

**CARMEL CLAY PUBLIC LIBRARY  
2013 FINANCIAL REPORT  
FOR THE MONTH ENDED DECEMBER 31, 2013**

NAME OF FUND	BALANCE NOVEMBER 30, 2013	DECEMBER RECEIPTS	DECEMBER EXPENSES	BALANCE DECEMBER 31, 2013
OPERATING FUND	3,825,099.33	1,526,326.96	479,676.20	4,871,750.09
CHANGE FUND	1,360.00			1,360.00
PETTY CASH FUND	200.00			200.00
GIFT FUND	406,530.94	105,000.00	13,969.05	497,561.89
LIRF FUND	1,075,781.09			1,075,781.09
PLAC FUND	450.00	800.00	-	1,250.00
STATE TECHNOLOGY FUND GRANT	-	10,744.00	-	10,744.00
LEASE RENTAL FUND	1,105,452.58	633,551.59	893,000.00	846,004.17
CAPITAL PROJECTS FUND	630,929.48			630,929.48
RAINY DAY FUND	3,925,332.22			3,925,332.22
<b>TOTAL ALL FUNDS</b>	<b>10,971,135.64</b>	<b>2,276,422.55</b>	<b>1,386,645.25</b>	<b>11,860,912.94</b>

**CARMEL CLAY PUBLIC LIBRARY  
2013 OPERATING RECEIPTS  
FOR THE MONTH ENDED DECEMBER 31, 2013**

OPERATING FUND DETAIL	CURRENT MONTH	YEAR-TO- DATE	ESTIMATE *	PERCENT RECEIVED
<b>TAXES</b>				
PROPERTY TAX	1,226,068.27	3,136,151.89	3,262,346.00	96.13%
COUNTY OPTION TAX	222,863.71	2,674,364.52	2,674,364.00	100.00%
STATE DISTRIBUTION	-	-	-	N/A
PLAC DISTRIBUTION	-	-	-	N/A
FINANCIAL INSTITUTION TAX	908.05	1,725.16	1,817.00	94.95%
CVET	1,956.11	3,912.89	3,907.00	100.15%
LICENSE EXCISE TAX	60,797.57	354,593.53	267,025.00	132.79%
<b>TOTAL TAX REVENUE</b>	<b>1,512,593.71</b>	<b>6,170,747.99</b>	<b>6,209,459.00</b>	<b>99.38%</b>
<b>OTHER RECEIPTS:</b>				
FINES & FEES	10,108.27	160,565.54	160,000.00	100.35%
INTEREST EARNINGS	2,325.76	25,116.23	22,000.00	114.16%
COPY MACHINE	892.00	13,645.50	12,000.00	113.71%
COFFEE SHOP RENT	400.00	4,800.00	4,800.00	100.00%
MISCELLANEOUS RECEIPTS	7.22	36,656.80	25,000.00	146.63%
<b>TOTAL OTHER RECEIPTS</b>	<b>13,733.25</b>	<b>240,784.07</b>	<b>223,800.00</b>	<b>107.59%</b>
<b>TOTAL OPERATING RECEIPTS</b>	<b>1,526,326.96</b>	<b>6,411,532.06</b>	<b>6,433,259.00</b>	<b>99.66%</b>

