

## CONSENT CALENDAR

A) **Approval of the Official Proceedings of the Alpena County Board of Commissioners**  
Regular Session – March 30, 2021

B) **Building Maintenance Recreation & Insurance Committee** – April 6, 2021

ACTION ITEM #BMRIC-1: The Committee recommends to approve the Horsemen's Club proposal and proceed with the project and the Building Maintenance Recreation and Insurance Committee will work on the agreement to be signed with required liability insurance pending attorney review.

C) **IT Committee** – April 7, 2021

D) **Airport Committee** – April 8, 2021

ACTION ITEM #AC-1: The Committee recommends the transfer of \$302.15 from line 295-536-625 PFC Equity Fund to 295-536-805 Consulting Services to pay PAS invoice 1102-20.

ACTION ITEM #AC-2: The Committee recommends the transfer of \$299.75 from line 295-536-625 PFC Equity Fund to 295-536-805 Consulting Services to pay PAS invoice 1112-11.

ACTION ITEM #AC-3: The Committee recommends the transfer of \$19,000.00 from line 295-536-625 PFC Equity Fund to 295-536-805 Consulting Services to pay RS&H invoice 21000071000-1.

ACTION ITEM #AC-4: The Committee recommends the transfer of \$19,000.00 from line 295-536-625 PFC Equity Fund to 295-536-805 Consulting Services to pay RS&H invoice 21000071000-2.

E) **Personnel Committee** – April 13, 2021

ACTION ITEM #PM1-1: The Committee recommends to authorize filling the vacancies in District Court for Senior Probation Officer position at Step 1 effective June 1, 2021 and also filling the Probation Officer position at Step 1 effective June 1, 2021.

ACTION ITEM #PM1-2: The Committee recommends to authorize filling the District Court Administrator position at Step 1 effective July 1, 2021.

ACTION ITEM #PM2-3: The Committee recommends we authorize the filling of the part-time Magistrate position.

ACTION ITEM #PM1-4: The Committee recommends we approve the appointment of Kristi Koperwas to the Alpena County Jury Board with a term to beginning May 1, 2021 and expiring on April 30, 2027.

F) **Housing & Public Conservator Committee** – April 14, 2021

G) **County Administrator Adhoc Committee** – April 15, 2021

H) **Ambulance Committee** – April 19, 2021

ACTION ITEM #AMB-1: The Committee recommends that \$94,594.00 be transferred from the Ambulance Fund into the E911 fund and to authorize the Treasurer to make quarterly transfers into this account, as presented. The first and second quarter transfers should be performed immediately.

ACTION ITEM #AMB-2: The Committee recommends to place the ambulance from the City for sale by sealed bids with the minimum bid set at the current scrap value of the vehicle, as presented.

I) **Court Committee** – April 20, 2021

J) **Finance Committee** – April 21, 2021

ACTION ITEM #FM-1: The Committee recommends we approve the additional 7 hours per week for part-time employee hours for the Clerk's Office (\$4,200 approximate) with monies coming out of the Clerk's Office budget.

ACTION ITEM #FM-2: The Committee recommends we approve the Rave Mobile Safety Invoice in the amount of \$3,900 with monies coming out of the 911 line item #211-325-955.010. This is a budgeted item.

ACTION ITEM #FM-3: The Committee recommends we authorize the Treasurer to transfer \$4,000 from line item #211-325-955.008 to line item #211-325-955.010 and recommend to pay the Smart 911 Invoice in the amount of \$5,000 with monies coming out of line item #211-325-955.010.

ACTION ITEM #FM-4: The Committee recommends we approve the Sheriff's Office FY21 Stonegarden Grant Application in the amount of \$157,089.64 with no county match and authorize the Chairman of the Board to sign all pertaining documents. This has Grant Review Committee approval.

ACTION ITEM #FM-5: The Committee recommends we approve the Sheriff's Office 2021 DNR Marine Safety Grant Budget Adjustments to increase the revenue line item #101-306-545.000 by \$7,700.00 and increase the expenditure line item #101-306-701.000 (Marine Safety Office) by \$6,700.00 and increase the Marine Maintenance line item #101-306-934.000 by \$1,000.00 due to notification received from the State of the approved amount. (FY21 DNR Marine Safety Grant Application was previously approved).

ACTION ITEM #FM-6: The Committee recommends we approve the Alpena County Plaza Pool request to reimburse the Optimist Club \$600 for the rental payment made on March 31, 2020 (Optimist Fund Day) being cancelled due to the COVID shutdown with monies coming out of line item #587-774-669.000 as presented.

ACTION ITEM #FM-7: The Committee recommends we approve the Property Lease with Alpena Rink Management, LLC for managing Northern Lights Arena with a starting date of April 28, 2021 through April 27, 2026 pending attorney review.

ACTION ITEM #8: The Committee recommends we approve the First Quarter Budget Adjustments for 2021 as presented.

K) **Personnel Committee** – April 22, 2021

ACTION ITEM #PM2-1: The Committee recommends to approve to post, advertise if necessary and fill the clerical vacancy in the Michigan State University Extension office immediately.

ACTION ITEM #PM2-2: The Committee recommends to require vendors using electronic invoicing to email [countyclerk@alpenacounty.org](mailto:countyclerk@alpenacounty.org) in addition to the department head, as presented.

L) **County Administrator Adhoc Committee** – April 22, 2021