



JUDSON INDEPENDENT SCHOOL DISTRICT

Meeting Date: March 26, 2026

Submitted By: Daniel Brooks
Title: Assistant Superintendent

Agenda Item: Consider and take action regarding approving the ranking for Request for Proposal 25-27 Purchase & Installation of Kitchen Equipment for the Judson ISD Child Nutrition Department.

CONSENT ITEM

RECOMMENDATION:

It is recommended that the Board approve the ranking for Request for Proposal 25-27 for the Purchase & Installation of Kitchen Equipment for the Judson ISD Child Nutrition Department as presented in the attachments and delegate the authority to the Superintendent or designee to execute all contracts and related documents necessary to complete any related purchases.

IMPACT/RATIONALE:

Allows the District to purchase goods and services in accordance with Section 44.031 of the Texas Education Code.

Expenditures will be made from the Judson ISD Child Nutrition Department budget funds.

The purpose of this bid opportunity was to identify a highly qualified vendor capable of supplying and installing high-performance kitchen equipment to support the operational requirements of the Judson ISD Child Nutrition Department. This equipment is scheduled for distribution to the following locations: Wagner HS, Judson HS, Central Kitchen, Metzger MS, Woodlake Hills MS, Hartman ES, Wortham Oaks ES, & Converse ES.

BOARD ACTION REQUESTED:

Approval/Disapproval



MEMORANDUM

March 26, 2026

To: Lynne Trevino, Director of Purchasing

From: Cynthia Sanchez, Executive Director of Child Nutrition

RE: Request for Proposal (RFP) 25-27 Purchase & Installation of Kitchen Equipment for the Judson ISD Child Nutrition Department

This proposal was created on behalf of the Judson ISD Child Nutrition Department. In accordance with state law, a notice was published in *The Hart Beat* on February 6 and February 9, 2026. The submittals were opened as they were received, with the District receiving a total of eight (8) submissions. The purpose of this bid opportunity was to identify a highly qualified vendor capable of supplying and installing high-performance kitchen equipment to support the operational requirements of the Judson ISD Child Nutrition Department. This equipment is scheduled for distribution to the following locations: Wagner HS, Judson HS, Central Kitchen, Metzger MS, Woodlake Hills MS, Hartman ES, Wortham Oaks ES, and Converse ES.

Evaluations were completed based on criteria identified in the Request for Proposal, which required vendors to submit various documents as a part of their packet.

It is recommended that the Board of Trustees approve the ranking for RFP 25-27 for the Purchase & Installation of Kitchen Equipment for the Judson ISD Child Nutrition Department as presented in the attachment and delegate the authority to the Superintendent or designee to execute all contracts and related documents necessary to complete any related purchases.

Expenditures may be made from the Judson ISD Child Nutrition Department funds.

All board members, employees and agents involved in the planning, recommending, selecting or contracting of a vendor are reminded of the conflict-of-interest reporting requirements as mandated in Chapter 176 of the Local Government Code. A copy of Form CIS has been included as an additional attachment. In the event that a conflict exists, the form should be completed and submitted to the Purchasing Department not later than the 7th day after the conflict is identified. Once a recommendation to make the purchase was established, the prospective vendor was requested to complete a Texas Ethics Commission Form 1295. This requirement became effective on January 1, 2016 and is related to the passage of House Bill 1295 which is now incorporated into the Texas Government Code 2252.908. The form is attached and identifies all interested parties associated with the vendor as it relates to this procurement. Upon approval by the Board of Trustees and issuance of a district purchase order, the form will be posted on the Texas Ethics Commission's website as required by statute.

CC: Cecilia Davis, Deputy Superintendent of Operations
Daniel Brooks, Assistant Superintendent of Operations

8012 Shin Oak Drive • Live Oak, Texas 78233-2457 • (210) 945-5526 • www.judsonisd.org

Capital Expenditure Request For School Year: 2025 - 2026

00091 Status: Active
JUDSON ISD
 DBA:
 8012 SHIN OAK
 LIVE OAK, TX 78233-2457
 County District Code: 015-916
 ESC: 20 TDA Region: 4

Comments to Contracting Entity

03.17.26 Pending:
 CE to update the justification for the vendor's choice.

Contact Information

	Salutation	First Name	Last Name
1. Name:	Ms. ▼	Cynthia	Sanchez
2. Email Address:	csanchez@judsonisd.org		
3. Phone:	(210) 945-6720	Ext: 70001	Fax:
4. Title:	Executive Director for Child Nutrition		

Capital Expenditure Items

5. By Federal law, TDA must approve, in advance, any capital expenditures greater than or equal to \$5,000. Complete the fields below to submit your capital expenditure request to TDA.
Select 'Type of Item' from the drop-down list below. If item is not listed, select 'Other' and type a brief description in the line below 'Other'.

