



**North Slope Borough School District Board of Education  
Aspen Spruce Room, 1<sup>st</sup> Floor, Hilton Downtown Hotel  
Anchorage, AK**

**Unapproved Minutes  
Regular Meeting  
November 8, 2021  
1:00 p.m.**

**CALL TO ORDER AND MOMENT OF SILENCE:** Nancy Rock, Board President, called the Board of Education Regular Meeting to order at 1:10 p.m. at the Aspen Spruce Room on the first floor at the Hilton Downtown Hotel in Anchorage, Alaska and over ZOOM Video Communications.

**WORDS OF WISDOM:** Board member Madeline Hickman provided the words of wisdom for the School Board and listening audience.

**FLAG SALUTE:** The Pledge of Allegiance was led by the Board of Education.

**ROLL CALL:**

Nora Jane Burns – Present	Robyn Burke- Present
Madeline Hickman - Present	Nancy Rock – Present
Frieda Nageak – Present	Student Representative: Trishelle Okpik – Excused
Qaiyaan Harcharek– Present	Student Representative: Magdelina Stringer - Excused
Charles Brower – Present via Teleconference	

**APPROVAL OF AGENDA:** Charles Brower MOVED that the NSBSD Board of Education APPROVE the agenda. Nora Jane Burns SECONDED the motion. Question called. The motion carried UNANIMOUSLY.

**APPROVAL OF CONSENT AGENDA:** Robyn Burke MOVED that the NSBSD Board of Education APPROVE the Consent Agenda. Charles Brower SECONDED the motion. Question called. The motion carried UNANIMOUSLY.

**RECOGNITION OF VISITORS:** District staff and community members were recognized as present via teleconference.

**HIGHLIGHTED SCHOOL, KALI SCHOOL** is presented by Principal Brett Stirling. The report consisted of: School status and positive coronavirus cases in reference to the mitigation plans in place; Student packets; Communication to families and the community; School start and schedule; Student activities; and recognition of students and staff.

Board discussion regarded seating assignments, standard operations, testing, shared Maintenance staff, and condolences to the recent loss in the community.

**HIGHLIGHTED SCHOOL, NUIQSUT TRAPPER SCHOOL** is presented by Principal Cherilynn Tremarco. The report consisted of: Building projects and maintenance tasks; introduction of new staff and welcoming of returning staff; Student activities; School status and communication / delivery of instruction

to families; Cultural In-Service activities; Professional development; and recognition of students, staff, and volunteers.

Board discussion regarded school status, mask requirements, contract tracing, and congratulations to highlighted staff.

**HIGHLIGHTED SCHOOL, MEADE RIVER SCHOOL** is presented by Rodney Lloyd & Patti Lloyd, Teachers at Meade River School. The report consisted of: Student enrollment; Staff hiring; Testing and assessment completion; School status and delivery of instruction; School Opening's first week spent as "School on the Nuna" and cultural activities; and future community engagement.

Board discussion regarded appreciation to highlighted staff and potential OSHA training.

**HIGHLIGHTED SCHOOL, NUNAMIUT SCHOOL** is TABLED to the next regular meeting. Robyn Burke MOVED that the NSBSD Board of Education TABLE the Highlighted School Report for Nunamiut School to the next regular meeting. Madeline Hickman SECONDED the motion. Question called. The motion carried in a roll call vote of seven yes, zero no.

**PUBLIC COMMENTS ON AGENDA ITEM(S):** No comments were heard at this time.

**STUDENT REPRESENTATIVE REPORT** is read as submitted by Board Clerk Robyn Burke. Student Representative Trishelle Okpik's report consisted of Eben Hopson Middle School, Nuiqsut Trapper School, Kiita Learning Community, Harold Kaveolook School, and participation in the National Indian Education Association sessions. For Eben Hopson Middle School, the report consisted of its green school status and schedule/student activities such as wrestling, Battle of the Books, volleyball, student council, and after school tutoring. The main focus for the school is leadership, social-emotional health, and academics. For Nuiqsut Trapper School, the report consisted of: education delivery and the short return to green status and activities. For Kiita, the report consisted of student credits earned, student honor roll, student passing rate, and introduction to new staff and culinary class. For Harold Kaveolook School, the report consisted of: Parent/Teacher conferences and Quarter one report cards delivery; student activities and awards; School Advisory Council elections; and community recognition for village testing and quarantine procedures. Student Representative Magdelina Striger's report consisted of Nunamiut School, Ałak School, Kali School, and Barow High School. For Nunamiut School, the report consisted of school status and student activities; education delivery; and parent/teacher conferences. For Ałak School, the report consisted of: school status; education delivery; student testing and assessment; and student activities. For Kali School, the report consisted of: school status and education delivery. For Barow High School, the report consisted of student activities such as student council, spirit week, Halloween dance, and wrestling.

**ADMINISTRATIVE REPORT** is presented by Superintendent Richard Carlson, Assistant Superintendent MJ Geiser, Director of Maintenance & Operations Craig Jones, Director of Human Resources David Camp, Director of Curriculum & Instruction Liz Noble, Director of Special Education/Student Services Lori Roth, Iñupiaq Education Coordinator Tennessee Judkins, Career and Technical Education Coordinator Ronnie Hawley, and Chief Financial Officer Fadil Limani. The Superintendent Office reported on the: Ałak School Calendar revision; Fiscal Year 2022-2023 School Calendar planning; Introduction of Assistant Superintendent MJ Geiser and job duties; and school status. Assistant Superintendent MJ Geiser reported on Career and Technical Education courses and instructors teaching the courses on a variety of subjects. Maintenance & Operations reported on each schools current projects. Human Resources reported on: Introduction of Assistant Superintendent MJ Geiser, Human

