

# ADMINISTRATIVE PROCEDURES

JGCB

## STUDENTS IMMUNIZATIONS

APRIL 2018

Student immunization requirements, deadlines for student exclusions, and other procedures detailed in section 1767 of the State School Aid Act; Sections 9208 and 9215 of the Public Health Code; and Section 1177 of the School Code must be implemented.

Principals should establish building procedures to ensure that the following occur:

1. Immunization information for parents, provided by the Wayne County Health Department, is distributed.
2. Students failing to meet immunization requirements are denied admission or excluded.
3. MCIR (Michigan Care Improvement Registry) reports are completed with updated student immunization records and submitted electronically no later than November 1 and again no later than February 1, to include all newly enrolled students.