

TO: Bill Hanson  
FROM: Ken Willms  
RE: RFQ 4160  
DATE: December 3, 2014

RFQ 4160 – School Transportation Services received two respondents, Voyageur Bus Company and Student Transportation of America. Voyageur Bus Company had the lowest initial quote. Through the negotiations process we were able to arrive at the rates attached. The value of this increase is approximately 4.97% or approximately \$ 164,000 over 2013-2014 rates. The agreement also includes a rate increase for 2015-2016 based on the Consumer Price Index with the option to negotiate additional one-year contracts in the future. I recommend approval of this agreement.