

Red Wing Public Schools
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School Board Agenda Item

Topic: School Board Handbook
Contact(s):
Presenter(s): School Board Members & Superintendent

Nature of Action Requested by Board

Board action
Board information or scheduled report

Background Information

When new board members are added to the board an Orientation is held to provide resources, rules, guidelines and expectations. This is a review of those items and a printed copy of the binder will be available to each board member. A copy of the documents is listed on Boardbook as an Extra. Below is the list of items

MSBA Overview

The Minnesota School Boards Association is a private, nonprofit organization founded in 1920. MSBA provides workshops, resources, services, and connections designed to help boards save time, reduce expenses, govern efficiently, and stay inspired.

A few of the resources provided from MSBA to assist School Board Members.

1. Common Acronyms Used in Education
2. Glossary of Educational Terms
3. Minnesota Open Meeting Law (2023)
4. School Board Governance Model
5. School Board Members Superintendent Leadership Guidelines
6. Social Media Guidelines for School Board Members
7. Standards for School Board Leadership

Minnesota's Open Meeting Law

(M.S. Ch. 13D) requires all school board meetings to be open to the public with few exceptions.

Rules and guidelines for conducting meetings.

1. Parliamentary Procedure Overview
2. School Board Guidelines for Special Voting Situations
3. Guidelines for Meeting Minutes
4. Closed Meeting Chart

200 Series Policies – School Board

According to MSBA, School board policy is written to accomplish the following goals:

- To provide guidance, continuity, and consistency in the decision-making process by the school board and administration;
- To state “why” a school board wants a certain action to occur and state “what” the school board wants to accomplish through that action;
- To give enough guidance to the administration to implement school board policy, yet enough flexibility to allow the administration to carry out the policy on a daily basis;
- To provide boundaries within which the educational program can operate;
- To achieve efficiency by not repeatedly discussing the same issues;
- To reflect formally the school board’s authority to make rules and regulations, which have the force and effect of law; and
- To provide a framework for the operation of the school district consistent with state and federal law.