



# UNITED INDEPENDENT SCHOOL DISTRICT AGENDA ACTION ITEM

**TOPIC** Approval of Requests from Board Members in re: Use of Board of Trustees Discretionary

Funds for Various Projects/Campuses

**SUBMITTED BY:** Judd Gilpin **OF:** Board President

**APPROVED FOR TRANSMITTAL TO SCHOOL BOARD:** April 18, 2012

## **RECOMMENDATION:**

It is recommended that the United ISD Board of Trustees approve Requests from Board Members in re: Use of Board of Trustees Discretionary Funds for Various Projects/Campuses.

## **RATIONALE:**

## **BUDGETARY INFORMATION**

## **BOARD POLICY REFERENCE AND COMPLIANCE:**



Exhibit A

United Independent School District  
Board of Trustees Discretionary Funds Request Form  
Fiscal Year 2011-2012

Requesting Campus: Salvador Garcia Middle School

Campus Principal: Clotilde Gamez

Board Member: Ricardo Molina

Board Member: \_\_\_\_\_

Description of Request: Furniture for an AR Reading Learning Center.

Estimated Cost of Request \$2331.54

Principal or Director Signature: Clotilde Gamez Date 3/9/12

Associate Superintendent Approval: Yes \_\_\_\_\_ No \_\_\_\_\_

Associate Superintendent Signature: \_\_\_\_\_ Date \_\_\_\_\_

Superintendent Approval: Yes \_\_\_\_\_ No \_\_\_\_\_

Superintendent Signature: \_\_\_\_\_ Date \_\_\_\_\_

Board Member Approval: Yes \_\_\_\_\_ No \_\_\_\_\_

Board Member Signature: \_\_\_\_\_ Date \_\_\_\_\_

Board Member Approval: Yes \_\_\_\_\_ No \_\_\_\_\_

Board Member Signature: \_\_\_\_\_ Date \_\_\_\_\_

Board Approval: Yes \_\_\_\_\_ No \_\_\_\_\_ Date Approved: \_\_\_\_\_

Please return the completed form to the Superintendent's Office for final processing.



# UNITED INDEPENDENT SCHOOL DISTRICT

## Purchase Requisition

Page \_\_\_\_ to \_\_\_\_

Vendor Name and Address

FUND/YR FUNC. ORG. PROGRAM LOCAL PROJECT SUB  
CODE OPTION NUMBER OBJECT OBJECT AMOUNT

HIGHSMITH  
PO BOX 7820


MADISON, WI 53707-7820

Phone No: 800-543-2180 FAX 800 350-6236

Campus: SGMS Rm NO: \_\_\_\_\_

Date: 3-9-12

BUDGET CODE

ACCOUNT CODE

QTY	ITEM #	DESCRIPTION	UNITED PRICE WITH DISCOUNT	EXTENSION
1	L-H164215B	EVE 30 DEGREE 1PERSON CHAIR OUTSIDE FACING LIME	677.45	677.45
1	L-H164255EB	EVE 30 DEGREE WEDGE TABLE LIME	484.50	484.50
1	L-H164250B	EVE 60 DEGREE 2 PERSON CHAIR INSIDE FACING/LIME	1037.00	1037.00
		SHIPPING	132.59	132.59

DISPOSITION: ☐ Pick-up ☐ Mail ☐ Check ☐ FAX # \_\_\_\_\_ PAGE TOTAL 2331.54

REMARK: Discretionary Funds GRAND TOTAL \$2331.54

Clotilde Gamez

ORIGINATOR (PRINT)

ADMINISTRATOR SIGNATURE

3-9-12

DATE

DATE

BUDGET COORDINATOR

DATE

OTHER

DATE



P.O. Box 7820  
Madison, WI 53707-7820  
PH 800-543-2180 FAX 800-350-6236

## QUOTATION

Contract/Bid ID: L01115  
Reference: T2066098  
Today: 3/06/12  
Quote Expiration Date: 5/06/12

NAME: United Ind Sch Dist  
CONTACT: NANCY CHAPA  
PHONE: 956-473-5000 X5001  
EMAIL: nchapal@unitedisd.org

