

**Minutes of Regular Meeting  
April 23, 2019**

**The Board of Trustees  
Collin County Community College**

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The Collin County Community College District (“Collin College,” “Collin,” or “District”) conducted its Regular Monthly Board of Trustees meeting on Tuesday, April 23, 2019, at the Collin Higher Education Center, with Chairman J. Robert Collins presiding. Trustees in attendance were Dr. Collins, Dr. Stacey Donald, Mr. Andy Hardin, Mr. Mac Hendricks, Mr. Steve Matthews, Dr. Raj Menon, Mr. Fred Moses, Mr. Jim Orr, and Mr. Adrian Rodriguez.

**Chairman Collins called the meeting to order at 5:00 p.m. in Board Room 139 at the Collin Higher Education Center, 3452 Spur 399, McKinney, Texas 75069.**

**ADJOURNMENT TO CLOSED OR EXECUTIVE SESSION**

**Chairman Collins adjourned the meeting to Board Conference Room 135 for Closed or Executive Session pursuant to the Texas Government Code Section 551.001**

Section 551.071: Consultation with Attorney

Section 551.072: Deliberations about Real Property

Section 551.074: Personnel Matters

**RECONVENE, 7:01 p.m., Board Room 139**

1. Kristy Horkman, Executive Assistant to the District President/Secretary to the Board of Trustees, certified that the meeting was posted according to Article 551.001 of the Texas Government Code.
2. Trustee Menon led the Pledge of Allegiance to the United States flag, and Trustee Hendricks led the Texas Pledge.
3. On motion of Trustee Orr, second of Trustee Matthews, the Board of Trustees unanimously approved the minutes of the March 26, 2019 Regular Board Meeting.

**PUBLIC COMMENT**

The following Collin College students presented public comment in support of “Zero Waste”: Thomas Park, Grant Gilley, and Nancy Clark.

Michael Liu, citizen of Collin County, presented a public comment about alcohol-free school zones in regards to the new Collin College Technical Campus and the proposed stadium on adjacent property.

**PRESENTATIONS**

1. Recognition of Max Gutierrez on his retirement. Mr. Gutierrez was unable to attend. Senior Officer Max Gutierrez came to the Collin College Police Department from the City of Dallas Marshals Office. Max was a very loyal and dedicated officer here at Collin College. Max worked all three shifts and worked hard to ensure each campus was safe for all faculty, staff, students and guests. Max believed in students first and conducted all of his business in that manner. Max left on March 31, 2019 after serving 10 faithful years with the Collin College Police

Department. Max has served over 46 years of faithful service as a Texas Law Enforcement Officer. Max set outstanding examples with impeccable integrity for both young and older officers, and he will be truly missed.

2. Faculty Council president Nick Morgan gave an update on the Faculty Council and what they have been working on. He also introduced the new Faculty Council President Kat Balch. Kat Balch introduced Vice Faculty Council President Aaron West.

3. Bill King, VP Provost of the Technical Campus, presented an update of the Farmersville schematic design. Brandon Coats from Beck Architecture presented slides on the development of the Farmersville Campus.

4. Tom Delamater, Chief Public Relations Officer, presented two new commercials for the “Find Your Future” cinema ad campaign that will be running in 10 theaters in the Collin County area including Rockwall. The ads will be showing in over 154 screens through August. Mr. Delamater also went over how Collin College has used geofencing in last December’s cinema ad campaign and the success it had.

5. Professor Rebecca Orr, Chair of the Council on Excellence, announced the 2019 Outstanding Professor Finalists. Finalists were Paul “Levi” Bryant, Meghan Cardwell-Wilson, Ceilidh Charleson-Jennings, Hilla “Jessica” Hargis, and Gordan O’Neal.

6. Abe Johnson, Vice President/Provost of the Plano Campus, announced the 2019 Outstanding Associate Faculty finalists. Finalists are William “Andy” Baker, Benedict Nguyen Lee, Susan Owens, Angie Switzer, and Mutryce Williams.

