

TO: COSSA Board of Trustees
FROM: Jacob Smith, Business Manager
DATE: January 21, 2026
RE: Board Approval of Board Clerk/Treasurer



Annually, the COSSA Board approves the role of Board Clerk and Treasurer.
The recommendation is to approve the Business Manager in the primary roles and the Assistant Business Manager as back-up.

Jacob Smith, Business Manager, to serve as the Board Clerk and Treasurer for COSSA and
Mandy Pascale, Assistant Business Manager to serve as the backup for these roles.