Line	Qty	Product	Product Description	Colors/Finishes/Options	Unit Price	Discount	Ext. Total
1	1	L-H164251B	Eve 30 Degree 1-person Chair Outside facing/Black Please specify color choice when ordering		677.45	Net	677.45
2	1	L-H164255EB	Eve 30 Degree Wedge Table Black/Black Please specify color choices when ordering		484.50	Net	484.50
3	1	L-H164250B	Eve 60 Degree 2-person Chair Inside facing/Black Please specify color choice when ordering		1,037.00	Net	1,037.00
Order Subtotal							2,198.95
*Shipping/Processing							132.59
Sales Tax Exempt							
Grand Total							2,331.54

\*Delivery Provisions: This quote has been specifically prepared to deliver with:  
Tailgate Delivery : 132.59

Additional Note: Terms net 30 days  
Delivery 21-30 business days  
ARO plus transit time  
Please specify color choices when ordering  
Pricing valid through 5/06/12  
Shipping and handling charges quoted are for tailgate delivery only  
Returns authorized for damages and warranty issues only

Order Provisions: Please note the attached freight terms.

#### CONTACT:

NANCY CHAPA  
SALVADOR GARCIA MIDDLE SCHOOL  
499 PENA DR  
LAREDO TX 78046-7611

#### PREPARED BY:

Lisa Heinen  
Email: l.heinen@highsmith.com  
Phone: 800-543-2180  
Fax: 800-350-6236

## **Freight Terms**

Tailgate Delivery: The driver will move the shipment to the end of the truck trailer or slide it off onto a loading dock if one is available. The customer is responsible for moving the merchandise from the truck trailer or the dock area into the building.

Inside Delivery: The driver will assist the customer in movement of the merchandise from the truck into the first door of the building. The customer is responsible for moving the merchandise beyond that point. Inside delivery must be requested when placing the order. This service carries an additional charge.

Prior Notification: The trucking company will contact the customer directly to schedule a convenient time for delivery, allowing time to plan for the appropriate staff or storage. Prior notification must be requested when placing the order. This service carries an additional charge.

Lift Gate Truck Delivery: The driver will be using a truck that will lower the shipment to ground level. The customer is responsible for moving the merchandise into the building. Lift Gate Truck Delivery must be requested when placing the order. This service carries an additional charge.

Help required/Extra person: If the customer requires inside delivery and does not have anyone to assist the driver, they would need an extra person. This service must be requested when placing the order and carries an additional charge.



Exhibit A

United Independent School District  
Board of Trustees Discretionary Funds Request Form  
Fiscal Year 2011-2012

Requesting Campus: Maras de Llano Jr. Elem. School  
Campus Principal: Maria Elena Campos  
Board Member: Mr. Judd Gilpin  
Board Member: \_\_\_\_\_

Description of Request: We are hereby requesting your financial assistance for the purchase of an electronic sign for our school. Our existing sign is in very poor condition; furthermore, a ladder needs to be carried back and forth and one has to climb up and down

said ladder in order to place the individual letters required for each message. See attachment for a description of the sign.

Estimated Cost of Request \$15,908.19

Principal or Director Signature: Maria Elena Campos Date 3/29/12

Associate Superintendent Approval: Yes \_\_\_\_\_ No \_\_\_\_\_

Associate Superintendent Signature: \_\_\_\_\_ Date \_\_\_\_\_

Superintendent Approval: Yes \_\_\_\_\_ No \_\_\_\_\_

Superintendent Signature: \_\_\_\_\_ Date \_\_\_\_\_

Board Member Approval: Yes \_\_\_\_\_ No \_\_\_\_\_

Board Member Signature: \_\_\_\_\_ Date \_\_\_\_\_

Board Member Approval: Yes \_\_\_\_\_ No \_\_\_\_\_

















Board Member Signature: \_\_\_\_\_ Date \_\_\_\_\_

Board Approval: Yes \_\_\_\_\_ No \_\_\_\_\_ Date Approved: \_\_\_\_\_

Please return the completed form to the Superintendent's Office for final processing.