7. Jessica Hargis, Professor of Political Science, gave a recap of Phi Theta Kappa’s major programming for 2018. Induction for Phi Theta Kappa will be held on April 29<sup>th</sup>.

**2019-4-1 Personnel Report for April 2019**

The Personnel Report for April 23, 2019 included three administrative appointments, six faculty appointments, eleven staff appointments, and four resignations/terminations.

On motion of Trustee Rodriguez and second of Trustee Moses, the Board of Trustees of Collin County Community College District approved the personnel report for April 2019 as presented.

**2019-4-1a Approval of Administrative Appointments**

By action stated above, the Board of Trustees of Collin County Community College District approved the following administrative appointments:

<u>NAME</u>	<u>TITLE</u>	<u>DATE</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>SALARY</u>
Jane Leach	Dean of Nursing	05/01/19	Nursing	Replacement Donna Hatch	\$127,500
Sherry Schumann	N: Executive Vice President O: Interim Executive Vice President	05/01/19	President’s Office	Replacement Brenda Kihl	\$248,385
Gretchen Shackelford	Director Information Technology Projects	05/01/19	Software Support Services	Reclassification	\$94,173

**2019-4-1b Approval of Faculty Appointments**

By action stated above, the Board of Trustees of Collin County Community College District approved the following faculty appointments:

<u>NAME</u>	<u>TITLE</u>	<u>DATE</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>SALARY</u>
Kristen Ewing	Professor, Developmental Math	08/13/19	Academic Affairs	Replacement Arlene Bakner	\$52,275
Kim Gerber	Professor, Psychology	08/13/19	Academic Affairs	Replacement Regina Hughes	\$60,489
Elizabeth Hamner	Professor, Psychology	08/13/19	Academic Affairs	Replacement Salena Brody	\$61,547
Forest Kinnett	Professor, Music	08/13/19	Academic Affairs	Replacement Kris Berg	\$61,997
Patrick Larue	Professor, Political Science	08/13/19	Academic Affairs	New position	\$60,799
Christopher Redgraves	Professor, History	08/13/19	Academic Affairs	Replacement Meredith Martin	\$60,649

**2019-4-1c Approval of Staff Appointments**

By action stated above, the Board of Trustees of Collin County Community College District approved the following staff appointments:

<u>NAME</u>	<u>TITLE</u>	<u>DATE</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>SALARY</u>
Amber Black	Data Management Specialist	04/08/19	Registration and Records	Replacement Cinda Johnson	\$34,113
Carissa Cullumber	Counselor	03/18/19	Counseling	Replacement Virginia Topfer	\$55,585
Tammie DeVoe	Administrative Assistant (Temporary)	04/08/19	Registration and Records	Replacement Amy Williams	\$34,181
Lynnette Diego	Veterans Services Specialist	04/08/19	Financial Aid	New Position	\$36,682
Phillip Gilmore	Sr. Research Analyst	03/25/19	Institutional Research	New Position	\$55,484
Nicole Luna	Public Relations Writer	04/08/19	Public Relations	New Position	\$41,204
Scott Massey	Supervisor, Testing Center	04/08/19	Testing and Assessment	Replacement Dena Pritchett	\$38,727
Anne Reid	Executive Assistant	03/25/19	Campus Operations	New Position	\$50,798
Robert Schnitman	Research Analyst	04/08/19	Institutional Research	Replacement Salma Mirza	\$49,376
Aasha Tyagi	Admissions/Records Assistant	04/01/19	Admissions and Advising	Replacement Janet Rogan	\$32,910
Vernita Williams	Human Resources Specialist	04/08/19	Human Resources	New Position	\$40,886

**2019-4-1d Approval of Resignations/Terminations**

By action stated above, the Board of Trustees of Collin County Community College District approved the following resignations/terminations:

