the definition.

Violation	Category 1	Category 2	Special Provision
1st Violation	The student shall lose eligibility for the next 2 consecutive interscholastic contests or two weeks, 14 calendar days, whichever is greater.	The student shall lose eligibility for the next contest or until 15 hours of community service is documented. The community service must be pre-approved by the administration and coaching staff of the activity.	
2nd Violation	The student shall lose eligibility for the next 9 consecutive interscholastic contests or 5 weeks, 35 calendar days whichever is greater.	The student shall lose eligibility for the next 2 contests or until 30 hours of community service is documented. The community service must be pre-approved by the administration and coaching staff of the activity.	
3rd + Violations	The student shall lose eligibility for the next 18 consecutive interscholastic contests or 7 weeks, 49 calendar days whichever is greater.	The student shall lose eligibility for the next 4 contests or until 45 hours of community service is documented. The community service must be pre-approved by the administration and coaching staff of the activity	A student who chooses to become a participant in a treatment program may become eligible for participation after a minimum period of six weeks after entering treatment if all of the following conditions are met: A) The student is assessed as chemically dependent B) The student enters treatment voluntarily C) The director of the treatment center certifies that the student is successfully participating and/or has successfully completed the treatment program D) All prior violation consequences must still be served.

Dances

School dances will be held periodically throughout the school year for Rock Ridge Students only. Students must have all detention hours served in order to attend a semi-formal or formal dance. All school rules and policies apply, see dance advisors for details.

National Honor Society

Rock Ridge Schools supports the National Honor Society in which the four criteria of scholarship (GPA), leadership, service and character are given equal weight in determining membership. Potential candidates will be contacted in the fall of their junior and senior year with instructions on making the appropriate application for membership. The selection procedure shall be determined by the Faculty Council and shall be consistent with the rules and regulations of NHS. NASSP shall not review the judgment of the Faculty Council regarding selection of individual members to local chapters.

Royalty Candidates

If a student receives a quarter grade of an “F” in the quarter previous to Homecoming or Snow Week, that individual is not eligible to be in the Royal Court. The 4th quarter grades (for Homecoming) and the most recent quarter grades for Snow Week will be reviewed for failure violations.

Student Council

Student Council is an organization made up of students representing the student body. It furnishes responsible leadership training for student leaders.

Grades 9 -12

The Student Council consists of student members, including a president, vice president, secretary and treasurer. The membership shall be elected to the council in the fall of the current school year. The qualifications that one should look for when electing their representative and officers are: good character and positive leadership ability.

Transportation Policy for Students

Participants in extracurricular contests must use transportation provided by the school. The only exception is in the event that parents request in writing via the Rock Ridge extra-curricular alternate transportation form to have their student ride with a parent, grandparent or immediate family member, in which case they assume all responsibility. No student may ride with another student under any circumstance.

Students with outstanding violations relating to alcohol, tobacco, or other mood altering chemicals will not be approved for overnight or out of state travel.

Weather Related Policy

Please be aware that just because school is closed, it does not mean all Rock Ridge School District events and contests are canceled. Our policy is such that if school is closed before the start and the weather improves throughout the day, the administration can decide to play games as scheduled.

RULES AND EXPECTATIONS

Interventions and Responses to Behavior

Restorative Intervention/Mediation

Restorative practices represent a step forward in teaching students to focus on resolving conflict, repairing harm, and healing relationships. Restorative practices support a positive and safe school climate, prevent

bullying, and reduce disciplinary incidents.

Deescalation and mediation are at the center of our restorative approach to poor student behavior. We seek answers to the following questions:

- What happened?
- What was your thinking at the time of the incident?
- Who was affected by what happened?
- What do you think you need to do to make things right?

Once the individual responsible for causing harm has had an opportunity to reflect on the incident, we often seek to bring all involved parties together to both discuss and resolve continued conflict and repair harm done. This may include but is not limited to the issuing and acceptance of an apology (written or verbal), an in-person meeting of affected parties directed by school staff, and/or the completion of a [Behavior Ownership Form](#). Mediations of this kind are contingent upon the readiness of those involved in the incident to move forward.

