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August 13, 2013

## Blanket Purchase Agreement

BPA Number: Collin County GPF

(This number should be placed on all orders)

This Blanket Purchase Agreement (this "Agreement") is effective as of 11/24/2013 ("Effective Date"), by and between The HON Company ("HON") and Collin County GPF (the "Agency"). HON and the Agency have entered into this Agreement in order for the Agency to purchase HON commercial products ("Products") and related services ("Services") directly from HON. HON may utilize its network of authorized dealers in the performance of this Agreement.

Except as expressly stated herein, Agency's purchase of Products and Services are based upon the pricing, terms and conditions set forth in HON's TXMAS Contract # TXMAS-6-71111060, by and between HON and the Texas Procurement & Support Services (TPASS) (the "TXMAS Contract"). The pricing and available Products and Services of the HON TXMAS Contract may be amended, revised, or renewed from time to time pursuant to the terms of the TXMAS Contract, and all such changes, amendments and revisions are incorporated by reference herein without need to formally amend this Agreement.

Systems and Pedestals	74.1%
Metal Desks and Computer Support	65.9%
Lateral Files and Storage	74.9%
Other Filing and Storage	71.1%
Executive Office Furniture Casegoods	64.8%
Conference Room Furniture	64.8%
Tables	64.8%
Reception Seating	64.5%
Multiple Seating	64.5%
Multi Purpose Seating Steel	64.5%
Multi Purpose Seating Wood	64.5%
Stacking Seating	64.5%
Voi	64.7%
Education	61.7%
Open Market	57.6%

During the following dates: 11/24/2013 – 11/23/2014, the Agency agrees to purchase a minimum of \$1,000,000.00 List of product from HON ("Annual Purchase Projection"), determined on cumulative invoiced purchases during the term. In consideration for the Annual Purchase Projection, the Agency shall be entitled to purchase HON products at the discounts off the current list price in effect under the HON TXMAS Contract. As of the Effective Date, the current discounting applicable to Agency's purchases of Products is as follows:

HON reserves the right to deny the Agency future Blanket Purchase Agreements.

The pricing applicable to installation in the TXMAS Contract shall not apply to any purchases for Services made by Agency from HON through an authorized dealer. All pricing for installation Services must be negotiated on a case by case basis between Agency and an authorized dealer.

All of Agency's orders shall reference the TXMAS Contract number: TXMAS-6-71111060, and the BPA number at the top of this Agreement. Each order must have a single "ship-to" destination within the United States in order for the freight to be paid by HON.

This Agreement expires 11/23/2014.

The following office(s) are hereby authorized to place orders under this Agreement:

Agency Name: Collin County Community College District

Address: 3452 Spur 399

City, State, Zip Code: McKinney, TX 75069

Will orders be placed by one centralized purchasing location? No

If no, please list other locations that will be utilizing this Agreement:

City of Garland Plano ISD

City of Plano City of Richardson

Collin County Purchasing City of Allen, and City of Carrollton

Orders may be sent to the HON Servicing Dealer providing the product installation services for review prior to order placement.

HON shall invoice the Agency upon shipment of Product.

Payment terms are net 30 days, with no additional discount for early payment.

Product shall be shipped not to exceed 60 days after receipt of a valid order.

**The Agency:**

\_\_\_\_\_  
(Printed Name)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Date)

Plano Office Supply to be the  
dealer of record and sole  
provider of HON product and  
installation of HON product  
for this signed BPA.

**The HON Company:**

\_\_\_\_\_  
(Printed Name)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Date)