\* FROM LATEST REPORT RECEIVED FROM DLGF

**CARMEL CLAY PUBLIC LIBRARY**  
**2012 OPERATING FUND EXPENDITURES**  
**FOR THE MONTH ENDED DECEMBER 31, 2013**

ACCOUNT NUMBER	ACCOUNT	CURRENT MONTH	YEAR-TO-DATE	2013 BUDGET	BALANCE BUDGET	ENCUMB.	TRF	ADJUSTED YTD	REMAINDER
<b>PERSONAL SERVICES</b>		12-31-13							
612000	SALARIES	214,665.97	2,601,766.78	2,692,022.00	90,255.22	-		2,601,766.78	90,255.22
613100	FICA & MEDFICA	16,264.51	198,877.72	212,523.00	13,645.28	-		198,877.72	13,645.28
613200	PERF	17,565.29	210,924.81	213,260.00	2,335.19	-		210,924.81	2,335.19
613300	GROUP INSURANCE	29,180.26	351,258.80	408,969.00	57,710.20	-		351,258.80	57,710.20
613500	UNEMPLOYMENT COMPENSATION		-	-	-	-		-	-
<b>TOTAL PERSONAL SERVICES</b>		<b>277,676.03</b>	<b>3,362,828.11</b>	<b>3,526,774.00</b>	<b>163,945.89</b>	-	-	<b>3,362,828.11</b>	<b>163,945.89</b>
<b>SUPPLIES</b>									
621300	OFFICE SUPPLIES	4,350.99	33,088.65	32,609.00	(479.65)	579.90	(1,059.55)	32,609.00	0.00
623000	REPR. & MAIN. SUPPLIES	3,670.60	24,964.06	31,054.00	6,089.94	-	1,865.51	26,829.57	4,224.43
623001	FUEL, OIL AND LUBRICANTS	-	234.20	2,500.00	2,265.80			234.20	2,265.80
624200	PRINT PROCESSING	1,243.96	17,519.30	19,727.00	2,207.70	2,000.00	-	19,519.30	207.70
624300	BOOK PROCESSING SUPPLIES		4,045.80	6,000.00	1,954.20	-		4,045.80	1,954.20
624400	A/V PROCESSING SUPPLIES	2,249.60	6,805.96	6,000.00	(805.96)	-	(805.96)	6,000.00	0.00
<b>TOTAL SUPPLIES</b>		<b>11,515.15</b>	<b>86,657.97</b>	<b>97,890.00</b>	<b>11,232.03</b>	<b>2,579.90</b>	-	<b>89,237.87</b>	<b>8,652.13</b>
<b>OTHER SERVICES &amp; CHARGES</b>									
<b>PROFESSIONAL SERVICES</b>									
631100	LEGAL SERVICES	780.60	790.60	6,500.00	5,709.40	-		790.60	5,709.40
631200	OCLC	3,124.79	37,341.94	45,000.00	7,658.06	-		37,341.94	7,658.06
631300	CONSULTANTS	1,826.00	37,773.88	100,000.00	62,226.12	36,350.00		74,123.88	25,876.12
631400	PAYROLL PROCESSING FEE	2,033.44	24,264.40	26,000.00	1,735.60	-		24,264.40	1,735.60
631500	OTHER PROFESSIONAL SERVICES	977.77	37,026.66	48,244.00	11,217.34	-		37,026.66	11,217.34
<b>COMMUNICATIONS</b>									
632100	TELEPHONE	593.27	11,190.51	15,000.00	3,809.49	-		11,190.51	3,809.49
632200	POSTAGE	600.00	8,605.95	15,000.00	6,394.05	-		8,605.95	6,394.05
632300	TRAVEL	64.41	3,998.00	8,000.00	4,002.00	-		3,998.00	4,002.00
632400	PROFESSIONAL MEETINGS	9,489.00	32,032.40	40,000.00	7,967.60	-		32,032.40	7,967.60
<b>PRINTING &amp; ADVERTISING</b>									
633100	LEGAL NOTICES & EMPLOYMENT ADS		288.93	2,000.00	1,711.07	-		288.93	1,711.07
633200	PRINTING	1,931.10	8,752.28	16,000.00	7,247.72	-		8,752.28	7,247.72
<b>INSURANCE</b>									
634100	OFFICIAL BONDS		795.00	1,500.00	705.00	-		795.00	705.00
634200	OTHER INSURANCE	4,066.00	48,366.00	49,000.00	634.00	-		48,366.00	634.00

**UTILITY SERVICES**

635100 GAS	3,346.35	34,402.31	75,000.00	40,597.69	-		34,402.31	40,597.69
635200 ELECTRICITY	16,819.84	228,070.52	238,921.00	10,850.48	-	10,505.91	238,576.43	344.57
635300 WATER	527.71	15,619.91	12,000.00	(3,619.91)	-	(3,619.91)	12,000.00	-
635400 TRASH REMOVAL	186.72	2,146.04	3,200.00	1,053.96	-		2,146.04	1,053.96

**REPAIRS & MAINTENANCE**

636100 PREMISES	52,846.39	407,246.19	654,402.00	247,155.81	-		407,246.19	247,155.81
636200 EQUIPMENT	12,353.00	154,758.70	214,465.00	59,706.30	795.00		155,553.70	58,911.30

**OTHER**

637100 DATA BASES(STAFF)	300.00	3,825.00	6,135.00	2,310.00	9,144.80	(6,834.80)	6,135.00	0.00
637200 DATA BASES(PATRON)	11,400.00	124,705.28	186,354.00	61,648.72	-	11,646.47	136,351.75	50,002.25
637300 DOWNLOADABLE AUDIO	6,172.40	46,811.67	42,000.00	(4,811.67)	-	(4,811.67)	42,000.00	-
637400 E-BOOKS	5,604.04	38,414.94	38,500.00	85.06	-		38,414.94	85.06
637500 DEBT PRINCIPAL		-	-	-	-		-	-
637600 DEBT INTEREST		-	-	-	-		-	-
638100 DUES	12,936.00	13,286.00	6,400.00	(6,886.00)		(6,886.00)	6,400.00	-

**TOTAL OTHER SERVICES & CHARGES**

<b>147,978.83</b>	<b>1,320,513.11</b>	<b>1,849,621.00</b>	<b>529,107.89</b>	<b>46,289.80</b>	<b>-</b>	<b>1,366,802.91</b>	<b>482,818.09</b>
-------------------	---------------------	---------------------	-------------------	------------------	----------	---------------------	-------------------

