



Donation Approval

Donation Procedures:

1. Donations may be in the form of cash, checks, securities, materials, or property.
2. This form should be completed on the day a donation is received.
3. The person receiving the donation must email or fax this form to the Business Manager for approval on the day the donation is received.
4. The Board of Education will consider ratifying the Business Manager's approval at the next Board Meeting.

Current Date: 10/31/24
Building: Lincoln Hall

Donor: Chicago Blackhawks

Donation Amount: Floorball Sticks

Date of Donation: 10/31/24

Person Receiving Donation: Mark Atkinson and Joe Segreti

Description:

24 Blackhawks Floorball Sticks

Business Manager Approval: 

Board of Education Approval: _____