Resources Coordinator McKenzie Knowles, and Grants Coordinator; Human Resources restructuring; and implementation of Human Resources Strategic Plan. Curriculum & Instruction reported on: School Climate Connectedness Survey; District-wide In-Services and topics; Health Sub-Curriculum Committee meeting; Workshop for new teachers; Collaboration with Education Northwest to support Alaska Native English Language acquisition; Assessment; and Education technology. Career and Technical Education reported on: Survey completion of Career Technical Education course pathways; and collaboration with Curriculum & Instruction and Student Services on various grant projects. Iñupiaq Education reported on: Department restructure progress; District-Wide In-service; Training schedule with Iñupiaq Language Teachers; Mapkuq Mentors recruitment and hiring; inventory of cultural based unit materials and resources at each site and restocking; various grant projects in collaboration with Curriculum & Instruction and Student Services. Student Services reported on: Department of Education & Early Development special education audit progress; Evaluations with identified students and travel schedules; Collaboration with Cook Inlet Tribal Council on counselor training on providing evidence-based suicide training; and District-wide virtual suicide intervention training. For State & Federal Grants, the report included: Alternative Schools Grant; CARES Act I; CRSA (CARES Act II); American Recovery Act; Higher Pathways Grants; Indian Education Grant; Migrant Education; New Visions Grant; Perkins Grant; Quality Schools Grant; School Improvement Grants; Special Education (VI-B); Suicide Grant; and Title Grants. For the Business Office, the report consisted of: Monthly Financial Report; Fiscal Year 2020-2021 Audit Financial and Federal and State Single Audit Update; Application for the Emergency Connectivity Funds; Iñupiaq Education Restructuring assistance; Memorandum of Agreements with the North Slope Borough update; Grant funding opportunities; Tyler set up on grants; Alaska Government Finance Officer's Association conference professional development; and start of the Fiscal Year 2022-2023 Budget Development process after the Fiscal Year 2020-2021 Audit.

Board discussion regarded: Type M Certifications for local experts on Career Technical Education courses; Maintenance & Operations staff flexibility appreciation; Point Lay teacher housing concerns; Village pool update; Point Hope intercom concerns; Food program audit; Human Resource Strategic Plan; Grievances and complaints update and process; Testing and Assessment; C3 and Aullagvik Grant; and Audit deadlines.

Board members requested Career Technical Education re-survey students; and have Alaska Humanities present to the Board on progress with the C3 Aullagvik Grant.

**PURCHASES OVER 10K** is presented by Chief Financial Officer Fadil Limani. Under Strategic Plan Goal 4.0 Financial & Operational Stewardship, 4.1 Financial Stewardship/Management, and in accordance with the applicable Board Policy 3312, contracts and Memorandum of Agreements \$10,000 or greater require Board approval. As prescribed in Board Policy 3300 and 3310, the Superintendent or designee may issue and sign purchase orders for supplies, materials, and equipment in accordance with law. In addition, the Superintendent or designee shall not authorize any proposed expenditure that exceeds the major budget classification allowance against which the expenditure is the proper charge unless an amount sufficient to cover the purchase is available in the budget for transfer. This is an information item as the purchases of supplies, materials, and equipment are within the discretion of the Superintendent or designee. Item One, includes the software renewal of Timeclock Plus Annual support and maintenance from TimeClock Plus for Business and Finance in the amount of \$10,696.80 under account code 100.200.550.000.450 with an available budget of \$5,458.12 and account code 710.410.700.755.479 with an available budget of \$2,958.23. This requires a budget line transfer of the first account code of \$5,341.88. After the budget line transfer, the total available budget is \$10,800. This is not grant funded and compliance with Board Policy 3311 is not applicable as this item is less than \$20,000. Item Two,

includes the purchase of gym equipment for Eben Hopson Middle School from Alaska Fitness Equipment in the amount of \$1,485.00 under account code 710.410.700.723.479 with an available budget of \$3,047.22 and account code 100.410.100.000.450 with an available budget of \$59,200. This does not require a budget line transfer, is not grant funded, and compliance with Board Policy 3311 is not applicable as this item is less than \$20,000. Item Three, includes the renewal of e-Signature Allowance through Docusign for the Information Technology department in the amount of \$9,999.11 under account code 100.200.355.000.450 with an available budget of \$442,838.43. This is not grant funded, and compliance with Board Policy 3311 is not applicable as this item is less than \$20,000. The total for SB22-069, Purchases of supplies, materials, and equipment over \$10,000 is \$36,643.71.

**MONTHLY FINANCIAL REPORT, SEPTEMBER 2021** is presented by Fadil Limani, Chief Financial Officer. Under Strategic Plan Goal 4.0 Financial & Operational Stewardship, and 4.2 Financial Stewardship/Management, provided is the monthly Financial Report under SB22-070 for the month ending September 30, 2021. Under Page 5, the General Fund revenues to date, through September 30, 2021, is \$18,030,038 or twenty-four percent. This primarily reflects the revenues received to date of Borough Appropriation, Foundation Funding, PERS/TERS on behalf payments, and other local revenues. Under Page 7, the General Fund operating expenditures, to date through September 30, 2021, are \$10,314,252 or fourteen percent of budget through twenty-five percent of the fiscal year. School Administration year to date expenditures represents twenty-four percent of budget followed by District Administration of nineteen percent of budget and Special Education Support Services of eighteen percent of budget. The Operating Transfers will be recorded at the end of the Fiscal Year during the annual Audit preparation. Under Page 9, Expenditures by function and location are demonstrated showing District-Wide, Fred Ipalook Elementary School, Eben Hopson Middle School, Barrow High School, and Tikigaaq School with the highest allocation of resources and related actuals. Under Page 15, the Fund Balance, as of June 30, 2020, was \$19,494,508. This is a net increase of \$770,688 from Fiscal Year 2019. Under Page 17, Cash and Investments to date through September 30, 2021 are \$34,009,877. This is a net decrease of \$4,645,002 or twelve percent from previous month. The net decrease is attributed to normal operations. Under Page 19, the Special Revenue Funds revenues and expenditures are reported on the cash basis and have not been adjusted. The Special Revenue Funds are demonstrated here which includes: Community Schools, Food Service, RLC, Village Athletics Program, Qargi Academy, and Employee Housing. Encumbrances as of September 30, 2021, for the General Fund are \$33,118,247. In addition, the Pre-Encumbrances for the same period are \$4,374,278. Total Encumbrances and Pre-Encumbrances for General Fund are \$37,492,525.

Charles Brower MOVED to ACCEPT the Monthly Financial Report for September 30, 2021. Qaiyaan Harcharek SECONDED the motion. Question called for UNANIMOUS CONSENT. No Objections. The motion carried UNANIMOUSLY.

