



**INDEPENDENT SCHOOL DISTRICT NO. 831**  
**Forest Lake, MN**

**May 3, 2012**

**Agenda Item 7.1**

TO: School Board  
FROM: Donna Friedmann  
RE: LICENSED PERSONNEL

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I recommend approval of the following licensed personnel:

**A. UNPAID LEAVE OF ABSENCE:**

1. Stephanie Buffington – Child care leave of absence on or about 10/3/12 to 11/2/12.
2. Kelly Larson – Child care leave of absence on or about 5/2/12 to 6/8/12.
3. Alyssa Prince – Child care leave of absence on or about 9/14/12 to 10/26/12.
4. Abby Schroeder – Child care leave of absence for 2012-13.
5. Andrew Waldron – Policy 415 leave of absence for 2012-13.

**B. ADDITIONAL COACHING POSITIONS:**

1. Two additional FLHS Golf coaches.
2. Three additional FLHS Lacrosse coaches.
3. One additional Dance Team coach.

**C. NON-CURRICULAR ASSIGNMENT:**

1. Tessa Abrahamson – .5 Elementary Yearbook Advisor (FV).
2. Matt Benesch – .5713448 Boys' Assistant Lacrosse Coach (FLHS).
3. Brittany Cullen – .5 Elementary Yearbook Advisor (FV).
4. Ben Dahmes – .3867892 Assistant Wrestling Coach (FLHS).
5. Aaron Forsythe – Girls' Assistant Golf Coach (FLHS).
6. Randy Johnson – 8<sup>th</sup> grade boys' Head Baseball Coach (CJH).
7. Jordan Kolbow – .3257622 Assistant Wrestling Coach (FLHS).
8. Anthony Lehr – Girls' Assistant Lacrosse Coach (FLHS).
9. Ian Lexvold - .60 First Assistant Theatre – Spring Play (FLHS).
10. Jeff Marn – .75 Chess Advisor (CJH).
11. Matt Schugel – 7/8 grade boys/girls Head Golf Coach (FLHS).
12. Nicole Tetrault – 9<sup>th</sup> grade boys/girls Head Golf Coach (FLHS).
13. Larry Underkoffler – 7/8<sup>th</sup> grade Head Softball Coach (SW).
14. Andrew Waldron - .40 First Assistant Theatre – Spring Play (FLHS).
15. Savannah Walsh – .25 Junior High Chess Connection Advisor (CJH) and 7/8 grade girls' Head Tennis Coach (FLHS).
16. Adam Wilson – Boy's Assistant Track Coach (FLHS).

(Over)

LICENSED PERSONNEL

May 3, 2012

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D. NEW POSITION:

1. Additional .34 FTE to Earth Science position at Century Junior High for 2012-13 school year.
2. Increase Lino Lakes Elementary E/BD position to full-time effective 4/9/12 to the end of the 2011-12 school year.

E. RESIGNATION/RETIREMENT:

1. Jeffrey J. Lewis – Retire effective end of 2011-12 school year (32 yr.)
2. Penny Portner – Release from contract effective April 13, 2012.

F. INCREASE ASSIGNMENT: Jennifer Klein – increase contract from .5 to 1.0 effective 4/9/12.

G. EMPLOYMENT/AGREEMENT TO RESUME TEACHING SERVICES:

Debra Hecker – Approve 1.0 contract effective April 13, 2012 to June 8, 2012 (40 days) and Agreement to Resume Teaching Services.