

Adopted: 11/21/1994
Revised: 03/04/2015 from 4.301 to 431

Albany Area Schools Policy 431

431 CLASSIFIED SUBSTITUTE POLICY

I. Purpose

To establish a fair and equitable schedule of payment for classified substitutes working in District 745

II. General Statement of Policy

The following policy shall prevail with respect to compensation for classified substitute employees.

The compensation for classified substitute employees (excluding Bus Drivers) shall be ~~\$10.00~~ **\$12.00** per hour, beginning ~~March 1, 2015~~. **November 1, 2016**.

At the discretion of the administration the schedule for a substitute who comes in may be ~~changed~~ **cancelled**; in that event the substitute will be paid for a minimum of two hours.

Bus Drivers: The compensation for substitute bus drivers shall be \$61.41 per day (am and pm route) or \$ 30.70 per route.

Substitutes who **are not hired for an assignment of work less than 30 or more consecutive days for the same staff member**, are not ~~placed~~ **compensated per** the AESP Master Agreement pay matrix, but rather compensated ~~under this policy~~. **as stated above**.

Substitution for more than 30 Days: A substitute employed ~~employed~~ **hired for an assignment of more than 30 or more (consecutive) days (for the same staff member) will be paid subject to the conditions compensated at Step 1 of the applicable classification** of the AESP Master Agreement ~~beginning the 31st day~~.

They shall also earn one day of sick leave for a 30 day assignment.

~~Regular~~ **Staff members of AESP** who substitute for other ~~members of the regular~~ staff **members of AESP** shall be compensated as agreed between the employee and the school board.

Policy History

November 21, 1994

Revised December 5, 1996 Revised October 8, 1998

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Legal References: None

Cross References: AESP Master Agreement