Detention

Students with unserved detentions are ineligible for semi-formal and formal dances, participation in athletic practices/games/performances, extracurricular activities, and all school activities.

Detention will be held at lunch for ½ hour and is available daily. Students will report to the designated detention area to meet the supervisor and then be dismissed by the advisor to get in the lunch line.

1. Students will be permitted to do homework assignments during detention. Students may not talk, sleep, or use electronic devices other than for school work.
2. Inappropriate behavior in detention will result in added consequences. If the student is tardy getting to detention, the student will receive additional consequences.
3. The Restorative Practice Behavior Ownership Form must be submitted and accepted on the day of service or the student will not receive credit for the detention and will continue to serve detention daily until an acceptable form is submitted.

Restorative Room (formally In-School Suspension or ISS)

The Restorative Room will be used in the event that a student's behavior rises to the level of needing to be removed from their classes for a period of time. This can be for all or a portion of one day or multiple days. Often the Restorative Room provides students with the time and space they need to move forward socially and emotionally from what took place. Students typically receive ISS for repeated behaviors causing harm to their peers or to their own ability to maintain positive social relationships.

Students in the Restorative Room have access to and are expected to complete missed instruction and assignments. Students may also be asked to complete a Behavioral Ownership Form as a strategy to foster positive social and emotional decision-making.

Students who have been assigned to the Restorative Room will leave all belongings except for instructional supplies in the HS Office. This includes their phones, backpacks, etc.

Students are not allowed to talk, sleep, or use their iPads for any purpose other than school work.

Restorative Justice and Out-of-School Suspension (OSS)

To promote the safety of our students, restore expectations, and move forward educationally, a scheduled re-entry meeting will be required in order for a student to return to school. At least one parent/guardian and the student will attend the meeting with school representatives. Prior to each meeting, the student will complete a

Behavioral Ownership Form to be presented and discussed during the meeting and shared with the student's teachers.

Behavioral Consequences Matrix

The matrix below is not all inclusive, but is representative of the most common discipline concerns affecting our schools. Subsequently the consequences listed are not definitive and school administration has the right to deviate from the chart based on the investigation findings for each incident.

Behavioral Consequences Matrix

Infraction	1st Offense	2nd Offense	3rd Offense
Appropriate Bathroom Use	1 Day ISS	1-2 days OSS	3-5 days OSS
Bullying Contributing to the Continuance of Bullying	Detention(s)	1-3 days ISS or OSS	4-5 days ISS or OSS Possible Expulsion
Dress Code Violation	Sent to Dean's office or School Nurse Change Clothing	Sent to Dean's office or School Nurse Change Clothing Detention(s)	Parent Conference Administrative Discretion
Drug Sales and Distribution	OSS/Expulsion Police Referral	OSS/Expulsion Police Referral	OSS/Expulsion Police Referral
Drug/Synthetic/Alcohol Use or Possession	3 days OSS, Police Referral Rule 25 Recommended	5 days OSS, Police Referral Rule 25 Recommended	10 days OSS, Possible Expulsion Police Referral Treatment Recommended
Fighting/Assault	1-3 days ISS/OSS Possible Police Referral	3-5 days ISS/OSS Possible Police Referral	OSS/Possible Expulsion Police Referral
Harassment (Sexual, Religious, Racial)	1-3 days ISS/OSS Parent Conference Possible Police Referral	3-5 days ISS/OSS Parent Conference Possible Police Referral	OSS/Possible Expulsion Police Referral
Inappropriate Language/Behavior	Warning Possible Detention(s)	Detention(s)	ISS
Directed Inappropriate Language	ISS	1-3 Days OSS	3-5 Days OSS
Insubordination	1-3 days ISS	3-5 days ISS Parent Conference	OSS
Failure to Identify Self	1 day ISS Sent to the Office	3 days ISS Parent Conference	OSS
Use of Cell Phone or Electronic Devices	Staff will collect device and return at the end of the hour.	Staff will deliver device to the office and student picks it up at the end of the day.	Staff will deliver device to office and parent picks it up at the end of the day.
Misuse of Technology	Review Policies and Detention(s)	WiFi restriction Check in/out	Reviewed by Administration
Public Display of Affection	Warning	Detention(s)	Detention(s)/ISS