**RE-APPROPRIATION OF SPECIAL REVENUE FUNDS INTO GENERAL FUND** is presented by Fadil Limani, Chief Financial Officer under Strategic Plan Goals 1.0 Student Success, 1.5 Iñupiaq Language & Cultural, 4.0 Financial & Operational Stewardship, and 4.2 Financial Stewardship. During the FY2022 Budget development process, the District allocated \$1,500,000.00 to the Charter School in anticipation that the Board of Education and the Academic Policy Committee would come into an agreement on the conditions set out by the Board of Education in order to advance the Charter School forward beyond FY2021. The Board of Education through Board Memo SB21-191 approved the FY2022 Operating Budget and appropriated \$1,500,000.00 to the Special Revenue fund for the Charter School. Generally, under Governmental Accounting, the establishment of a Charter School would fall as a function within the General Fund (which is the main School Operating Fund of the District). However, the School District established a separate Special Revenue Fund for the Charter School for the sole purpose to provide

transparency to the North Slope Borough and District stakeholders for the newly established Charter School. Considering the Board of Education and the Academic Policy Committee was unable to come to a resolution, the District had to notify the State of Alaska Department of Education and Early Development through the School Verification Form that the Charter School was no longer operational. This was based on the School Board taking action on January 14, 2021 to terminate the agreement between the School District and the Charter School. AS 14.03.260 which governs the funding for Charter Schools' addresses in part that a School District must make available to a Charter School, at a minimum, the revenues that the Charter School generates in local, state, and federal funding. The School District has no basis to make an allocation to a Charter School that is no longer operational and will not receive any funding in FY2022, so any transfer for a closed Charter School is inappropriate. Governmental Accounting Standards Board (GASB) 54 states that "governments should discontinue reporting a special revenue fund, and instead report the fund's remaining resources in the general fund, if the government no longer expects that a substantial portion of the inflows will derive from restricted or committed revenue sources." Since the Charter School has been closed for the 2021-2022 school year, there is no restricted or committed revenue being generated by the school. As such, the Special Revenue fund needs to be closed and any remaining funds need to be transferred back into the General School Operating fund per the GASB 54 pronouncement. The closing and termination of the Charter School by both the Board of Education and the Qargi Academy means there is no longer a specific purpose for the special revenue fund and the proceeds of the fund must be returned to the operating fund; no other transfers into the fund should take place in FY2022 and the special revenue fund needs to be closed. In the event the School District and the State Board of Education & Early Development should approve a new Charter School in the North Slope Borough School District in the future, then the District and the Department of Education and Early Development can have the conversation about whether a new Special Revenue Fund to account for the activities of the new Charter School is necessary. In order for the School District to be compliant with GASB pronouncement and Alaska State Statutes as prescribed above, a transfer of funds is required from the Special Revenue Fund into the General Operating School Fund. As prescribed in BP3110, Transfer of Funds, Budget line transfers in excess of \$75,000.00 require Board approval.

Robyn Burke MOVED that the NSBSD Board of Education AUTHORIZE the TRANSFER of funds from the Special Revenue Fund into the General School Operating Fund in the sum amount of \$1,500,000 and the funding committed for the Inupiat Education Department. The Board also requests an action plan brought before the Board of adoption in order to utilize the committed funds. Qaiyaan Harcharek SECONDED the motion. Question called for UNANIMOUS CONSENT. No Objections. The motion carried UNANIMOUSLY.

**GRANT & DONATION ACCEPTANCE, STUDENT ACTIVITIES DONATIONS** is presented by Fadil Limani, Chief Financial Officer. Under Strategic Plan Goal 1.0 Student Success, 1.7 Student Well-Being, 2.2 Community in the School, 2.4 Students and Staff in Community, 4.0 Financial & Operational Stewardship, and as prescribed in Board Policy 3290, the School Board greatly appreciates the support of community members and may accept suitable donations on behalf of the district. In order for the gift to be acceptable, the gift, grant, or donation must satisfy the criteria one through seven. Upon acceptance by the district, all gifts, grants, and bequests shall become district property. At the Superintendent or designee's discretion, a gift may be used at a particular school. As prescribed in Board Policy 3452, student organizations may raise and spend money in order to promote the general welfare, morale and educational experiences of the students. Student funds shall finance worthwhile activities that go beyond those provided by the district. Student organizations shall keep appropriate financial records as established by the district business office. Student funds shall be managed in accordance with sound business procedures designed to encourage the largest possible educational return to students without sacrificing the safety of

funds or exposing students to undue responsibility or unnecessary routine. The Superintendent or designee shall be responsible for the proper conduct of all student organization financial activities and shall periodically review the organizations' general financial structures and accounting procedures. The Board shall provide an annual audit of student accounts by a certified public accountant or licensed public accountant. The student activities donations are as follows: Item One, Eben Hopson Middle School Weightlifting donation from North Slope Borough in the amount of \$5,000.00 to be placed under account code 710.410.000.799.043. Item Two, Eben Hopson Middle School Football donation from the North Slope Borough in the amount of \$5,000 to be placed under account code 710.410.000.771.043. Item Three, Eben Hopson Middle School Wrestling donation from cash via the school in the amount of \$1,700 to be placed under account code 710.410.000.735.043. Item Four, Eben Hopson Middle School Football donation from cash via the School in the amount of \$1,066 to be placed under account code 710.410.000.771.043. Item Five, Barrow High School Football from the North Slope Borough in the amount of \$5,000 to be placed under account code 710.420.000.771.043.

Board discussion regarded: donation acceptance and timeframe of spending; School encouragement for additional funding from other entities; and Memorandum of Agreement for village student activities with the North Slope Borough.

Robyn Burke MOVED that the NSBSD Board of Education APPROVE and ACCEPT the Student Activities Donations in the sum amount of \$17,766.00 from various contributors as described in the attached student activities donations summary. Madeline Hickman SECONDED. Discussion called. Question called. The motion carried in a roll call vote of seven yes, zero no.

Nora Jane Burns – Yes	Qaiyaan Harcharek - Yes
Madeline Hickman – Yes	Robyn Burke - Yes
Charles Brower – Yes	Nancy Rock - Yes
Frieda Nageak – Yes	

Qaiyaan Harcharek MOVED to RETURN the furs that were received for the Charter School back to Native Village of Barrow due to the unethical improper procurement process that did not follow district process and policies. Nora Jane Burns SECONDED the motion. Question called. The motion carried in a roll call vote of six yes, one no.

