



Wharton County Junior College

PAID PROFESSIONAL ASSIGNMENT (PPA) REQUEST FORM

TO: Vice President of Instruction

DATE: October 6, 2021

FROM: Phyllis Appling and Patrick Ralls

DIV or UNIT: Communication and Fine Arts/College Readiness

SUBJ: PPA request for: Cindy Diener
 Title of PPA activity: College Bridge Coordinator
 Dates (or semesters) of activity: Fall 2021

A. Activity and Expected Outcomes. Provide a brief narrative description plus a list of tasks and expected outcomes (append add'l pages if necessary). If PPA duties are described in a college-approved job description, simply refer to that document.

Cindy Diener will provide support to participating school districts as described in our memos of understanding related to HB5. The support is as follows:

1. Mrs. Diener will create and facilitate professional development for high school instructors who are teaching the Texas College Bridge course.
2. She will serve as a mentor to high school instructors whose districts are participating in the TCB program.
3. Mrs. Diener will serve as the liaison among Texas College Bridge, school districts participating in the TCB program, and WCJC.
4. She will create an annual Texas College Bridge report, and she will submit the report to the Student Success Council.

B. Cost

Type PPA	# PPA Pay Hours	PPA Salary	Total Costs
ON CONTRACT (release time from teaching)			
ON OVERLOAD (additional compensation)		\$ 2,100.00	
TOTAL		\$ 2,100.00	\$ 0.00

Budget Number : 1110.14506.6092.100

C. Approvals

Supervisor: Patrick Ralls Digitally signed by Patrick Ralls
DN: cn=Patrick Ralls, o,
ou=Speech Department,
email=ralls@wcjc.edu, c=US
Date: 2018.09.07 07:55:55 -05'00' Date: _____

VP: Leigh Ann Collins Digitally signed by Leigh Ann
Collins
Date: 2021.10.07 11:39:26
-05'00' Date: _____

President: Betty A. McCreesh Date: 10-8-21