

Bloomington School District 13
SCHOOL BOARD AND SUPERINTENDENT EXPECTATIONS

The School Board Expects:

1. To receive periodic communication from the superintendent every week via email or Thursday Letter publications.
2. To be notified initially by phone as soon as possible for:
 - a. school emergency (lock down, fire, etc.)
 - b. student emergency (arrest, injury, illness, death, etc.)
 - c. staff emergency (arrest, injury, illness, death, etc.)
3. To receive board packets and supporting documentation on Thursday before the scheduled regular board meeting on the following Monday, or the day preceding a special board meeting.
4. All board members receive the same information:
 - a. one member's request for additional information results in all members receiving or having the same access to the information
 - b. special communications are made to all board members
5. Reasonable requests for additional information from board members are satisfied in a timely manner.
6. Board members treat each other and the staff with respect.
7. The superintendent and the staff treat all board members with respect.
8. The superintendent meets with the board president prior to the scheduled regular board meeting to review and discuss the board meeting agenda.
9. The superintendent provides a self-appraisal of performance according to the Superintendent Evaluation Plan.
10. The superintendent uses the chain of command by communicating with the board president or the board vice president, if the president is not available.
11. No surprises!

The Superintendent Expects:

1. That requests for placing items on the agenda will be received in a timely manner prior to the board meeting.
2. That direction is only given at board meetings when a majority of the board votes to give direction.
3. That board members are respectful toward the staff, and of the staff's time.
4. That board members read all supporting documentation before the board meeting.
5. That board members contact the superintendent with questions about agenda items or support materials by noon on the day of the scheduled board meeting.
6. That board members provide feedback and a summative evaluation of the superintendent's performance according to the evaluation process timeline.
7. The board president or the vice president, if the president is not available, communicates with superintendent using the chain of command.
8. No surprises!