<u>EMPLOYEE</u>	<u>LAST DAY</u>	<u>SERVICE</u>	<u>TITLE</u>	<u>DEPARTMENT</u>	<u>REASON</u>
Dani Day	04/01/19	7	VP, Academic Services	President's Office	Position eliminated
Phillip Gilmore	04/05/19	<1	Sr. Research Analyst	Institutional Research	Resignation
Margarito Gutierrez	03/31/19	10	Police Officer	Police	Retirement
Donna Hatch	03/28/19	10	Dean of Nursing	Nursing	Separation

### **2019-4-2 Report Out of the Organization, Education, and Policy Committee and First Reading of Local Board Policies**

Discussion: Chair of the Organization, Education, and Policy Committee Mac Hendricks reported that the committee met earlier in the day at 4:00 p.m. As a part of the college's comprehensive review of all policies and with input from the Texas Association of School Board's Legal and Policy Service, the local policies outlined below were presented for review as a first reading.

- **CF (Local) Purchasing and Acquisition** – Establishes authority of the District President to make necessary purchases during emergencies and crises, and grants authority for the District President to approve amendments to contracts and purchase requests when needed to accomplish college business and strategic priorities on a timely basis.
- **CR (Local) Intellectual Property** – Adds limits on the use of portable storage devices that can compromise sensitive college data.
- **FG (Local) Student Housing (ADD)** – Establishes a new policy related to student housing.
- **GD (Local) Community Use of College District Facilities** – TASB has re-coded the policy addressing community use of college district facilities from GF to GD (Local). The policy has also been reviewed and re-written to improve clarity of the college's requirements for the myriad groups using college facilities.
- **GF (Local) Community Use of College District Facilities (DELETE)** – GF is no longer an active policy code.

This being a first reading of local board policies, no action is required.

### **2019-4-3 Report Out of the Organization, Education, and Policy Committee, Second Reading, and Approval of Local Board Policies**

Discussion: Chair of the Organization, Education, and Policy Committee Mac Hendricks reported that the committee unanimously approved the second readings of the policies listed below as a part of the college's comprehensive review from the Texas Association of School Board's Legal and Policy Service.

- **CT (Local) Intellectual Property** – Incorporates modifications based on recommendations from TASB and the Texas Higher Education Coordinating Board related to royalties and adds a definition of educational materials.
- **DH (Local) Employee Standards of Conduct –consensual relationships** – establishes new requirements regarding consensual relationships at Collin.
- **DJ (Local) Nepotism** – clarifies the impact of familial and other relationships that can create a conflict of interest.

Trustee Mac Hendricks, Chair of the Organization, Education, and Policy Committee brought forth, in the form of a motion and second, the Committees' recommendation for approval of the changes to local board policies as presented.

Trustee Menon suggested adding "peer employees" within the section underlined in red on page 92 of the board packet under Fraternalization/Consensual Relationships. Trustee Hendricks felt certain that "peer to peer" was covered in the revisions presented today. Trustee Orr commented that "peer to peer" is covered on the next page of the agenda packet.

The motion was approved by the Board of Trustees of Collin County Community College District as presented.

**2019-4-4 Report Out of the Finance and Audit Committee Meeting and Consideration of Approval of the renewal of a one-year contract for independent auditor services from Grant Thornton, LLP.**

Discussion: Chair of the Finance and Audit Committee Fred Moses reported that the committee met recently with members Trustee Matthews, Trustee Hardin, Trustee Menon and Trustee Orr. It is the recommendation of the committee to approve renewal of a one-year contract for independent auditor services from Grant Thornton LLP for an audit of the District's financial statements and a single audit of federal and state expenditures. The renewal will exercise the first of four (4) one-year options. The term of the contract will be May 23, 2019 through May 22, 2020.

