



## Governing Board Agenda Item

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Meeting Date: January 8, 2026

From: Thomas Bogart, Chief Financial Officer

Subject: Authorization for Use of Facsimile Signature

Priority: To plan for future needs in a proactive, accountable manner

Consent ☐ Action ☒ Discussion ☐


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### Background:

This item avoids the Governing Board members from individually signing each contract and voucher cover. If approved, a signature stamp for items such as certified contracts, vouchers, and warrants will be used for Board members' signatures.

### Recommended Motion:

I move that the Governing Board approve the use of facsimile signatures of Governing Board members on employee contracts and District warrants, subject to the use of appropriate procedures for such signatures, including specific approval of the contracts and warrants upon which any such facsimile signatures are affixed.

Approved for transmittal to the Governing Board:   
Dr. Daniel Streeter, Superintendent

*Questions should be directed to: Kim Bellew, Business Manager*  
*Phone: (520) 616-3011*