



## Consultant Agreement

Loving Guidance, LLC - P.O. Box 622407 - Oviedo, FL 32762-2407 - Contract 5571

This agreement dated 8/5/2021, is made by and between Loving Guidance, LLC (herein after referred to as CONSULTANT) and by the party named below as Hiring Party (herein referred to as HIRING PARTY). The CONSULTANT hereby agrees to perform the following services satisfactorily:

### HIRING PARTY

Browning Public Schools-KW/Vina Elementary  
Rebecca Rappold  
210 1st Avenue SW  
Browning, MT 59417  
P: (406) 338-2756x4504  
C: (406) 450-0067  
E: rebeccar@bps.k12.mt.us

### Billing Information (if different):

Browning Public Schools-KW/Vina Elementary  
Rose Tailfeathers  
210 1st Avenue SW  
Browning, Montana 59417  
RoseT@bps.k12.mt.us  
RoseT@bps.k12.mt.us  
(406) 338-2756

### EVENT INFORMATION

8/17/2021 Angela Fraley, Master Instructor 1- Day onsite Training Session

### SPEAKING FEE AND EXPENSES

**Speaking Fee:** \$3,970 For Conscious Discipline Professional Development Session

Payment for services should be to Loving Guidance, LLC (Fed ID #59-3386731). HIRING PARTY will be invoiced for speaking fees and travel expenses upon signing. Payment is due 30 days after service is completed.

Loving Guidance reserves the right to substitute speaker(s) for this event.

Flat rate fee includes expenses. If signed contract is not received at least 30 days prior to the event, an additional fee of \$550 is added to cover additional car/hotel/airfare costs.

### EQUIPMENT AND ROOM SET-UP SPECIFICATIONS

The HIRING PARTY will provide the following AV equipment and furnishings at each speaking site for the CONSULTANT:

- Mobile wireless hands free microphone (wireless Lavalier microphone preferred, no hand-held microphones)
- Screen or a white wall visually accessible to the entire audience
- LCD Projector
- Public address system with ability to hook laptop and LCD projector into sound system with necessary power cords
- Small Table to hold all AV equipment
- No podium
- Two (2) tables at least 4ft x 6ft on stage
- Water for the presenter

\*Please email Professional Development at professionaldevelopment@consciousdiscipline.com if you have any questions regarding this equipment.

### TRAVEL INFORMATION

CONSULTANT will obtain all travel arrangements to include air, hotel and car rental, if necessary; however, no purchase will occur until such time as this contract is signed by both parties.

### EVENT DETAILS

CONSULTANT will supply a handout for the workshop. The HIRING PARTY is responsible for the duplication of handouts for attendees.

Speaking site: KW/Vina Elementary School

Site address: 210 1st Avenue SW  
City, State, Zip: Browning, Montana 59417

Age group of children: Pre-K/K, Elementary, Administration/Staff

Number of attendees: 30

Both the HIRING PARTY and the CONSULTANT agree that the CONSULTANT will act as an independent contractor in the performance of its duties under this contract.

**COPYRIGHT**

All content used during contracted sessions, including, but not limited to, handouts, graphics, images, photographs, audio clips, and video clips, all improvements or modifications thereof, all derivative works based thereon, and any collection, arrangement, and assembly are owned by LOVING GUIDANCE, LLC or its content suppliers and is protected by United States and international copyright laws.

The HIRING PARTY recognizes and acknowledges that making or creating audio and video recordings are prohibited. The HIRING PARTY also recognizes and acknowledges any unauthorized use, copying, or reproduction, including any and all dissemination, of content is strictly prohibited. Presentation material used by CONSULTANT, including, but not limited to, the handout, is Intellectual Property owned by LOVING GUIDANCE, LLC.

**TRADEMARK**

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**CANCELLATION POLICY**

If cancellation is necessary for any reason, CONSULTANT must be notified in writing via certified mail 45 days prior to the event date(s) agreed to within this contract. Cancellation after that time is subject to required payment of speaking fees and any purchased non-refundable travel arrangements.

Acts of God, war, government, regulation, riots, disaster, strikes, and acts of terrorism, which make performance impossible will not be penalized. Should cancellation be the direct responsibility of the CONSULTANT or it's associates, another member of the CONSULTANT team will be substituted for your presentation needs.

Any on-site contracted event(s) will be put on hold if affected by COVID-19 restrictions. The HIRING PARTY must reschedule the event(s) within one year from the date the hold was placed. After this time, the HIRING PARTY is responsible for change and/or cancellation fees. It is the responsibility of the HIRING PARTY to notify the CONSULTANT 45 days prior of any new contracted date(s) to ensure availability.

**To insure scheduling on the requested date, this contract must be signed and returned within 30 days of the agreement date.**

In witness to their understanding and agreement to these terms and conditions, the parties hereby affix their signatures below. This agreement will remain tentative and non-binding until the contract is endorsed by the CONSULTANT and HIRING PARTY, and both parties are in receipt of the ratified contract.

\_\_\_\_\_  
Authorized Signature, Conscious Discipline

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name & Title, Conscious Discipline

DocuSigned by:  
*Rebecca Rappold*

\_\_\_\_\_  
8/5/2021

3F2F7CB1CB884EC  
\_\_\_\_\_  
Authorized Signature, Hiring Party

\_\_\_\_\_  
Date

Rebecca Rappold

BPS Director of Instruction

\_\_\_\_\_  
Name & Title, Hiring Party

SIGN AND RETURN COMPLETED COPY TO: Loving Guidance, LLC  
contracts@consciousdiscipline.com