	Item Location	Type of Item	Equipment Age	Quantity	Cost per Item	Total Cost	% Paid by Program Funds
1.	Wagner HS	Oven/Range - Convection ▼	>10 years ▼	6	\$20,192.00	\$121,152.00	100%
2.	Metzger MS	Oven/Range - Convection ▼	>10 years ▼	4	\$20,192.00	\$80,768.00	100%
3.	Central Kitchen	Oven/Range - Convection ▼	>10 years ▼	4	\$20,192.00	\$80,768.00	100%
4.	Central Kitchen	Dishwashing Machine ▼	>10 years ▼	1	\$31,693.00	\$31,693.00	100%
5.	Metzger MS	Other ▼ Conveyor Oven, Gas	>10 years ▼	2	\$12,048.00	\$24,096.00	100%
Total Capital Expenditure						\$338,477.00	

6. Contracting Entity Justification:

Replacement of old, failing equipment. We will award Mission Restaurant supply. The lowest bidder, Ace Mart, will not be awarded due to a negative past experience. The contractor did not check in properly at a campus. Called equipment coordinator on weekend to schedule project. Showed up to CN office, refused to leave. Waited for CN Director by her car in parking lot. Pueblo Supply dba Gradys, Chefs Depot, TMK Hawk, Oswalt all included statements of price increase at time of order due to tariffs or increased freight charges. References were called on unawarded vendors with positive outcomes; however, the dollar amount was significantly lower, items purchased were smallware's and not turnkey. (dish machine)

Attachments

Attach three quotes required for this purchase. If this capital expenditure request is part of a TDA-approved Excessive Fund Balance Plan, also attach the approved plan.

[Add](#)

- | | |
|--|------------------------------------|
| View Modify Delete | Attached on: 3/16/2026 11:04:37 AM |
| View Modify Delete | Attached on: 3/16/2026 11:04:15 AM |
| View Modify Delete | Attached on: 3/16/2026 11:03:50 AM |
| View Modify Delete | Attached on: 3/16/2026 11:03:30 AM |
| View Modify Delete | Attached on: 3/16/2026 11:03:09 AM |
| View Modify Delete | Attached on: 3/16/2026 11:02:16 AM |
| View Modify Delete | Attached on: 3/16/2026 11:02:01 AM |
| View Modify Delete | Attached on: 3/16/2026 11:01:15 AM |
| View Modify Delete | Attached on: 3/16/2026 11:01:02 AM |

Attachment Count: 9



TABULATION SUMMARY

Vendor	Pueblo Hotel Supply dba Grady's	Ace Mart Restaurant Supply	Southwest Texas Equipment Distributors / Mission Restaurant Supply	Chef's Depot dba Culinary Depot	TMK Hawk Parent Corp / Trimark USA LLC	Douglas Equipment	Oswalt Restaurant Supply	Bargreen Ellingson
1) Purchase Price (30 Points)	\$390,161.12	\$417,792.57	\$422,926.00	\$413,352.59	\$375,174.05	\$100,250.81	\$459,697.00	\$427,078.00
Point Value	28.85	26.94	26.61	27.23	30.00	0.00	24.48	26.35
2) Reputation of Vendor and Vendor's Goods or Services (15 Points)	14	13	15	15	14	0	14	15
3) Quality of Vendor's Goods or Services (25 Point)	23	22	25	23	24	0	23	25
4) Extent to which the Vendor's Goods or Services Meets the District's Needs (10 Points)	7	10	10	7	7	0	7	9
5) Vendor's Past Relationship with the District (15 Points)	15	13	15	15	15	0	15	15
6) Total Long-Term cost to the District to Acquire the Vendors Goods or Service (00 Points)	0	0	0	0	0	0	0	0
7) Principal Place of Business (00 Points)	0	0	0	0	0	0	0	0
8) Other Relevant Factor: Quality/Completeness of Proposal, References, Value Added Offerings (05 Points)	2	5	5	5	2	0	5	5
TOTAL	89.85	89.94	96.61	92.23	92.00	0.00	88.48	95.35
RANK	6	5	1	3	4	8	7	2

