

Administrative Review Findings

North Slope Borough School District Meal Service

Corrective Action Plan

- 126,1501 Submitted Record Retention Plan for 3 plus current year, have corrected eligibility status on students identified on selected applications
- 208, 215 Will follow Eligibility Manual for School Meals to ensure proper confirmation and verification of application processes.
- 318 Training and technical assistance will be implanted for staff and teachers on point of service counts.
- 401, 402, 410 Training and technical assistance will be provided for staff both in March and at Principal in-service, will work with MJ Geiser on logistics to offer hands on training and ensure staff have firm knowledge of expectations.
- 500, 501 Training and technical assistance will be implanted for staff both in March and Annual training.

Corrective Action Plan

- 1300 Isolated incident staff was corrected on site. But this will also be part of annual training in fall.
- **Procurement** implemented USDA compliant BID documents for this years procurement process and will provide procedure that future procurements will follow the USDA required processes and documentation.
- **Supply Chain Assistance (SCA)** grants Once both have been received will pull freight invoices and put funds towards freight costs and submit line item transaction to complete corrective action.