Independent audit services are required to perform an audit of the District's financial statements and a single audit of federal and state expenditures. Additional audit procedures may be performed to test compliance with state statute and board policies for procurement procedures. The cost of the one-year renewal is \$100,000.00 which is budgeted in the Business Administrative Department's FY 2018-19 operating budget and subject to Board approval for the products and services described and in accordance with Board Policy CF (Local) and Texas Education Code Section 44.031.

Trustee Fred Moses, Chair of the Finance and Audit Committee, brought forth, in the form of a motion and second, the Committees' recommendation for approval of the renewal of a one-year contract for independent auditor services from Grant Thornton, LLP.

The motion was approved by the Board of Trustees of Collin County Community College District as presented.

**2019-4-5 Consideration of Approval of Facility Naming in Connection with Major Gifts**

Discussion: Lisa Vasquez, Vice President of Advancement, presented information on a major gift that falls under the Board of Trustees' created Policy CLA (LOCAL), which paved the way for a philanthropic naming opportunity program with assistance from the Collin College Foundation. The policy states that the Board has authority to name facilities to "honor a person who has made an exceptional contribution to the College District" or to "honor a substantial benefactor of the College District." This program has been very attractive to major gift donors, and a gift is presented for formal approval by the Board.

Joe and Sara Lucido contributed \$50,000 in memory of Mr. Lucido's, mother Joan. This gift will name the Wylie Campus bistro as "Mama Lucido's," and it establishes a student scholarship endowment similar to previous naming gifts. This gift would bring the number of naming opportunity contributions to eleven since the program's inception.

On motion of Trustee Menon and second of Trustee Moses, the Board of Trustees of Collin County Community College District unanimously approved the proposed philanthropic naming opportunity as presented.

**2019-4-6 Consideration of Approval of the Private Offer to Purchase Struck Off Property**

Discussion: A private offer was made for struck off property in Collin County located at Floyd Street, Farmersville, Texas in the amount of \$36,500.00

On motion of Trustee Moses and second of Trustee Matthews, the Board of Trustees of Collin County Community College District unanimously approved the private offer to purchase the struck off property in Collin County located at Floyd Street, Farmersville, Texas as presented.

#### **2019-4-7 Approval of Bid Report for April 2019**

Discussion: The Bid Report for April 2019 included two new solicitations and five contract revisions.

Ms. Bradley discussed:

Purchase Request #1 for the purchase of professional engineering services from Reed, Wells, Benson and Company for various projects for the Facilities and Construction Department. These services will ensure a safe and comfortable environment for students, faculty and staff, as well as ensuring that the District's mechanical systems are performing at an optimum level. This purchasing request is for spend authorization of \$75,000.00 which will be funded by the FY 19 renewal and replacement funds for the various campuses, subject to Board approval for the services described and in accordance with Board Policy CF (Local) and Texas Education Code Section 44.031.

Purchase Request # 2 for a contract to purchase window glass and skylight replacement from BJ Glass Company for the District Facility Plant Operations Department. BJ Glass Company has been the contracted vendor for window glass and skylight replacement for the last eighteen (18) years and has provided quality work and service. Invitation to bid (ITB) Number 4167 was issued to procure window glass and skylight replacement. Two (2) responses were received and evaluated by a team consisting of District Facility Plant Operations Managers and the Executive Director of Facilities who determined the bid submitted by BJ Glass Company provides the best value to the District. The bid submitted by BJ Glass Company was determined to be both responsible and responsive to all solicitation requirements. Metroplex Glass qualified their bid by stating that any glass over 40 square feet is subject to a 50% over-size fee and is sold as is. This additional cost could result in a significant increase of the overall contract. Metroplex also did not bid on two of the line items and requires a 120-day advance order, which will not meet the District's needs. This purchasing request is for spend authorization of \$300,000.00 for three (3) years, which is budgeted in the District Facility Plant Operations Department's FY19 operating budget and subsequent year's budgets subject to Board approval for the products and services described and in accordance with Board Policy CF (Local) and Texas Education Code Section 44.031. The term of contract will be three (3) years beginning August 25, 2018 through August 24, 2021.