## ARTWORK

### CABINET COLORS

	TAN		KHAKI		YELLOW		WHITE
	CHEVRON BLUE		SUNOCO BLUE		HERON BLUE		HUNTER GREEN
	BP GREEN		BURGUNDY		RED		BRONZE
	GRAY		BLACK		MILL FINISH		ORANGE

### POPULAR FONTS

Avant Garde	<b>Haettenschweiler</b>
Book Antiqua	Helvetica
<i>Brush Script MT</i>	Lucida Sans Uni
Calibri	<i>Marigold</i>
Candara	<i>Monotype Corsiva</i>
Clarendon Condensed	New Century
<b>COLLEGIATE HEAVY</b>	Opal
COPPERPLATE GOTHIC	Palatino
<b>Eras Bold ITC</b>	Times New Roman
Franklin Gothic Medium	Universal

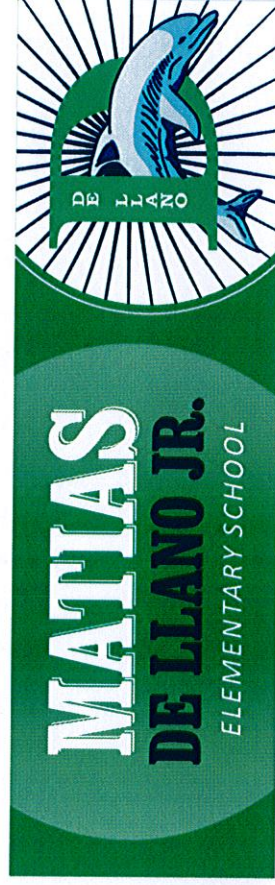
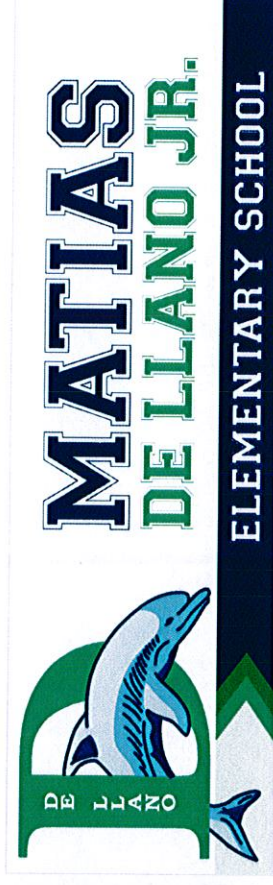
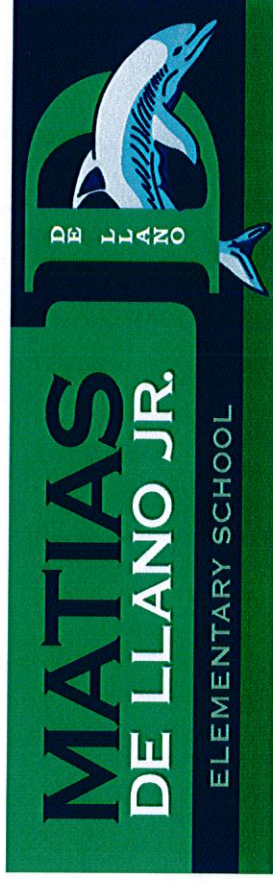


# GOLDEN RULE

SIGNS

Toll Free 1-800-732-9886 | Fax 1-502-416-0544  
401 W. Main St. - Ste 2100 | Louisville, KY 40202

Other Ideas.....



Toll Free 1-800-732-9886 | Fax 1-502-416-0544  
401 W. Main St. - Ste 2100 | Louisville, KY 40202

**GOLDEN RULE**  
SIGNS



401 W. Main - Ste 2100  
Louisville, KY 40202

Consultant: Courtney Weihe  
1-800-732-9886 Ext. 4  
courtneyw@goldenrulesigns.com

Ms. Clarie Trevino  
Matias De Llano Elementary Scho

## Great Signs. Great Service. Great Prices

Date: 3/26/2012

### L.E.D. Message Unit

Color: Red Grayscale text, pictures & video.  
Pitch: 20mm / 0.8"  
Matrix: 32x112  
Dimensions: 2'-1" x 7'-4" (Tall x Wide)  
Max # of Lines: 4  
Max Letter Per Line: 19  
Configuration: Double Sided

#### Electrical

Volts Required: 110

Amps Required: 9

#### Accessories

Temperature Probe: Yes

Brightness Sensor: Yes

Communications: Wireless Ethernet

### Sign Face, Cabinet & Structure

Sign Face: High Impact Sign Face  
Cabinet Size: 2' 6" Tall x 7'4" Wide  
Pedestal Size: 8' Tall x 2' Wide  
Topper: None  
**Electrical**  
Volts Required: 110  
Amps Required: 3

Your sign cabinet will be internally lit and controlled by a day/night sensor. It contains translucent faces which display digitally printed lettering/art (name of organization/mascot etc.) which will be approved prior to manufacturing.