Nora Jane Burns – Yes	Qaiyaan Harcharek - Yes
Madeline Hickman – Yes	Robyn Burke - Yes
Charles Brower – No	Nancy Rock - Yes
Frieda Nageak – Yes	

Robyn Burke MOVED to ESTABLISH a Student Activities Committee comprised of two Board members and an alternate Board member. Nora Jane Burns SECONDED the motion. Question called. The motion carried in a roll call vote of six yes, one absention.

Nora Jane Burns – Yes	Qaiyaan Harcharek - Yes
Madeline Hickman – Yes	Robyn Burke - Yes
Charles Brower – Abstained	Nancy Rock - Yes
Frieda Nageak – Yes	

Robyn Burke MOVED to APPOINT Qaiyaan Harcharek and Madeline Hickman as members of student activities committee with Robyn Burke as alternate. Frieda Nageak SECONDED the motion. Question called. The motion carried in a roll call vote of seven yes, zero no.

Nora Jane Burns – Yes	Qaiyaan Harcharek - Yes
Madeline Hickman – Yes	Robyn Burke - Yes
Charles Brower – Yes	Nancy Rock - Yes
Frieda Nageak - Yes	

**CONTRACT OVER 10K, POWER SCHOOL** is presented by Everett Haimes, Director of Information Technology. Under Strategic Plan Goal 1.0 Student Success, 4.0 Financial & Operational Stewardship, 4.2 Financial Stewardship/Management, 4.5 Technology, and in accordance with applicable Board Policy 3312, contracts and memorandum of agreements \$10,000 or greater require Board approval. The School District has partnered with PowerSchool since 2008 and it plays a major role in our District as the sole Student Information System. PowerSchool is customized to meet the needs of the School District from enrollment to graduation. PowerSchool saves paper, time, and human resources by providing intuitive digital tools for registration, compliance, and the end-to-end organizing of student information and related student records. Student enrollment, which is a critical function a Student Information System, has yet to be incorporated into the existing PowerSchool system. In consideration of the School Board’s request for electronic access, and to expedite the student enrollment process, the PowerSchool “Enrollment Express” subscription module is being purchased for implementation. The Curriculum & Instruction department has already evaluated the resources available to District families utilizing PowerSchool Enrollment Express, and PowerSchool is prepared to provide project planning, communication, execution, and consultation for the initial term of this contract. The Curriculum & Instruction department presently is gathering required information for the configuration, standardization, training, and monitoring for the District’s implementation and ongoing use of the software. The respective software subscription renewal is funded through the Information Technology Other Purchases Services Account Code 100.200.355.000.440 in the amount of \$20,602.50. Budget Code 100.200.355.000.440 has an available budget of \$ 284,615.03. The associated subscription is for a one-year term, ending September 5, 2022. There are no grant funds associated with the funding of the attached contracts. For compliance with Board Policy 3311, PowerSchool is the leading provider of cloud-based software for K-12 education in North America. Its mission is to power the education ecosystem with unified technology that helps educators and students realize their full potential, in their way. PowerSchool, widely recognized as the most comprehensive suite of mission-critical K-12 education solutions, connects students, teachers, administrators, and parents, with the shared goal of improving student learning outcomes. From the front office to the classroom to the home, it helps schools and districts efficiently manage instruction, learning, grading, attendance, assessment, analytics, state reporting, special education, student registration, talent, finance, and human resources. PowerSchool supports over 45 million students and 12,000+ districts, schools, and other education institutions in over 90 countries. As a direct provider of licensing and hosting services, third-party providers are unable to provide competitive terms for this service, and considering this, the District is requesting a direct sole source contract.

Charles Brower MOVED that the NSBSD Board of Education APPROVE the above \$10,000 and greater proposal and related contract with Power School Group LLC in an amount NOT TO EXCEED \$20,602.50, as described in this memo and related attachments. Madeline Hickman SECONDED the motion. Question called. The motion carried in a roll call vote of seven yes, zero no.

Nora Jane Burns – Yes  
Madeline Hickman – Yes  
Charles Brower – Yes  
Frieda Nageak – Yes

Qaiyaan Harcharek - Yes  
Robyn Burke - Yes  
Nancy Rock - Yes

**CONTRACT OVER 10K, BORDER LAN NETWORK SECURITY** is presented by Everett Haimes, Director of Information Technology. Under Strategic Plan Goal 1.0 Student Success, 2.1 Communication, 4.0 Financial & Operational Stewardship, 4.2 Financial Stewardship/Management, 4.5 Technology, and in accordance with applicable Board Policy 3312, contracts and memorandum of agreements \$10,000 or greater require Board approval. The School District utilizes on a combination of Fortinet brand hardware and virtual appliances to provide advanced routing, shaping, and content filtering and analytic capabilities. Each of these components require annual support and subscription renewals and BorderLAN is Fortinet’s registered value-added-reseller responsible for providing renewals of contracts to the School District. The respective software subscription renewal is funded through the Information Technology Other Purchases Services Account Code 100.200.355.000.440 in the amount of \$61,955.20. Budget Code 100.200.355.000.440 has an available budget of \$ 264,012.53 after the approval and encumbrance of Board Memo SB22-085 (Power School). The associated subscription is for a one-year term, ending October 10, 2022. There are no grant funds associated with the funding of the attached contracts. Due to the existing contract affiliation between BorderLAN and Fortinet for the School District’s Fortinet hardware and service subscriptions, we are unable to obtain competitive bids for Fortinet renewals. However, when the project was originally awarded, it was funded through the North Slope Borough Bond proceeds by way of a CIP Project. At the time, the contract was bid out and BorderLAN was the successful bidder. The initial contract award provided for a one-year subscription with the understanding that the School District would continue that annual subscription renewal thereafter. The School District has been very pleased with the services provided by BorderLAN and it is our hope to continue our positive working relationship with the vendor. As such, we request contract renewal on a sole-source basis.

Charles Brower MOVED that the NSBSD Board of Education APPROVE the above \$10,000 and greater proposal and related contract with BorderLAN Network Security in an amount NOT TO EXCEED \$61,955.20, as described in this memo and related attachments. Qaiyaan Harcharek SECONDED the motion. Question called for UNANIMOUS CONSENT. No Objections. The motion carried UNANIMOUSLY.

