

Browning Public Schools
Board Agenda Request
 Meeting To Be Held: 08/20/24



- Recognition:** Students Staff Parents
- Information:** Building Report Old Business Superintendent's Report
- Action:** Resignation Hiring Contract Service Agreements
- Travel Out-of-State Travel In State Approvals
- Termination Legal Matters Other:
- This action request pertains to Elementary (only) High School/District Wide

Date: 08/15/24

To: Board of Trustees
 Browning Public Schools

From: Rebecca Rappold
Title: Superintendent

Subject: CSA: New Teacher Orientation Stipends 2024-2025 SY

Description: I am requesting the approval of contact services agreements for the New Teacher Orientation which will occur between August 12-16, 2024. New teachers will be paid at the daily paid rate of \$100 for each of the 5 days of training.

	New Teacher	Amount
1.	Jasmine Little Plume	\$500.00
2.	Julius Many Guns	\$500.00
3.	Leslie Sherman	\$500.00
4.	Marti Spotted Eagle	\$500.00
Financial Impact		\$2,000.00

Funding Source (Budget/grant, etc.): 126.90.100.2213.150 (75%); 226.90.100.2213.150 (25%)

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial): _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

Browning Public Schools
CONTRACT SERVICE AGREEMENT
(406) 338-2715 • (406) 338-2708

Date: August 15, 2024

Board Approval: August 20, 2024

Contractor: Sample CSA

Phone: _____

Address: _____
P.O. Box or Street Address City State Zip

Type of Project/Service (be specific): Contractor will participate in 5 full days of professional development (August 12-16, 2024) as part of new teacher orientation from 8:00am to 3:00pm. No partial payment will be made for daily partial participation in professional development under 6 hours in duration.

Contracted Dates: 8/12/2024 - 8/16/2024

Rate per hour/per day: \$100 per day X 5 days = \$500.00
Per Diem/per day: _____ x _____ # of Days = _____
Mileage: _____ miles @ _____ per mile = _____
Other costs (explain): Not to exceed total \$ amount = _____
Total Project Cost = \$500.00

Contract to be paid from:
126.90.100.2213.150 (75%)
226.90.100.2213.150 (25%)

Independent Contractor:
 Submit invoice on completion
 Other _____

Employee:
 Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

Contractor's Signature

Principal/Supervisor

SSN/Federal ID Number/EIN

Superintendent

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

White – Contractor

Yellow – Business Office