



Executive Summary Board of Education Meeting

DATE: August 7, 2025

TOPIC: Amendment of the Education Services Staffing Agreement between Amergis Healthcare

Staffing, Inc. and Lincolnwood School District 74

PREPARED BY: David Russo

Recommended for:

- ☒ Action
- ☒ Discussion
- ☒ Information

Purpose/Background:

The District employs three staffing agency nurses through Amergis Healthcare Staffing, Inc. By contract, the District can seek to convert an individual to a Lincolnwood School District 74 employee following certain guidelines. The District seeks to convert the Rutledge Hall nurse to a School District 74 employee for the 2025-2026 school year.

Part of the process includes payment of a Conversion Fee to Amergis Healthcare Staffing, Inc. The fee is calculated on a sliding scale based on the annual salary for the position and the amount of time the individual has held the role. In this case, the District must pay a Conversation Fee of \$11,535. This was calculated based upon 25% of an annual salary of \$46,140.

Based upon current staffing agency rates for a nurse role, the District will recoup this cost within the first trimester of the school year.

Fiscal Impact:

\$11,535

Recommendation:

The Finance Committee concurs with the Administration's recommendation to the Board of Education to approve this Amendment of the Education Services Staffing Agreement between Amergis Healthcare Staffing, Inc. and Lincolnwood School District 74 in the amount of \$11,535.