



CENTENNIAL

SCHOOL DISTRICT 12

Request for Alternative Materials

Parent contacts teacher and/or Principal with curriculum concern.

Building administrator will reach out and schedule a meeting within 3 school days of the request.

(Teacher is invited to meeting.)

Meeting to Discuss Request

Purpose of meeting:

- Listen to understand the concern
- Share the instructional approach and how the materials were originally selected.
- Consider modifications, accommodations or other changes for their child.
- Share formal request process, if needed.

Alternative assignment for student is provided

Original assignment is accepted

The building principal shall provide an explanation to the individual who submitted the request within two school days.

If the request is not resolved informally, the principal shall submit a report on the matter to the Executive Director of Teaching and Learning. The requestor will have an option to initiate a Formal Request for Reconsideration.

Policy 606

Resolution
Alternative instructional material used with student.