DEPARTMENT RECOMMENDATION

I have reviewed the submittals for this offering and recommend the following vendor(s) for award

SOUTHWEST TEXAS EQUIPMENT DISTRIBUTORS/ MISSION RESTAURANT SUPPLY

Lynne Trevino
Director of Purchasing

Cynthia Sanchez
Executive Director of Child Nutrition

Lynne Trevino 3/4/2026

Cynthia Sanchez 3.4.26

LOCAL GOVERNMENT OFFICER CONFLICTS DISCLOSURE STATEMENT

FORM CIS

(Instructions for completing and filing this form are provided on the next page.)

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This is the notice to the appropriate local governmental entity that the following local government officer has become aware of facts that require the officer to file this statement in accordance with Chapter 176, Local Government Code.

OFFICE USE ONLY

Date Received

1 Name of Local Government Officer

2 Office Held

3 Name of vendor described by Sections 176.001(7) and 176.003(a), Local Government Code

4 Description of the nature and extent of employment or other business relationship with vendor named in item 3

5 List gifts accepted by the local government officer and any family member, if aggregate value of the gifts accepted from vendor named in item 3 exceeds \$100 during the 12-month period described by Section 176.003(a)(2)(B).

Date Gift Accepted _____ Description of Gift _____

Date Gift Accepted _____ Description of Gift _____

Date Gift Accepted _____ Description of Gift _____

(attach additional forms as necessary)

6 AFFIDAVIT

I swear under penalty of perjury that the above statement is true and correct. I acknowledge that the disclosure applies to each family member (as defined by Section 176.001(2), Local Government Code) of this local government officer. I also acknowledge that this statement covers the 12-month period described by Section 176.003(a)(2)(B), Local Government Code.

Signature of Local Government Officer

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said _____, this the _____ day
of _____, 20 _____, to certify which, witness my hand and seal of office.

Signature of officer administering oath

Printed name of officer administering oath

Title of officer administering oath

LOCAL GOVERNMENT OFFICER CONFLICTS DISCLOSURE STATEMENT

Section 176.003 of the Local Government Code requires certain local government officers to file this form. A "local government officer" is defined as a member of the governing body of a local governmental entity; a director, superintendent, administrator, president, or other person designated as the executive officer of a local governmental entity; or an agent of a local governmental entity who exercises discretion in the planning, recommending, selecting, or contracting of a vendor. This form is required to be filed with the records administrator of the local governmental entity not later than 5 p.m. on the seventh business day after the date on which the officer becomes aware of the facts that require the filing of this statement.

A local government officer commits an offense if the officer knowingly violates Section 176.003, Local Government Code. An offense under this section is a misdemeanor.

Please refer to chapter 176 of the Local Government Code for detailed information regarding the requirement to file this form.

INSTRUCTIONS FOR COMPLETING THIS FORM

The following numbers correspond to the numbered boxes on the other side.

- 1. Name of Local Government Officer.** Enter the name of the local government officer filing this statement.
- 2. Office Held.** Enter the name of the office held by the local government officer filing this statement.
- 3. Name of vendor described by Sections 176.001(7) and 176.003(a), Local Government Code.** Enter the name of the vendor described by Section 176.001(7), Local Government Code, with whom the officer has an employment or other business relationship as described by Section 176.003(a)(2)(A), Local Government Code.
- 4. Description of the nature and extent of employment or business relationship with vendor named in item 3.** Describe the nature and extent of the employment or other business relationship with the vendor in item 3 as described by Section 176.003(a)(2)(A), Local Government Code.
- 5. List gifts accepted, if the aggregate value of the gifts accepted from vendor named in item 3 exceeds \$100.** List gifts accepted during the 12-month period (described by Section 176.003(a)(2)(B), Local Government Code) by the local government officer or family member of the officer from the vendor named in item 3 that in the aggregate exceed \$100 in value.
- 6. Affidavit.** Signature of local government officer.