**CONTRACT OVER 10K, SUNBELT STAFFING** is presented by Lori Roth, Director of Student Services, and Fadil Limani, Chief Financial Officer. Under Strategic Plan Goal 1.7 Student Well Being, 4.0 Financial & Operational Stewardship, 4.2 Financial Stewardship/Management, 4.3 Learning Environment & Supports, 4.4 Organizational Effectiveness, and in accordance with applicable Board Policy 3312, contracts and memorandum of agreements \$10,000 or greater require Board approval. The North Slope Borough School District is in need of an on-site school counselors within the village sites, specifically the Nuiqsut Trapper School, Nunamiut School, and Kali School. Some of the identified Schools have not had a counselor since the 2019-2020 school year. The School District Human Resource Department has had the positions posted and facilitated on-going recruitment in collaboration with Alaska Teacher Placement and Indeed.com postings. Applicants have been identified, and interviewed, but the position has remained unfilled due to lack of qualifications, inability to re-locate, or last-minute resignations. The school counselor is an essential position based on increased social emotional needs brought about by darkness, high suicide rates, on-going student and community trauma resulting from COVID-19, and on-going staff turn-over. The School District entered into a client service agreement with Sunbelt Staffing on September 4, 2019. Sunbelt is a licensed staffing agency in the business of providing



supplemental staffing to the public and private education sector and not a healthcare provider, will use its commercially reasonable efforts to provide Consultants for assignment with Client. Sunbelt will be responsible for payment of each Consultant's wages and applicable payroll taxes, deductions, and insurance, including workers' compensation, general liability and professional liability coverage for the benefit of the Consultants. If a Consultant is unable to complete the specified assignment, Sunbelt will use its commercially reasonable efforts to find a replacement in a timely manner. While the client service agreement currently in place is for the referral and placement of Consultants, a separate assignment confirmation for each placement is required which will outline specifics as to the bill rates, personnel, and assignment lengths. Additional details are available in the related attachments. The length of contract will be from November 8, 2021 through May 13, 2022. The Assignment Confirmation for each site has yet to be identified and determined the specifics of the arrangement for the identified School Sites. Considering that the identified School Sites do not have budget resources to individually cover the contractual arrangement under a professional and technical services arrangement, the School District will eliminate the three Counselor positions out of the FY22 Budget for the identified sites and release the encumbrance in order to transfer the funds to professional and technical services to encumber such contract for each site. For Nunamiut School, the available budget for salaries and benefits is \$101,769. For Nuiqsut Trapper School, the available budget for salaries and benefits is \$117,537. For Kali School, the available budget for salaries and benefits is \$84,948. This totals \$304,254. A budget line transfer sheet is available for additional details. The contract not to exceed with Sunbelt is \$304,254. For compliance with Board Policy 3311, As noted above, The North Slope Borough School District has an on-going Board approved signed contract with Sunbelt Staffing dated September 4, 2019. Sunbelt Staffing was utilized successfully to locate essential personnel, and place, an Alaska licensed school psychologist for the 2019-2020 school year. This will be sole source contract based on Sunbelt Staffing's history of quality service, accessibility and commitment to locating essential staff, and establishing a positive on-going relationship with NSBSD.

Qaiyaan Harcharek MOVED that the NSBSD Board of Education APPROVE the above \$10,000 and greater proposal and related contract for Sunbelt Staffing in an amount NOT TO EXCEED \$304,254, as described in this memo and related attachments. Nora Jane Burns SECONDED the motion. Discussion called.

Board discussion regarded negotiating the rate; clarification of contract for the remainder of this Fiscal Year; Re-Allocation of funds; bidding process; previous contract approval; and a potential recruiting option.

Qaiyaan Harcharek MOVED to RESCIND the motion for the NSBSD Board of Education to approve the contract over 10,000 and greater proposal and related contract for Sunbelt Staffing in an amount NOT TO EXCEED \$304,254, as described in this memo and related attachments. Nora Jane Burns SECONDED the motion. Question called. The motion carried in a roll call vote of seven yes, zero no.

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|------------------------|-------------------------|
| Nora Jane Burns – Yes  | Qaiyaan Harcharek - Yes |
| Madeline Hickman – Yes | Robyn Burke - Yes       |
| Charles Brower – Yes   | Nancy Rock - Yes        |
| Frieda Nageak – Yes    |                         |

Qaiyaan Harcharek MOVED to TABLE this action item to next months meeting to be included in the work session to address any of the questions we brought forth during this discussion; and also the details that are entailed in the current contract we are already in with Sunbelt Staffing. Madeline Hickman

SECONDED the motion. Question called for UNANIMOUS CONSENT. No Objections. The motion carried UNANIMOUSLY.

**SUPERINTENDENT SEARCH AND INTERIM SUPERINTENDENT CONTRACT EXTENSION**

Qaiyaan Harcharek MOVED to EXTEND the Interim Superintendent Contract currently ending November 30, 2021 to June 30, 2022 for the reasons that the District is in the middle of a Superintendent Search and it is going into the end of his contract. Robyn Burke SECONDED the motion. Question for UNANIMOUS CONSENT. No Objections. The motion carried UNANIMOUSLY.

**AUTHORIZATION TO NEGOTIATE SCHOOL LEASE** is presented by Fadil Limani, Chief Financial Officer. Under Strategic Plan Goal 1.0 Student Success, 1.5 Multiple Pathways, 4.0 Financial & Operational Stewardship, 4.1 Facilities, 4.2 Financial Stewardship, 4.3 Learning Environment & Supports, the School District and the City of Utqiagvik have a desire to continue utilizing the leased premises for its existing educational structure. In order to achieve such goal, a new long-term lease agreement is required. As such, the District Administration seeks approval from the Board of Education to enter into negotiations with the City of Utqiagvik. In August of 2005, the North Slope Borough (Borough), City of Barrow, and the North Slope Borough School District (School District) entered into a 15-year lease agreement surrounding the property commonly known as the Day Care Center located at 5246 Karluk Street (Block 2, Lots 16,17 and 18) in Browerville, then Barrow AK. The lease terms provided for the use of the premises to be utilized for educational purposes as needed by the School District, specifically the Kiita Program. The term of the lease was effective June 1, 2005 and terminating on May 31, 2020. In addition, the lease provided for a one lump sum payment of \$250,000 paid by the Borough through CIP Project 56171.8335. The North Borough exercised its competitive waiver pursuant to NSBMC §2.36.010(B)5 and §2.36.180(A)(1)(G), which allowed the Borough to exercise its power or performance of its functions and participation in the financing thereof, jointly or in cooperation, by agreement with any on or more local governments, the State or the United States or any agency or municipality of these governments. Over the course of the lease, the School District has made capital and operational improvements to meet the educational needs of the School District including the health and safety of the students as required under Alaska State statutes, specifically within Title 14-Education, Libraries, and Museums.