Safety Concerns	Administrative Discretion w/ Possible Police Referral	Administrative Discretion w/ Possible Police Referral	Administrative Discretion w/ Possible Police Referral
Skipping Detention	1 day ISS	1-3 Days OSS	3-5 Days OSS
Theft & Vandalism	1-5 days ISS/OSS and Restitution; Possible Police Referral	1-5 days ISS/OSS and Restitution; Possible Police Referral	OSS/Expulsion/Restitution/ Possible Police Referral
Tobacco/E-cig/Vape Use or Possession	3 days ISS Police Referral	5 days ISS Police Referral	5 days OSS Police Referral
Tardy (Marked per Semester)	Teacher Warning for Tardy #1 and #2 per class	Teacher Log Entry for Detention(s) or equivalent for Tardy #3 and #4 per class	#5+ Administrative Discretion;
Truancy/Skipping	1 to 5 Lunch Detentions	1-3 days ISS	1-3 Days OSS Administrative Discretion
Weapon Possession	OSS/Expulsion Police Referral	OSS/Expulsion Police Referral	OSS/Expulsion Police Referral

Bathroom Use

Bathrooms are to be used for their intended purposes only, and within a reasonable timeframe. Only one student is allowed in each bathroom at a time.

Bus Conduct

Consequences for failure to follow bus safety rules or other school rules are consistent with all other school policies and practices. Please remember that school transportation is a privilege and not a right. Administration reserves the right to remove students from school transportation.

Cell Phones/iPads/Other Electronic Devices

Rock Ridge Public Schools holds high expectations for student behavior, academic integrity and responsible use of personal electronic devices. Students who possess or use such devices at school must do so with the greatest respect for the educational environment and the rights and privacy of all individuals within the school community.

Technology use is allowed at lunch, during passing periods unless it becomes a tardy/truancy concern, before school, and after school. Cell phone use during class periods is **NOT** allowed. Cell phones must be off and put away during these times. Administration, teachers, and students will follow guidelines listed below.

1. Cell phone usage is not allowed during lockdowns or fire drills.
2. Students are not allowed to take pictures or videos of any student or staff member without the express written consent of all parties involved.
3. Electronic video devices in any locker room is strictly forbidden.

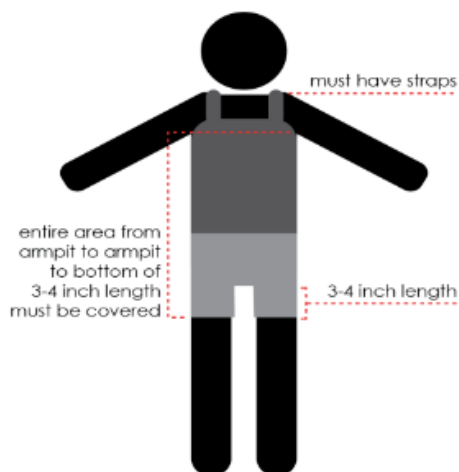
CONSEQUENCES FOR USE OF CELL PHONES OR ELECTRONIC DEVICES

1st OFFENSE	2nd OFFENSE	3rd + OFFENSES
An employee shall direct the student to turn in their electronic device for the hour. The teacher will return it to the student at the end of the class period.	The second infraction shall result in disciplinary referral and the phone turned into the office immediately. The office will return it to the student at the end of the day.	The third infraction shall result in disciplinary referral and the phone turned into the office immediately. The office will return it to the parent/guardian and the loss of privileges to possess a cellular phone or electronic device at school for a set period of time.

Dress Code [504 Student Dress and Appearance](#)

Dressing appropriately for school is preparing you to dress appropriately for activities outside of school and in your future (post-secondary endeavors, public events, job interviews, places of employment, etc). While we want to celebrate your individuality, clothing should also be conducive to a positive and healthy learning environment for all. Therefore, students are expected to dress appropriately and abide by the Dress Code Policy at all times. Dress Code reminders are summarized below or click here for the full Dress Code Policy: [504 Student Dress and Appearance](#).)

