

BID #	DESCRIPTION	AMOUNT
<b>CONTRACT REVISIONS</b>		
3598	ANNUAL CONTRACT FOR PRINTED T-SHIRTS AND EMBROIDERED POLOS	
	Buffalo Specialties Addison, TX	
	Original Contract:	\$37,000.00
	CO #1 Increase	\$20,000.00
	Revised Contract Total	\$57,000.00

TO: The Board of Trustees

FROM: President Cary Israel

DATE: July 22, 2014

SUBJECT: Recommendation for Approval of Change Order for Competitive Sealed Bid 3598 – Annual Contract for Printed T-shirts and Embroidered Polos.

SCOPE: This change order will increase our current annual contract to cover the cost of printed t-shirts and embroidered polos. Term of contract: 11/01/2013 through 10/31/2014.

RECOMMENDATION: Buffalo Specialties  
Addison, TX

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CO # 1 – Increase	\$20,000.00
Revised Contract Total:	\$57,000.00