Qaiyaan Harcharek MOVED that the NSBSD Board of Education AUTHORIZE the Superintendent or Designee to enter into NEGOTIATIONS with the City of Utqiagvik for a new lease. Once a mutual understanding has been reached by both parties, a new lease agreement will be brought before the Board of Education for adoption and ratification. Madeline Hickman SECONDED the motion. Question called for UNANIMOUS CONSENT. The motion carried UNANIMOUSLY.

**TYPE M CERTIFICATION REQUEST** is presented by David Camp, Director of Human Resources. Under Strategic Plan Goal 2.2 Community in the School, 3.0 Staff Success, 3.2 Homegrown Workforce, 4.0 Financial & Operational Stewardship, the administration is recommending the Board approve the request for the issuance of limited Type M certificates for: Lillian Stone, Iñupiaq Language Teacher at Nunamiut School in Anaktuvuk Pass; and Lola Tukrook, Iñupiaq Language Teacher for K3/K4 at Kali School in Point Lay. These candidates should be eligible for a Type M Certificate based on their: work history, training, completed college certifications, and expertise in the Iñupiaq Language and/or culture. The North Slope Borough School District has offered a contract to Lillian Stone as the Iñupiaq Language Teacher at Nunamiut School for the 2021 – 2022 school year. She previously held a general education

teaching position for the Kindergarten and 1st grades at Nunamiut School. The North Slope Borough School District has also offered a contract to Lola Tukrook as the Iñupiaq Language Teacher at Kali School for the 2021 – 2022 school year. Prior Board approval is required by the Alaska Department of Education in addition to other specified requirements in order for teachers to be granted type M certificates.

Charles Brower MOVED that the NSBSD Board of Education APPROVE the request for an issuance of a limited Type M Certificate for Lillian Stone and Lola Tukrook, as presented in memo number SB22-081. Qaiyaan Harcharek SECONDED the motion. Question called for UNANIMOUS CONSENT. No Objections. The motion carried UNANIMOUSLY.

**2021-2022 SCHOOL CALENDAR REVISION, AĻAK SCHOOL** is presented by Liz Noble, Director of Curriculum & Instruction under Strategic Plan Goal 2.0 Community Engagement. During the September 9, 2021 Board meeting, an action item was presented to approve the calendar revision for the AĻak School in Wainwright. The opening of school was delayed from August 12, 2021 to August 19, 2021 due to the maintenance issues and COVID concerns. It should be pointed out that the teachers were at work during the week delayed, preparing for the opening of school. At the time, the proposed change was to add two instructional days to the calendar to make up for the days lost. The two instructional days were both Saturdays (November 6, 2021 and November 20, 2021). While the proposed change had been discussed and agreed to by the staff and the School Advisory Council (SAC), no formal vote occurred. For that reason, Joel Antes, President of the North Slope Borough Education Association, objected because of the lack of formal participation by NSBEA members. The proposed action item was tabled until a formal discussion and approval can occur by the teachers and SAC. Since the September meeting, Joel and I have been working together to try to reach an agreement on how to move forward. He expressed concerns that Saturday school fails to respect the private time of the teachers and that adding days to the contract would need to be voluntary and not required. President Antes suggested asking the State for a waiver of those two days. I pointed out that the State only requires 180 student contact days therefore, this calendar would not require a waiver from the state but, would require a waiver from the NSBSD Board of Education, which requires 182 instructional days under Board Policy (BP) 6111. The calendar presented today, for your consideration, was presented to the Wainwright staff and SAC on October 1, 2021. Both the staff and the SAC voted to approve the attached calendar. It fulfills the 180 instructional day requirement of the State, the 191 teacher contract days and requires no additional funds. Given the very unusual circumstances surrounding the beginning of school in Wainwright, and the fact that State instructional day criteria is met, total number of teacher contract days is adhered to, and the NSBEA supports the proposed change. The proposed calendar does not require a budget change or any additional funds. In addition, AĻak SAC voted unanimously to support the proposed calendar change. Therefore, NSBSD administration recommends approval of the proposed calendar which waives the two additional instructional days required in BP 6111.

Madeline Hickman MOVED that the NSBSD Board of Education APPROVE the proposed AĻak School Calendar, which waives the two additional days required in Board Policy 6111. Nora Jane Burns SECONDED the motion. Question called for UNANIMOUS CONSENT. No Objections. The motion carried UNANIMOUSLY.

**BOARD CALENDAR OF EVENTS REVISION** is presented by Chelsie Overby, Board Secretary. Under Strategic Plan Goal 2.0 Community Engagement, 2.1 Communication, 4.0 Financial & Operational Stewardship, and Superintendent Search dates selected, Administration is recommending the following calendar changes: November 15, 2021, Special Meeting in Utqiaġvik for the Superintendent Search

Candidate Selection; December 3, 2021, Special Meeting in Utqiagvik for the Superintendent Search Interviews; December 14, 2021, Work Session & Regular Meeting in Utqiagvik; and January 13, 2021, Work Session & Regular Meeting in Utqiagvik. Meetings of the Board are conducted for the purpose of accomplishing district business. A meeting of the Board shall consist of any gathering of the members of the Board when more than three members of the Board, or a majority of the members, whichever is less, are present and collectively consider a matter upon which the Board is empowered to act. The Board shall adopt a yearly calendar specifying the date, time, and place of each regular meeting. Each month, the Board holds a work session at 9:00 AM and a regular meeting at 1:00 PM unless otherwise stated once posted and notified. The regular meetings are usually held the first Thursday after the North Slope Borough Assembly meeting held on the first Tuesday; however, there are occasionally scheduling conflicts and recommendations of changes are brought to the Board.

