

**SCHOOL BOARD MINUTES**  
Monday, Dec.18, 2023, 5:45 p.m.  
Tiger Den, Delano High School  
**Delano Public Schools**  
Independent School District #879, Delano, Minnesota

**1. Call to order at 7:00 p.m.**

A. Record of members present or absent.

Members present: R. Depa, S. Baker, R. Schaust, J. Gierke, S. Roeser, A Johnson. Absent, C. Black.

**2. Approval of the Meeting Agenda**

Upon motion by A. Johnson, seconded by S. Baker, the Board of Education approved the meeting agenda. Motion passed 6 -0.

**3. Work Session**

E. Erlandson briefed the school board on the district's involvement in the Wright County Conference (WCC). The WCC is no longer meeting the district's needs/makeup of a smaller district. Erlandson would like to explore entering other conferences that are better aligned with Delano Public Schools. The board's expectation is for the district to make a recommendation to the board by August 1, 2024. M. Schoen talked about the ice park Purchase Agreement, Assignment, Assumption and Amendment of DASA Ground Lease Agreement, and the Termination of Ground Lease Agreement with DAYHA. The paperwork is necessary to sell the ice park to the City of Delano. After the district sells the ice park to the city, it will not have any financial ties to the ice park. M. Reeder reviewed the Levy Certification. Reeder reviewed tax levies, debt services, and community service and compared the 2022/23 actual budget to the 2023/24 budget. The board reviewed the 2024 board committee assignments. Board assignments to committees will be discussed at the organizational meeting on Jan. 8. Policy 413, Harassment and Violence, was re-reviewed due to redundancy in some of the language. M. Schoen reminded the board about an upcoming strategic planning session on Jan. 8. The strategic planning session will occur before the organizational meeting. Schoen also showed the board a draft of the school calendars for the 2024/25 and 2025/26 school years. The district will poll parents to learn if parents prefer a late start or an early release on the third Wednesday of every month. Student board representatives did not provide an update during the work session.

**4. Pledge of Allegiance**

**5. Program Review**

M. Reeder reviewed the Levy Certification. Reeder reviewed tax levies, debt services, and community service and compared the 2022/23 actual budget to the 2023/24 budget. No questions were asked.

**6. Consent Agenda**

Upon motion by R. Schaust, seconded by S. Baker, the Board of Education approved the Consent Agenda. Motion passed 6-0.

A. School Board Minutes

1. November 27, 2023, School Board Meeting Minutes

B. Financial Affairs

1. Current Budget Status with Year-to-Date Adjustments

2. Investment Transactions

3. CARES Act Budgets
4. Wire Transfers
5. Minnesota Liquid Asset Fund
6. Cash Report
7. Revenue Report by Fund
8. Expense Report by Fund
9. Expense Report by Program
10. Expense Report by Object
11. List of Bills Presented for Payment

**7. Resolution for Acceptance of Gifts**

Upon motion by S. Roeser, seconded by S. Baker, the Board of Education approved the Resolution for Acceptance of Gifts. Motion passed 6-0.

**8. Personnel Matters**

Upon motion by A. Johnson, seconded by J. Gricke, the Board of Education approved the Personnel Matters. Motion passed 6-0.

**9. Administrative Reports**

A. Superintendent M. Schoen provided building updates. The CE roof is complete, Solar projects at DHS and DIS are complete and data is online. The weather station is complete and sharing data online. The district is seeking requests for proposals for reconfiguring a district training room and the DES exterior office doors.

B. Principals

DIS Principal, Katie Thompson

K. Thompson updated the Board on the SBLT. Last meeting the SBLT spent time reflecting on SAEBRs administration, especially among 6th graders. MTSS team will look at FAST data and ongoing progress monitoring results--FAST data is at or near 90% college pathway or low risk in all grade levels in both reading and math. DIS will continue to make placement decisions based on the data along with other data points like grades and student observations. Team reviewed SAEBRs data and found nearly 90% in the low risk range. Most students flagged have already been identified and have support plans. Events include a door decorating contest, dress-up days, cocoa for all and staff sing-along. Thompson recognized Sandy Meyerson, Mike Dailey, Melissa Koch and the new office team for their work.

High School Principal, Barry Voight

B. Voight provided an update from the high school. Recent SAEBRs data showed 86% low risk. Q comp group trying to better understand the data and its connections to the work the high school is doing. Fourteen percent of students who are at risk already have plans and are receiving support. School Climate Survey: all indicators are trending in a positive direction - (Inclusion and Respect) - hallway behaviors continue to be the largest area of concern. Discipline data; as of 12/7/23 - 426 offenses (55% of those are attendance). Regarding discipline type and offense frequency, the high school is seeing similar trends to the past two years, overall, the school is seeing less than 1/3 of the reports from the previous two years. Registration: the school is making adjustments to its curriculum offerings and course sequences in preparation for registration. The Registration Guide will be published after winter break and the high school will host informational presentations for parents.

DES Principal, Rachel Schultz

R. Schultz reported the elementary school. Winter FAST testing will begin the week of Jan. 8. Schulz thanked her intervention team and Ginny Schuelke for helping administer the K-1 assessments. The upcoming two-hour late start allows DES to dig deeper into its SAEBRs

data, along with updating staff on the role of the Social Emotional Specialist, Lindsey Westphal. Schultz recognized the new Admin Assistant Anna Becker. The administrative assistants at the elementary school created and sent a kindergarten interest survey to Delano residents using the community ed database contacts. So far DES has received 114 responses: of the 114 88 planning to attend, 10 are not planning to attend, 12 are waiting a year and four are undecided. DES Sing-a-long is on Thursday. Sound Rev will also be joining DES on Thursday and singing some of their songs.