**CAPITAL OUTLAYS**

641000 EQUIPMENT	11,275.15	20,620.88	150,000.00	129,379.12	64,870.45		85,491.33	64,508.67
641100 FURNITURE		569.82	1,000.00	430.18	-		569.82	430.18
642100 BOOKS	20,618.69	322,490.20	373,350.00	50,859.80	32,859.95	2,173.68	357,523.83	15,826.17
642200 PERIODICALS	119.00	23,392.29	36,000.00	12,607.71	-		23,392.29	12,607.71
642300 NONPRINTED MATERIALS	10,493.35	142,665.03	162,300.00	19,634.97	21,808.65	(2,173.68)	162,300.00	-

**TOTAL CAPITAL OUTLAYS**

<b>42,506.19</b>	<b>509,738.22</b>	<b>722,650.00</b>	<b>212,911.78</b>	<b>119,539.05</b>	<b>-</b>	<b>629,277.27</b>	<b>93,372.73</b>
------------------	-------------------	-------------------	-------------------	-------------------	----------	-------------------	------------------

**TOTAL OPERATING FUND**

<b>479,676.20</b>	<b>5,279,737.41</b>	<b>6,196,935.00</b>	<b>917,197.59</b>	<b>168,408.75</b>	<b>-</b>	<b>5,448,146.16</b>	<b>748,788.84</b>
-------------------	---------------------	---------------------	-------------------	-------------------	----------	---------------------	-------------------

**CARMEL CLAY PUBLIC LIBRARY  
2012 OPERATING ENCUMBRANCES  
FOR THE MONTH ENDED DECEMBER 31, 2013**

	ACCOUNT	CURRENT MONTH	YEAR-TO DATE	AMOUNT ENCUMBERED	BALANCE
1.	<b>PERSONAL SERVICES</b>				
	913300 GROUP INSURANCE	-	903.34	903.34	-
	<b>TOTAL</b>	-	<b>903.34</b>	<b>903.34</b>	-
2.	<b>SUPPLIES</b>				
	921300 OTHER OFFICE SUPPLIES	-	471.48	474.98	3.50
	924200 PRINT PROCESSING	-	415.23	1,000.00	584.77
	924300 BOOK PROCESSING SUPPLIES	-	4,066.19	4,066.19	-
	<b>TOTAL</b>	-	<b>4,952.90</b>	<b>5,541.17</b>	<b>588.27</b>
3.	<b>OTHER SERVICES &amp; CHARGES</b>				
	931300 CONSULTANTS	-	750.00	750.00	-
	932400 PROFESSIONAL MEETINGS	-	950.00	950.00	-
	936100 BLDG. REPR. & MAIN.	-	23,284.67	23,284.67	-
	936200 EQUIPMENT REPR. & MAIN.	-	2,892.30	2,892.30	-
	937100 DATA BASES(STAFF)	-	575.00	575.00	-
	<b>TOTAL</b>	-	<b>28,451.97</b>	<b>28,451.97</b>	-
4.	<b>CAPITAL OUTLAYS</b>				
	941000 EQUIPMENT	-	17,582.19	17,736.99	154.80
	942100 BOOKS	-	22,295.60	22,450.63	155.03
	942300 NONPRINT MATERIALS	-	9,559.32	17,915.44	8,356.12
	<b>TOTAL</b>	-	<b>49,437.11</b>	<b>58,103.06</b>	<b>8,665.95</b>
	<b>TOTAL ENCUMBRANCES</b>	-	<b>83,745.32</b>	<b>92,999.54</b>	<b>9,254.22</b>

12-31-13

OPERATING ENCUMBRANCES

ACCOUNT NUMBER	VENDOR	PO NUMBER	AMOUNT
<b>SUPPLIES</b>			
621300	OFFICE 360o	26312	43.98
621300	OFFICE 360o	26389	399.88
621300	OFFICE 360o	26385	136.04
	<b>TOTAL</b>		<b>579.90</b>
624200	VAS	26395	2,000.00
	<b>TOTAL SUPPLIES</b>		<b>2,579.90</b>
<b>OTHER SERVICES &amp; CHARGES</b>			
631400	BUCKLAND & ASSOCIATES	26394	9,950.00
631400	STAIR ASSOCIATES	26383	26,400.00
636200	TODAY'S BUSINESS SOLUTIONS	26396	795.00
637100	OCLC	26393	575.00
637100	GALE/CENGAGE	26365	3,039.80
637100	GALE/CENGAGE	26377	4,800.00
637100	CQ RESEARCH	26376	730.00
	<b>TOTAL OTHER SERVICES &amp; CHARGES</b>		<b>46,289.80</b>
<b>CAPITAL OUTLAYS</b>			
641000	DELL COMPUTER	26382	39,598.00
641000	CDW	26386	10,791.02
641000	CDW	26387	802.31
641000	CDW	26388	2,294.96
641000	CDW	26391	2,784.16
641000	SIRSI DYNIX	26392	8,600.00
	<b>TOTAL</b>		<b>64,870.45</b>
642100	BOOKS	VARIOUS	32,859.95
642300	NONPRINT MATERIALS	VARIOUS	21,808.65
	<b>TOTAL CAPITAL OUTLAYS</b>		<b>119,539.05</b>
	<b>TOTAL OPERATING ENCUMBRANCES</b>		<b>168,408.75</b>