Qaiyaan Harcharek MOVED that the NSBSD Board of Education APPROVE the 2021-2022 Board Calendar of Events revisions as described in Memo Number SB22-089. Frieda Nageak SECONDED the motion. Question called for UNANIMOUS CONSENT. No Objections. The motion carried UNANIMOUSLY.

**APPOINTMENT OF CONFERENCES, ASSOCIATION OF ALASKA SCHOOL BOARDS SCHOOL LAW & EQUITY ACADEMY, DECEMBER 10-11, 2021** is presented by Chelsie Overby, Board Secretary. Under Strategic Plan Goal 43.0 Financial & Operational Stewardship, 4.4 Organizational Effectiveness, and Board Bylaw 9240, Board Development, the Board may appoint two members to attend the AASB School Law & Equity Academy on December 10-11, 2021, in Anchorage, AAK at the Captain Cook Hotel. These Board members will participate in the two-day training for professional development and strategies that focus on improving the quality of our schools.

Qaiyaan Harcharek MOVED to APPOINT Nancy Rock, Frieda Nageak, Charles Brower, If available, and Qaiyaan Harcharek as alternate. Madeline Hickman SECONDED the motion. Question called for UNANIMOUS CONSENT. No Objections. The motion carried UNANIMOUSLY.

**APPOINTMENT OF CONFERENCES, ALASKA FEDERATION OF NATIVES, DECEMBER 13-15, 2021** is presented by Chelsie Overby, Board Secretary. Under Strategic Plan Goal 2.0 Community Engagement, the Board may appoint Board members to attend the Alaska Federation of Natives virtual Annual 2021 Convention held December 13-14, 2021, featuring the theme, “ANCSA at 50: Empowering Our Future.” This year’s theme emphasizes the importance of addressing the collective work ahead of the Native community to empower our people and face the challenges of the future together. Since its passage, ANCSA has been amended in significant ways and with technical fixes. AFN recognizes that there is unfinished business and unmet promises, particularly in the area of subsistence rights and food security, public safety and law enforcement, and economic development. The conference will be held virtually live statewide on TV with radio broadcast coverage, and live streaming on multiple video channels. An agenda will be released in early December. In addition, there will also be an online Native Arts marketplace, featuring many of the same Native artists that have had booths during the in-person conventions.

Qaiyaan Harcharek MOVED that the NSBSD Board of Education APPOINT available members to attend the virtual AFN Annual Convention on December 13-14, 2021. Nora Jane Burns SECONDED the motion. Question called for UNANIMOUS CONSENT. No Objections. The motion carried UNANIMOUSLY.

**APPOINTMENT OF CONFERENCES, ASSOCIATION OF ALASKA SCHOOL BOARDS LEADERSHIP ACADEMY & LEGISLATIVE FLY-IN, FEBRUARY 12-15, 2022** is presented by Chelsie Overby, Board Secretary. Under Board Bylaw 9240, the Board may appoint two members to attend the AASB Leadership Academy & Legislative Fly-In held on February 12-15, 2022 in Juneau, Alaska. The administration recommends appointing the legislative committee members, Madeline Hickman and Robyn Burke, Qaiyaan Harcharek as alternate, to attend. This fly-in includes a Youth Advocacy Institute where the Board may invite up to six students to participate in the conference, limit of two students per school with the recommendation of Junior or Senior. The Youth Advocacy Institute will help the students develop talking points regarding their needs in their village and in the school in conjunction with the Board members on February 12-13, 2022 prior to the appointments with legislators. The last two days, February 14-15, 2022, will be reserved for appointments with legislators. The Legislative/Leadership conference usually includes discussion on: Superintendents Contracts; Communication; Mindfulness for the School Board; Legislative Process & Context; Key Legislative Issues & Bill Review; Creating the Message; and Like-Size District Forums.

Qaiyaan Harcharek MOVED that the NSBSD Board of Education APPOINT the Legislative Committee members, Madeline Hickman and Robyn Burke with Qaiyaan Harcharek as alternate, and students to attend the AASB Leadership/Legislative Conference on February 12-15, 2022. Nora Jane Burns SECONDED the motion. Question called for UNANIMOUS CONSENT. No Objections. The motion carried UNANIMOUSLY.

**APPOINTMENT OF CONFERENCES, NATIONAL SCHOOL BOARDS ASSOCIATION ANNUAL CONFERENCE & EXPOSITION, APRIL 1-4, 2022** is presented by Chelsie Overby, Board Secretary. Under Strategic Plan 2.0 Community Engagement, the recommendation is to appoint two members to attend the 2022 National School Boards Association Annual Conference and Exposition in San Diego, California and/or additional members to participate virtually. The 2022 NSBA Annual Conference & Exposition will be held in San Diego, California on April 2-4, 2022. This conference is the one national event that brings together education leaders to learn about best governance practices, gain insight into child development and learn about new programs and technology that can help enrich student learning. This conference allows for Board members to receive the training necessary to address the instructional needs of students and to improve the efficiency of district operations. The pre-conference workshops will be held on April 1, 2022. All pre-conference workshops are ticketed events. Tickets must be purchased in advance with a capacity limit of 120. There are: full day workshops from 9:00am-4:00pm; Morning workshops from 9:00am-12:00pm; and Afternoon workshops from 1:30pm-4:30pm. In addition to the pre-conference workshops, there are experiential learning visits for the Jacobs Institute for Innovation in Education regarding creating cultures of innovation in your school and district or at the Cajon Valley Union School District regarding empowering students for life beyond the classroom, student success in action at Cajon Valley Union School District. The capacity for the visits are set at 100. The safety protocols and requirements to attend require participants to show proof of at least one dose of a coronavirus vaccine or confirmation of a negative COVID test within 72 hours of the event for entry. This may be uploaded to your profile, once registration is made, or alternatively present the information at time of registration on-site. In addition, participants must wear masks indoors, regardless of vaccination status, except when actively eating or drinking. In-person registration, for advanced early bird is \$600, prior to December 15, 2021. Early bird registration, prior to January 14, 2022, is \$700/person. Standard registration, prior to March 31, 2022, is \$800. On-site registration is \$1,100. Pre-conference session costs vary between \$225- \$345. Experiential learning visits are \$200. Registration cancellations received on or after February 19, 2022, will not be refunded. Previous members who have attended are as follows: 2021 (Virtual), Robyn Burke and Nora Jane Burns; 2020, Cancelled; 2019, Muriel Brower and Qaiyaan

Harcharek; 2018, Eva Kinneeveauk and Nora Jane Burns; and 2017, Qaiyaan Harcharek and Roxanne Brower.