1. No inappropriate or discriminatory language, innuendos, imagery or products or content that is offensive or disruptive to the learning of others
2. No potentially hazardous, damaging, or harmful attire or accessories.
3. No attire is allowed to cover or conceal the identity of a student or cover their ears or face.
4. Student attire should provide, at minimum, the coverage illustrated by the image below and must cover armpit to thigh.



Students with incomplete, inappropriate or offensive attire will be sent to the Deans' or Nurses' offices to change and the Dress Code violation will be documented in PowerSchool.

Excused Study Halls - Off Campus Eligibility 1st and 7th periods

Eleventh and Twelfth graders have the opportunity to be excused from their study hall and be approved to leave the building if they meet the following criteria:

1. Earn a minimum GPA of 3.0 the previous quarter and earn all passing grades. Students will not be rechecked at midterms to earn access; however, student grades will be checked at midterm to ensure they remain eligible.

2. Maintain all passing grades for the quarter once permission is granted or pass is revoked.
3. Acquire Parent/Guardian/Administrator permission.
4. Remain in good standing for attendance (under 10) and disciplinary requirements such as detention.
5. Students must stay in study hall as assigned until their schedule is changed.
6. Only applicable to 1st and 7th periods.

Fieldtrips

Field trips are a privilege and an extension of the learning in class. Rock Ridge teachers and administration expect students to act in accordance with the daily expectations of your class and those outlined in this handbook. In other words, even if you are no longer on school grounds, the same rules and expectations apply because you are on a school-related field trip.

Example: students will not be on their phones during presentations/performances

Example: students will not leave the establishment/event/activity

Students should always be within sight of their teachers, staff or chaperones at all times. The student may need to be in good academic standing with minimal or no behavioral and/or attendance issues in order to attend field trips.

Internet Policy ([See Policy 524](#))

Rock Ridge Public Schools' Internet Use Policy Statement

Students are responsible for good behavior on school computer networks just as they are in a classroom or school hallway. Communications on the network are to be considered public in nature. General school rules for behavior and communications apply. Network resources are provided for students to conduct research and communicate with others in relation to school work. Access to network services is given to students who agree to act in a responsible manner. Access is a privilege, not a right. Therefore, based upon the acceptable use guidelines outlined in this document, the administration and staff will deem what is inappropriate use and their decisions are final. Upon identification of inappropriate use of network services by the administration, faculty, and staff, access may be denied, revoked, or suspended at any time.

Lunch

All food must be consumed in Cleveland Cliff commons or the courtyard. All students must remain on campus during the entire lunch period. No student will leave the lunch areas during this time except when excused by a supervisor. Students are not allowed to have any food or drink deliveries sent to Rock Ridge during the school day without prior permission.

Public Displays of Affection

The public display of affection is not acceptable school behavior. Respect yourself and the rights of others by demonstrating appropriate school behavior. Students are expected to refrain from intimate behavior including kissing, embracing, intimate touching, etc, and other inappropriate contact in the halls, classrooms, on school grounds and at school events. Staff may correct students if their behavior is not acceptable. Students should accept redirection in a constructive manner in an effort to maintain a proper, respectful, and educational atmosphere for all students and employees in the building.

Recording Others

Students **may not** record Rock Ridge faculty, staff, or fellow students without their expressed consent. Students found to have caused a disruption to our school day by having recorded and/or shared to social media an adult or peer without their expressed consent are subject to school disciplinary consequences and legal ramifications.

Removal from Class ([See Policy 506](#))

Students serving administratively determined consequences in the restorative room (ISS) or other disciplinary locations will be ineligible from participating in after school activities, practices, and athletic contests.

Occurrence	Consequence
1	It will be documented by the teacher and the parent will be notified by the teacher. The student may also receive additional disciplinary action.
2	The parent will be notified and a meeting will be scheduled within 48 hours with the student, teacher, parent, and administration. During this meeting the teacher will explain the expectations for behavior. The student and parent will have the opportunity to ask any questions they may have with the goal being a solution to the behavioral problem.
3	The school team will discuss alternative programming options for the student, which may include removal from class and loss of credit.

Skateboards & Rollerblades

Skateboarding and rollerblading are not allowed on school property.