### Installation, Delivery & Warranty

**Installation:** Installation with Footer

**Delivery:** Included

**Warranty:** 10 Year Warranty

#### Electrical

#### Requirements

110V 12 amps

**Total:** \$15,908.19

**50% Deposit:** \$7,954.09

**Net 30 Balance:** \$7,954.09

To begin the purchase process please sign and fax to 502-416-0544 or scan and e-mail to your Project Consultant.

X: \_\_\_\_\_ Date: \_\_\_\_\_

By signing, Buyer acknowledges product specifications and pricing as well as Golden Rule Signs, LLC terms and conditions.

\*Applicable sales tax will be added to your invoice – organizations exempt from sales tax will be required to provide an exemption certificate with their order.

\*\*Average manufacturing lead time 3.5 weeks.

## **Golden Rule Signs, LLC**

### **Client Terms Conditions**

**1.0 Basis of Sale** No variation to these Conditions shall be binding unless and to the extent agreed in writing between authorized representatives of the Buyer and the Seller. Any additional, different or inconsistent terms or conditions proposed or received from Buyer, including without limitation, any additional, different or inconsistent terms or conditions in Buyer's request for proposals or order, are hereby rejected and shall not be a part of the parties' contract. Seller's commencement of any work or delivery of any goods does not constitute acceptance of or consent to any additional, different or inconsistent terms. Changes in orders must be requested by Buyer in writing. No changes in orders or these terms and conditions shall be binding on Seller unless specifically agreed in a writing signed by Seller. Seller is not liable or responsible for any delays caused by Buyer's changes in orders. Any sales literature, price lists and other documents issued by the Seller in relation to the Goods are subject to alteration by Seller without notice, do not constitute offers to sell the Goods which are capable of acceptance and do not constitute a part of this Contract unless the parties otherwise expressly agree in writing. An order placed by the Buyer may not be withdrawn, cancelled, or altered prior to acceptance by the Seller. Any typographical, clerical or other accidental errors or omissions in any sales literature, quotation, price list, acceptance of offer, invoice or other document or information issued by the Seller shall be subject to correction without any liability on the part of the Seller.

**2.0 Orders, Specifications & Permits** All specifications of the order, products, and services provided by the Seller shall be listed on the signed Purchase Order Agreement including items such as shipping, installation, permitting, training, custom artwork and design. Items not listed on the POC are not included in the specifications of the Goods. It is the responsibility of the Buyer to ensure their signed POC lists all items and their correct prices prior to signing. No order which has been accepted by the Seller may be cancelled by the Buyer except with the agreement in writing of the Seller and with the understanding that the Buyer shall indemnify the Seller in full against all loss (including loss of profit), costs (including the cost of all labor and materials used), damages, charges and expenses incurred by the Seller as a result of cancellation. Permits for erecting the sign are the sole responsibility of the Buyer. The Seller may, at its option assist in providing drawings, sketches/renderings, or technical information. Permits are paid for at face value by the Buyer unless a sale price has already been assigned to them. Any required core samples, engineered drawings or additional certifications requested by the Buyer or the Buyer's local government are the responsibility of the Buyer. If Buyer chooses to purchase these additional services through Seller, an addendum must be tendered and signed by both parties. If for any reason the local governing authorities (be it city or county zoning, permit, building inspections etc.) deny permit application, Buyer is conclusively responsible for all purchased equipment, services and products.

**3.0 Terms of Payment** Payment to Seller is specified on the POC (Purchase Order Contract). In the event that Buyer is paying through installments, "due on or before" dates will be set forth on the POC. Any payments that are past due by 7 or more calendar days shall be assessed a \$50 late fee. In addition, any payments that are past due by more than 30 calendar days shall bear interest at a rate equal to the lesser of (a) one and one-half percent (1.5%) per month or (b) the maximum permitted by law. Noncompliance with payment terms or any other failure by Buyer to observe, perform and be in compliance with the terms and conditions of this Contract, will be a breach of contract by the Buyer. In that event, (a) Seller may exercise all rights and remedies available to it at law or in equity, and title to the Goods shall revert to the Seller, and (b) the Buyer waives all rights to the Goods and services that were to be provided as well as monetary deposits given to the Seller. The client grants Golden Rule Sign Company a secured interest (all signage, installation costs, all fee's associated with purchase) Buyer grants Seller as a purchase money security interest creditor. Upon Buyer's breach of payment terms, Client reserves the right to repossess all equipment (installed or not).

