



Office of the Superintendent
 Madison Public Schools
 Madison, CT 06443

Deposit to: D01815F/59003

Donation (Cash / Property) to the Madison Public Schools

Completion of this form is required prior to the district's consideration of a proposed donation to the Madison Public Schools. This form is to be completed in its entirety and submitted to the building principal / assistant principal, Athletic Director, or Superintendent prior to receipt of any donated goods, services, or funds. Donations valued in excess of \$ 1,000 must be approved by the Board of Education. (Reference Policy #3281)

Date Form Completed: 12-16-22

Organization / Individual Making Donation: Steady Photography

Address: 540 E. Main St. Branford CT 06405
(Street) (City, State, Zip)

Daytime Phone # 203-488-5170

Description of Donation / Gift: 90 of Pic. Day Sales Approximate Value: \$1,747.34

Explain how this gift will be used? for field trips

Monetary Gift: Explain how the funds will be used: deposited into Jeffrey Field Trip Acct.

Recipient(s) of Donation (school, athletics program, etc.): _____

Acknowledgments: (optional)

In honor of: _____
 In memory of: _____
 Acknowledgement Contact: _____
 Acknowledgement Address: _____

This request cannot be acted upon before the building Principal / Assistant Principal, Athletic Director, or Superintendent has been consulted concerning this gift. Please provide the name of the person with whom you consulted.

Signature of Person Consulted: Rebecca Frost

Are there conditions of use attached to the gift: Yes ___ No

If yes, please explain conditions: _____

Are there installation costs, site preparation costs, labor costs, or equipment need for installation, etc? _____

If yes, who will be responsible for the costs? _____

What is the annual maintenance cost of the donation if any? (be specific) _____

Are there additional costs to the school district not indicated above? (be specific) _____

(Signature of Donor and print name)

For Central Office Use Only

Accepted by Superintendent: _____
 Signature

12/22/22
 Date

Accepted by Board of Education on: _____
 Date