Tobacco Free Schools

Use or possession of tobacco products including electronic nicotine delivery systems in the building, on school property, during school activities, or leaving school grounds during school hours will not be tolerated. Violators of this regulation will receive consequences consistent with school policy and students will not be readmitted until after a parent/guardian has been contacted by the administration. Cigarettes, electronic cigarettes, vaping devices and paraphernalia or other tobacco products are not to be carried by students within the school during school hours. Students should realize the State High School League rules carry a penalty for smoking and tobacco use that also will be enforced by the School. b. Minnesota Statute 609.685, subd. 3, a state that possession or use of tobacco or tobacco related devices by anyone under the age of 18 is unlawful. Because of the health consequences for our youth and the mixed message that is given when laws are not enforced, the NO SMOKING LAW for those under the age of 18 will be enforced. Law enforcement officials will be contacted for violation of the district's policy.

Pupil Fair Dismissal Act

All students are protected under the Pupil Fair Dismissal Act. Students who are involved in suspension from school should ask what their rights are under this act. See the Assistant Principal for a copy of this document.

HEALTH & SAFETY INFORMATION

Accidents

Students involved in an injury of any kind on campus must report the accident to the teacher in charge immediately. The student will be referred to the main office or nurse's office as soon as possible to complete the proper forms. Tardiness in reporting an accident makes it difficult to record the circumstances accurately.

Age of Majority/18 Year Old Students

Students 18 years of age or older must comply with the same rules and regulations as younger students according to State Statute M.S. 120.06 unless it has been determined by the school and the student's legal parents/guardians that the student is to be treated as an "independent student". Once a student is deemed independent, the parent/guardian no longer has access to educationally relevant information including attendance, behavior, and academics. They may not write their own notes or excuses if they are living in the parental home. Families are cautioned in providing the independent status.

Background Checks for Employees and Volunteers

The school district will seek criminal history background checks for all applicants who receive an offer of employment with the school district and for all individuals, except enrolled student volunteers, who are offered the opportunity to provide athletic coaching services or other extracurricular academic coaching services to the school district, regardless of whether compensation is paid. The school district may elect to seek criminal history background checks for other volunteers, independent contractors, and student employees.

Parents/guardians are welcome in the schools and are encouraged to volunteer in their children's classrooms. In most instances, volunteers will be required to have a background check on file with the school district prior to volunteering or visiting a classroom. Always call the day prior to make an appointment if you would like to visit the school.

Emergency School Closing/Media Announcements

School closing information will be placed on the homepage of the Rock Ridge Public Schools website, sent by electronic alerts (**please update your contact information**) and broadcast on the local radio and television stations, as well as instant alerts through bright arrow, social media and the school website at www.rrps.org

Fire Drills, Emergency Evacuation & Lockdowns

Rock Ridge High School is committed to student safety and security. We will be having 4 Fire Drills, 4 Lockdown (Hold) Drills and 1 Tornado Drill throughout the school year.

Fire, evacuation, and lock down drills are held to reduce the probability of serious damage or injury in case of a real emergency and are required by the state of Minnesota. Teachers will provide exit information and explain the procedure in case of a fire drill or evacuation; students are to follow these instructions. All books and other materials must be left and students are to leave the building in a quiet and orderly manner. Only upon a signal will students return to the building and their classrooms in an orderly fashion. A detailed crisis manual has been developed by the school district and is available in each learning area.

Health Program

Students with health concerns or experiencing symptoms of illness at school should notify the school nurse. If a student needs to leave school due to a medical reason the nurse's office will contact parents or guardians.

School nurses are responsible for the health of students by, including, but not limited to:

- Assessing severity of illness or injury
- Distributing medications that are provided and approved by parents and healthcare providers
- Caring for students with chronic conditions such as diabetes, epilepsy, asthma, allergies/anaphylaxis, and others
- Ensuring students are up to date on vaccinations
- Screening students for vision, hearing, and other potential health issues
- Preventing and controlling the spread of communicable diseases
- Connecting students and families to relevant health resources
- Providing mental health support to students in need
- Promotion of health through education and wellness initiatives
- Collecting health data in school to provide to local, state, and national officials
- Providing urgent, episodic care to students including band-aids or ice packs to students with cuts, scrapes, and bruises

We follow the "Infectious Diseases in Childcare Settings and Schools Manual"

<https://www.hennepin.us/childcaremanual>. This manual provides technical and parent fact sheets about a variety

of infectious disease prevention and control. Information is intended for parents, childcare providers, and school staff.