Purchase Request # 3 for the expenditure of additional funds for the purchase of inspection and repairs of fire alarm systems, fire suppression systems, and fire extinguishers from Fire and Life Safety America for the District Facility Plant Operations Department. The Board approved the original contract December 6, 2016 for a total amount of \$238,290.00. This purchasing request is for spend authorization for an additional \$110,000.00 which is budgeted in the District Facility Plant Operations Department's FY 19 operating budget and subsequent years' budgets subject to Board approval for the products and services described and in accordance with Board Policy CF (Local) and Texas Education Code Section 44.031.

Purchase Request # 4 for the expenditure of additional funds for the purchase of Extended Warranties Services for eleven (11) Patient Simulators from CAE Healthcare for the Health Sciences Department. The Board approved the original contract in August 2018 for a total amount

of \$59,000.00. This purchasing request is for spend authorization for an additional \$16,000.00 which is budgeted in the Nursing and the Simulation Departments' FY 19 operating budget subject to Board approval for the products and services described and in accordance with Board Policy CF (Local) and Texas Education Code Section 44.031.

Purchase Request # 5 for the expenditure of additional funds for the purchase of mobile application developer services from ENO8 LLC. The Board approved the original contract in July 2017 for a total amount of \$233,840.00. This purchasing request is for spend authorization for an additional \$42,000.00, which is budgeted in the Technology Services FY19 operating budget subject to Board approval for the products and services described and in accordance with Board Policy CF (Local) and Texas Education Code Section 44.031.

Purchase Request # 6 for the expenditure of additional funds for the purchase of TouchNet commerce management suite from TouchNet Information Systems, Inc. for Technology Services. The Board approved the original contract in August 2018 for a total amount of \$160,000.00. This purchasing request is for spend authorization for an additional \$30,000.00 which is budgeted in the Technology Services FY19 operating budget subject to Board approval for the products and services described and in accordance with Board Policy CF (Local) and Texas Education Code Section 44.031. These funds will be used to purchase additional equipment and services.

Purchase Request # 7 for the expenditure of additional funds for the purchase of Student Travel Services for student airfare travel from ARTA Travel for the District. The Board approved the original contract in August 2018 for a total amount of \$70,000. This purchasing request is for spend authorization for an additional \$25,000 which is budgeted in multiple departments' and SAFAC's FY 19 operating budgets.

**NEW SOLICITATIONS**

Purchase Request # 1	
Professional Engineering Services	\$75,000.00
Purchase Request # 2	
Window Glass and Skylight Replacement	<u>\$300,000.00</u>
<b>TOTAL OF NEW SOLICITATIONS</b>	<b>\$375,000.00</b>

**CONTRACT REVISIONS**

Purchase Request # 3	
Additional Funds for Purchase of Fire Alarm Systems, Fire Suppression Systems, and Fire Extinguishers for the District	\$110,000.00
Purchase Request # 4	
Additional Funds for Extended Warranty Services	\$16,000.00
Purchase Request # 5	
Additional Funds for Purchase of Mobile Application	\$42,000.00
Purchase Request # 6	
Additional Funds for Purchase of TouchNet Commerce	\$30,000.00
Purchase Request # 7	
Additional Funds for Student Travel Services	<u>\$25,000.00</u>
<b>TOTAL OF CONTRACT REVISIONS</b>	<b>\$223,000.00</b>

<b>GRAND TOTAL</b>	<b>\$598,000.00</b>
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Trustee Menon asked for additional information on purchase request #2 in regards to the cost. Ms. Bradley replied that Collin College has been doing business with BJ Glass for several years, and Collin has been pleased with their services. BJ Glass did come in at the low bid meeting specifications. Trustee Hendricks added that the price differences between companies bidding on the contracts may be due to the dimensions being different for each request. Trustee Menon pointed out that this contract is still not the lowest. Trustee Orr also pointed out the minimum charge is \$5,200.00. Dr. Matkin suggested to table Purchase Request #2. Trustee Orr asked Trustee Menon if that was his intent to table Purchase Request #2. Trustee Menon replied that it appears that the bid from BJ Glass was not the lowest. Ms. Bradley replied that the other bid that came in from Metro Glass did not bid on all of the line items needed for this contract. BJ Glass, however, was able to meet all of the specifications.