**4.0 Delivery** All sales of Goods are made F.O.B. point of shipment. Title to all Goods and risk of loss passes to Buyer and Seller's liability as to delivery ceases upon making delivery of the Goods to the carrier at the shipping point. The date of delivery of the Goods may vary due to the nature of manufacturing custom signage. A delivery date will be given to the Buyer by the Seller at least 72 hours before delivery. Estimated delivery/installation dates are estimations. Seller shall be held harmless if the estimated delivery/installation date is exceeded. Buyer is responsible for any increased installation costs due to delays caused by Buyer (lack of access to site or personnel during planned visit, delivery or installation, undisclosed underground lines). Buyer is solely responsible for any damage during shipping if the damage is discovered after signing for and receiving the Goods. Buyer's are advised to examine crate before accepting.

**5.0 Assignment of Manufacturer's Warranties** Seller hereby assigns to Buyer, to the extent assignable, all manufacturer's warranties and service agreements with respect to the Goods, if any, for the purpose of making appropriate claims against the manufacturer, provided that the Seller shall retain at all times the right to be protected by these warranties, agreements and indemnities. The Buyer's sole breach of any such warranty, indemnification or service agreement shall be against the manufacturer.

**6.0 Legal** Buyer represents and warrants that it is duly authorized to enter into this Contract and that this Contract constitutes its legal, valid and binding obligation, enforceable in accordance with its terms. It is the responsibility of the Buyer to ensure that this purchase and signing of this contract is compliant with the Buyers protocol and procedures. This contract shall be governed by the laws of the Commonwealth of Kentucky, without regard to its conflict of laws principles. The parties hereby irrevocably submit to the exclusive jurisdiction of the federal and state courts located in Jefferson County, Kentucky regarding the interpretation and enforcement of this Contract and the transactions contemplated hereby and hereby waive and agree not to assert as a defense that it is not subject thereto or that any such action may not be brought or maintained in such courts or that such venue may not be appropriate or convenient. This Contract constitutes the entire agreement of the parties with respect to the subject matter hereof and supersedes all other agreements, previous contracts for this signage, understandings, representations and warranties both oral and written with respect to such subject matter. In the event that GRS hires an attorney to represent it in any dispute in any way related to this Contract, Vendor expressly agrees to pay all legal fees and costs incurred by such attorney in such a matter.

### **Specifications for comparing 'Apples to Apples'**

**It is important to make sure you compare products based on their specifications, not just size.**

Using the information below any sign company should be able to provide an exact quote which would be comparable to the Golden Rule Sign proposal enclosed in this packet of information.

Feel free to copy/scan/fax or e-mail the information below to any of our competitors – none of the specifications below are proprietary to our design or would prohibit a competitor from quoting this project.

#### **LED Message Unit**

Pitch/Resolution: 20mm / 0.8" (spacing from the center of one pixel to the next)

Matrix: 32x112 (number of rows x columns of pixels)

Dimensions: 2'-1" x 7'-4" (front serviceable)

Color Format: Red Grayscale text, pictures & video.

Communications: Wireless Ethernet/ PC Operated Software: Wireless antennas are network ready and have a 1 mi

Configuration: Master/Slave - Double Sided

Warranty: 5 Years Parts Replacement – 90 day on-site labor

#### **Sign Cabinet**

- High Impact Sign Face - sign faces with digitally printed translucent vinyl decoration
- Dimensions: 2' 6" Tall x 7'4" Wide
- Welded aluminum frame with .063" aluminum skin with client approved color
- Internally lit with fluorescent bulbs

#### **Structure**

- 8' Tall x 2' Wide pedestal with aluminum skin and steel support.
- aluminum pole cover with internal frame

#### **Installation**

- Installation w/ Concrete Footer

#### **Additional Services**

- 10 Year Warranty on sign cabinet/structure excluding bulbs/ballast (3 years on ballast)