Medications

Parents/guardians are responsible to provide student medication for school administration. Medications may be dispensed in school when the student's health may be jeopardized without it, and when needed to maintain/promote the health of the student so that learning is enhanced.

If a student needs to take medication at school, the school district requires that the parent/guardian and prescribing care provider complete either the "Medication General Administration" form or the "Medication Self-Administration" form for each school year or anytime there is a change in the medication prescription. These forms are available on www.rrps.org under "District",> "Health and Wellness,">"Forms."

Prescription medication must be in a properly labeled pharmacy container and are to be kept and administered in the health office. Parents/Guardians are advised to ask the pharmacist for a bottle for home and second/separate labeled bottle for school.

The following medications are allowed for self-carry and or administration after a "Medication Self-Administration" form is completed: Over the counter pain relievers such as ibuprofen or tylenol and emergency medications such as epi-pens, emergency seizure medications, emergency diabetic medications, or inhalers.

Over the counter pain relief medication may be self-carried and self-administered (grades 7-12 only) in a manner consistent with labeling for their own use only if approved by guardians and care providers. The school district may revoke the privilege of self-carry and self-administering of medications if it is determined that the student is abusing the privilege or is at risk of harm to self or others.

Emergency Self-Carry Medications like epi-pens, seizure medications, diabetic medications, and inhalers also require the completion of an emergency care plan. These plans communicate to teachers and staff what they are to do if an emergency should occur that requires these medications. Allergy, seizure, asthma, and diabetic emergency action plans are also found on the district website with the medication administration forms.

For further medication questions, please see: Policy 516 "Student Medication" is available on the district's website www.rrps.org under "District->School Board-> Policies".

Immunizations

As required by Minnesota Statutes Section 121A.15, <https://www.revisor.mn.gov/statutes/cite/121A.15>, children enrolled in Rock Ridge Public Schools must receive required immunizations prior to the student's first day of school or submit an exemption. Minnesota K-12 Immunization Law and the specific immunization requirements for school can be found here:

<https://www.health.state.mn.us/people/immunize/basics/readyk12.pdf>

Notification to Staff Regarding Placement of Students With Violent Behavior

Rock Ridge Public Schools recognizes the rights of students and data privacy. In an effort to provide a safe school environment, staff members will be notified by the Administration of a student's history of violent behavior. The history of violent behavior and notice to the appropriate staff is an educational record and will be transferred to an enrolling school district. Parents have the right to review and challenge records or data, including the data documenting the history of violent behavior, under both state and federal law as set forth in the school district's Data Practices Policy.

SCHOOL POLICY LINKS & REQUIRED INCLUSIONS

It is the policy of the Rock Ridge Public Schools to maintain a learning and working environment that is free from religious, racial or sexual harassment and violence. For a complete list of policies for ISD #2909, please refer to our website at www.rrps.org under “District”, “School Board”, and “Board Policies” or use this [link](#).

Minnesota Statewide Assessment - Student Participation

For Minnesota’s statewide assessments to reflect the full impact of district- and state-level implementation of the applicable standards, as well as district-level success at teaching the standards, it is important for all Minnesota students to take the statewide tests. The impact of this data spans the state, impacts each district, and demonstrates clear trends across time. The data on today’s third graders, for example, helps us understand those same students learning in fifth, ninth, and 12th grade. Also, today’s third graders help us understand every third grade class for years to come, and whether changes to curriculum, efforts toward equity, and emphasis on inclusion make a substantial difference to our students.

In addition, English learners must take the ACCESS and Alternate ACCESS to exit English language instruction. Without these test scores, students will continue to receive English learner services.

[Statewide Assessments: 2024-25 Parent/Guardian Participation Guide and Refusal Information](#) - 8/7/23

This version of the form will be used for the 2024–25 school year.