Qaiyaan Harcharek MOVED that the NSBSD Board of Education APPOINT two individuals either Robyn Burke, Frieda Nageak, Charles Brower, Nora Jane Burns or myself, Qaiyaan Harcharek, members who will be available to attend the NSBA Annual Conference and Exposition in San Diego, California from April 1-4, 2022 and any additional members attending virtually. Nora Jane Burns SECONDED the motion. Question called for UNANIMOUS CONSENT. No Objections. The motion carried UNANIMOUSLY.

**APPOINTMENT OF CONFERENCES, WORLD INDIGENOUS PEOPLES' CONFERENCE ON EDUCATION, SEPTEMBER 26-30, 2022** is presented by Chelsie Overby, Board Secretary. Under Strategic Plan Goal 4.0 Financial & Operational Stewardship and 4.3 Learning Environment & Support, the World Indigenous Peoples' Conference on Education (WIPCE) was requested by the Board in 2019 to attend. This conference will be held in Adelaide, Australia or virtually on September 26-30, 2022, featuring the theme, "Indigenous Education Sovereignty: Our Voices... Our Futures." WIPCE is the largest and most diverse Indigenous education forum in the world. The program will feature an education program of keynote presentations, networking, interactive workshops, and discussion forums with an associated rich and diverse cultural program. The budget may be adjusted for this next fiscal year to accommodate the members appointed at this time. This will also allow for members to register for passports. Early bird registration, prior to July 1, 2022, is \$990. This conference will be available in-person as well as virtually. For members attending in-person, travel will be September 21~October 5, 2022, routing through Los Angeles internationally to Adelaide, Australia. With WIPCE discount on flights, the estimated cost for a roundtrip flight is \$2,500.

Qaiyaan Harcharek MOVED that the NSBSD Board of Education including a representative from the Iñupiaq Education department attend the World Indigenous Peoples' Conference on Education virtually or in-person in Adelaide, Australia on September 26-30, 2022. Nora Jane Burns SECONDED the motion. Question called for UNANIMOUS CONSENT. No Objections. The motion carried UNANIMOUSLY.

Qaiyaan Harcharek MOVED to have Board members of the Finance Committee or additional members attend the Alaska Government Financial Officer's Association conference on November 17-19, 2021. Nora Jane Burns SECONDED the motion. Question called for UNANIMOUS CONSENT. No Objections. The motion carried UNANIMOUSLY.

**INFORMATIONAL, ENROLLEMENT & ATTENDANCE** is presented by Liz Noble, Director of Curriculum & Instruction. The report includes: current student count from K3-12 by each school site and attendance percentage for September; and in comparison, the SY20-21 K3-12 Student Count. Sub-note, students are counted as present during red school status. Nunamiut School, ninety students at one hundred percent attendance; Tikiġaq School, two hundred fifty-nine students at one hundred percent attendance; Nuiqsut Trapper School, one hundred forty-seven students at ninety-eight point thirty-seven percent attendance; Kali School, ninety-eight students at one hundred percent attendance; Alak School, one hundred seventy-six students at eighty-nine point zero three percent attendance; Harold Kaveolook School, seventy-four students at ninety-nine point fifty-six percent attendance; Meade River School, seventy-seven students at ninety-five point forty-two percent attendance; Barrow High School, two-hundred eighty-nine students at eighty-five point zero five percent attendance; Eben Hopson Middle School, two hundred sixty-seven students at seventy five point eighty-nine percent attendance; Fred Ipalook Elementary School, five hundred forty-four students at eighty one point fifty-five percent

attendance; and Kiita Learning Community, thirty-six students at seventy-eight point eighty-two percent attendance. Total current student count is two thousand fifty-seven at ninety-one point twenty-six percent attendance. The School Year 20-21 Student count is as follows: Nunamiut School, ninety-seven students; Tikiġaq school, two hundred sixty-four students; Nuiqsut Trapper School, one hundred sixty-five students; Kali School, one hundred seventeen students; Aġak School, one hundred seventy students; Harold Kaveolook School, sixty-six students; Meade River School, seventy-nine students; Barrow High School, two hundred eighty-five students; Eben Hopson Middle School, two hundred sixty-six students; Fred Ipalook Elementary School, five hundred ninety-two students; and Kiita Learning Community, nineteen students. Qargi Academy, nineteen students. Total Student Count for School Year 20-21 is two thousand one hundred forty-six.

**SCHOOL BOARD COMMENTS:** Board member Nora Jane Burns, Frieda Nageak, Madeline Hickman, Nancy Rock, and Qaiyaan Harcharek discussed the topics and sessions attended at the National Indian Education Association Annual Convention & Tradeshow on October 13-16, 2021, and the Association of Alaska School Boards Annual Conference & Rural Caucus, November 4-7, 2021.

**PUBLIC COMMENT(S):** Public comments were received by the Board from Edna Ahmaogak, Muriel Brower, and Chrisann Justice. E. Ahmaogak’s comment regarded the positive comments of conferences the Board attended and requested the District re-instate allowing certified staff members to attend in order to share their knowledge in the classrooms and community. M. Brower’s comment regarded school closures and continuing the food program; and applying for social/emotional learning and cultural activity grants in collaboration with organizations in the communities. C. Justice’s comment regarded mask mandates in each community, a petition on the mask mandates as an option, and articles regarding masking.

**DATE & TIME OF NEXT MEETING:** Monday, November 15, 2021 Special Meeting in Utqiagvik, AK / ZOOM Video Communications.

**ADJOURNED AT 5:59 P.M.** Qaiyaan Harcharek MOVED to ADJOURN. Nora Jane Burns SECONDED the motion. The meeting stands adjourned.

Respectfully submitted for the December 14, 2021 Regular Meeting:

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Chelsie Overby, Board Secretary

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Nancy Rock, Board President

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Robyn Burke, Board Clerk

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Date