

Browning Public Schools
Board Agenda Request
Meeting To Be Held: 11/29/23



-
- Recognition:** Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignation Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
 This action request pertains to Elementary (only) High School/District Wide

Date: 11/16/23

To: Corrina Guardipee-Hall
 Superintendent

From: Rebecca Rappold
Title: Director of Curriculum

Subject: Out of State Travel: Get Your Teach On Las Vegas Conference 2023-2024

Description: Request out of State Travel for Wendy MadPlume to attend the Get Your Teach On Conference in Las Vegas, Nevada on January 13-15, 2024.

Financial Impact: \$2,168.71

Funding Source (Budget/grant, etc.): Medicaid Travel 115.76.280.1000.582.360

Attachment(s): Travel Request/Leave Report

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

TEACH



JANUARY 13-15, 2024
WESTGATE LAS VEGAS

Get Your Teach On is your all-access pass to creating magic in your schools and classrooms. It's not just a professional development conference, it's an educational EXPERIENCE! Register now and join us for a PreK-6th Grade

AGENDA

Saturday, January 13th

3pm -7pm **Registration**

Join us at Registration to get your conference badge, shop the GYTO Collective, and more!

7pm-
9:30pm **Welcome
Celebration &
Opening Keynote**

Check-in, pick up your conference all-access pass, shop our Merch Shop, meet your favorite presenters, and attend a book signing! Plus, join us for our Pre-Game Celebration and all-new keynote session!

Sunday, January 14th

| | | |
|-------------------|--|--|
| 7am - 8am | Registration | Couldn't make it to our Welcome Celebration? Pick up your credentials here to start your day. Our GYTO Merch Shop will also be open with new products! |
| 8am - 9:50am | Morning Keynote Session | |
| 10:10am - 11:20am | Morning Content Sessions | Join your grade level/experience for grade-specific content sessions with our expert presenters, PLUS exciting all-new keynote experiences! |
| 11:20am - 12:40pm | Lunch | Enjoy lunch on your own. |
| 12:40pm - 4:30pm | Afternoon Content Sessions & Keynotes | Join your grade level/experience for grade-specific content sessions with our expert presenters. |
| 5pm | Evening Celebration & Sneaker Ball | Join us for our first-ever GYTO Sneakerball featuring Eddie B. Comedy and Boyz II Men! |

Monday, January 15th (Holiday)

8am - 9:50am **Morning Keynote**

10:10am - 11:20am **Morning Content Sessions** Join your grade level for grade-specific content sessions with our expert presenters.

11:20am - 12:40pm **Lunch** Enjoy lunch on your own.

12:40pm - 4:30pm **Afternoon Content Sessions** Join your grade level for grade-specific content sessions with our expert presenters.

4:30pm **GYTO Send Off** Leave the conference feeling empowered and with the tools you need to make educational magic in your classroom the very next day!

BROWNING PUBLIC SCHOOLS
Leave Report/Travel Request

Employee Name Wendy Mad Plume
 Building BMS

Employee # _____
 Substitute Name NA

LEAVE REPORT

| <u>Date of Leave</u> | <u>Hours</u> | <u>Type of Leave</u> |
|----------------------|--------------|----------------------|
| <u>1/12/24</u> | <u>6</u> | <u>SR</u> |
| <u>1/15-1/16/24</u> | <u>16</u> | <u>SR</u> |

Employee Signature _____ Date _____

Approved; Condition upon the specific leave being available for the specific employee Not Approved

Principal/Supervisor _____ Date _____

TYPE OF LEAVE

- | | | |
|--|------------------------------------|-------------------------------|
| AN Annual | PL Personal Leave | ALWO Approved Leave W/O Pay |
| SL Sick Leave | JD Jury Duty (attach verification) | ULWO Unapproved Leave w/o Pay |
| *EX/SR Extra-Curricular/School Related | NG National Guard | SWP Suspended w/Pay |
| | FN Funeral _____ | SWOP Suspended w/o Pay |
- (Master Contract Relationship)**

***If taking School Related/Extra-Curricular Leave only, In or Out of District, you MUST list Conference Name/Location**

TRAVEL REQUEST (If receiving payment for EX/SR leave please fill out entire form completely)

Conference: Get Your Teach On (Attach Brochure/Agenda)

Location Las Vegas, NV

Departure Date 01/12/2024

Return Date 01/16/2024

Departure Time 9:00 AM

Return Time 5:00 PM

Transportation: Personal Vehicle
 District Vehicle
 Professional Development

Mileage 254 x \$0.655=\$166.37

Per Diem 4 days@\$105 + \$17L =\$437.00

- Registration PO# _____ =\$499.00
- Hotel PO# _____ =\$622.34
- Other PO# Airfare _____ =\$384.00
- Other PO# _____ =\$ 60.00

To be reimbursed: shuttle/taxi/parking upon return of receipts

Sub Total \$2,168.71

Budget 115.76.280.1000.582.360 (100%) \$603.37

Check Total \$603.37

Employee Signature _____ Date _____

Principal/Supervisor _____ Date _____

Superintendent Signature _____ Date _____