C. Business Manager

Business Manager M. Reeder reiterated information that the Auditor found. Reeder also commented that the Food Service and Community Ed budgets look good.

D. Community Ed

Community Ed and Activities Director E. Erlandson provided year-end highlights. ECFE offered 15 events/classes FREE to the community at large - with a total of 1,596 attendees. One Class to Note - Coffee Connection - had four, free sessions with FREE childcare and had 70 attendees for the year. ECFE is increasing to two sessions each for both Winter and Spring 2024 due to high demand. CE Building completed the final stages of our building overhaul. Emptied the building of the materials from the past 25-30 years. Moving toward improving the physical working environment. This summer TKC had 245 students. The TAC is averaging six birthday parties a month and they are hosting two Christmas Parties this year and a Just for Kix Recital. In early December the TAC topped 50,000 check-ins for 2023. In Youth Recreation, CE added the Delano Competitive Gymnastics Team (Midwest Amature Gymnastics Association) and a sought-after Archery program. Special thanks was given to Renee Molstad. Activities added GoFan for online payment at section events and having it available for online transactions at games/meets, looking forward to adding concessions this spring.

E. Student School Board

Student representatives briefed the board on activities at the elementary school - the sing a long and gingerbread houses. The Intermediate school -FAST testing and door decorating contest and the high school finals week was a good week and students feel more connected to the school

**10. Board Reports**

A. MAWSECO

Board member A. Johnson reported on behalf of MAWSECO. MAWSECO had its audit. MAWSECO directors talked about the intake process, staffing and facilities at Village Ranch and Sholund School for girls.

B. District Advisory Committee

Board member A. Johnson reported on behalf the District Advisory Committee. The committee finished up the World's Greatest Workforce presentation that was shown at the November school board meeting. The committee talked about the legislative updates that will affect the curriculum - what classes are offered and when they are offered.

C. SEE

Board chair R. Depa reported on behalf of SEE. SEE discussed MTSS while focusing on the READ Act and how they are going to work together. Districts will lobby for more money and more time.

D. Safe Schools

Board chair R. Depa reported on behalf of Safe Schools. Safe schools discussed mental health, discipline and truancy.

E. Wright Tech Center

Board chair R. Depa reported on behalf of WTC. WTC focused on finances and the long-term

plan. M. Schoen is leading a sub-committee that created short-term cash flow strategies. Districts will be billed quarterly and districts that transport their students to the academy will be billed 100 percent. WTC is proposing a debt stabilization fee to knock out the unassigned deficit fund balance of \$133,000.

#### **11. Old Business**

- A. Approve the first read of Policy 416, Drug and Alcohol Testing. Upon motion by A. Johnson, seconded by S. Baker, the Board of Education approved the first read of Policy 416, Drug and Alcohol Testing. Motion passed 6-0.

#### **12. New Business**

- A. Certify 2023 Payable 2024 Final Property Tax Levy. Upon motion by S. Baker, seconded by S. Roeser, the Board of Education moved to Certify the 2023 Payable 2024 Final Property Tax Levy. Motion passed 6-0.
- B. Approve Resolution Designating Polling Places for the 2024 Calendar Year. Upon motion by R. Schaust, seconded by S. Baker, the Board of Education approved the Resolution Designating Polling Places for the 2024 Calendar Year. Motion passed 6-0.
- C. Approve the first read of Policy 413, Harassment and Violence. Upon motion by J. Gierke, seconded by S. Baker, the Board of Education approved the first read of Policy 413, Harassment and Violence. Motion passed, 6-0.
- D. Ice Park Purchase Agreement, pending legal review by the district's attorney and preparation of all ancillary documents needed for closing required by the Purchase Agreement. Upon motion by A. Johnson, seconded by R. Schaust, the Board of Education approved the Ice Park Purchase Agreement, pending legal review by the district's attorney and preparation of all ancillary documents needed for closing required by the Purchase Agreement. Motion passed, 6-0.
- E. Ice Park Assignment, Assumption and Amendment of Lease Agreement with DASA, pending legal review by the district's attorney. Upon motion by A. Johnson, seconded by S. Baker, the Board of Education approved the Ice Park Assignment, Assumption and Amendment of Lease Agreement with DASA, pending legal review by the district's attorney. Motion passed, 6-0.
- F. Ice Park Termination of Lease Agreement with DAYHA. Upon motion by R. Schaust, seconded by A. Johnson, the Board of Education approved the Ice Park Termination of Lease Agreement with DAYHA. Motion passed 6-0.
- G. Approve the extended field trip to Grand Forks ND for the Robotics Team. Upon motion by R. Schaust, seconded by S. Roeser, the Board of Education approved the extended field trip to Grand Forks ND for the Robotics Team. Motion passed, 6-0.
- H. Approve the extended trip to a German Language Camp, March 1-3, 2024. Upon motion by S. Baker, seconded by J. Gierke, the Board of Education approved the Approve the extended trip to a German Language Camp, March 1-3, 2024. Motion passed, 6-0.
- I. Approve the extended field trip to the Robotics World Championship in Houston Texas, if applicable. April 17-20, 2024. Upon motion by R. Schaust, seconded by S. Roeser, the Board of Education approved the extended field trip to the Robotics World Championship in Houston Texas, if applicable. April 17-20, 2024. Motion passed, 6-0.

#### **14. Public Comment**

School patrons are allowed to address the school board regarding concerns that are not on the agenda. All patrons will be asked to state their name and address for the record.

No Public Comment

**13. Adjournment**

The meeting was adjourned at 8:08 p.m.

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CLERK

Bobbie Dahlke  
RECORDER