Trustee Collins had a clarifying question on Purchase Request #5. He inquired if this request was for a contract over run or an add on to the contract. Dr. Matkin replied that the contract was for a five-year spend which was spent in a shorter period of time. For Purchase Request #5 and #6, the college is adding additional payment services and features to the mobile app.

On motion of Trustee Moses, second of Trustee Rodriguez, the Board of Trustees of Collin County Community College District approved the Bid Report for March 2019 as presented with the exception of Purchase Request # 2 Window Glass and Skylight Replacement for \$75,000.00.

### **INFORMATION REPORTS**

The following reports were provided for the Board's information:

Statement of Net Position as of March 31, 2019

Summary of Current Funds, Revenues and Expenses as of March 31, 2019

Monthly Investment Report as of March 31, 2019

AECOM Monthly Report for March 2019

### **DISTRICT PRESIDENT'S ANNOUNCEMENTS:**

Dr. Matkin reported that the Collin College Heating, Ventilation, Air Conditioning program submission has been selected as the winner of the 2019 TACTA Program of Excellence Award. Congratulations on behalf of the TACTE Board of Directors for this accomplishment.

Members of the Collin College Student Government Association, SGA, attended the Texas Junior College Student Government Association, TJCSGA, State Convention. The eight-student and one-advisor delegation were awarded the TJCSGA Event of the Year for their program "Love Does Not Hurt: An Oath Against Domestic Violence." This event was a collaboration of the SGA, the Muslim Student Association, and the Office of Student Engagement.

Dr. Juli Westcott received the 2019 Partner in Education Award from Frisco ISD at its April Board Meeting. The award was given for the Health Professions Department's partnership with their Certified Nurse Aide, EKG Technician, and EMT dual credit programs.

*Civil Engineering* magazine included the Public Safety Training Center in an article titled "Training For Disaster" in their April edition. The article discussed structural complexes used to train first responders which must accommodate a wide range of theoretical and practical learning. From classroom spaces to built-to-burn assemblies to buildings within buildings, these special structures must embody cutting-edge designs so they can be pushed to the extremes by their users.



Established in 1930, Civil Engineering is the award-winning monthly flagship magazine of the American Society of Civil Engineers. Reaching an audience of more than 140,000 civil engineers worldwide, the magazine has the largest circulation within the engineering profession. Thank you to Scott Donaldson for working with the article's author, Catherine A. Cardno, PH.D., and the college's Public Relations Department to shine light on the excellent PSTC facility.

Psychology Professor Jennifer O'Loughlin-Brooks was an invited keynote speaker for Psi Beta National Honor Society Induction Ceremonies at both Lone Star North Harris College in Houston and Lone Star Montgomery College in the Woodlands in March. Her speech was titled, "Let's Take it Outside: Exploring the Relationship Between Nature Exposure and Mental Health."

The Collin Jazz Fest drew in high school students from around the Metroplex to Collin College, March 29-30, to experience master classes and a guest artist performance by renowned saxophonist Chad Lefkowitz-Brown. Thank you to Associate Music Professors Kevin McNerney, Pete Weise, and Kent Ellingson and all the volunteers who put the Jazz Fest together.

Collin College's chapter of the Society of Women Engineers received the Outstanding Outreach Award for Dallas-Fort Worth at the local Women Engineers conference.

Associate Dean Andrea Szlachetowski recently received the National Technical Honor Society Advisor Recognition award.

"Collin College: The Co-requisite Project," an article by professors Suzanne Jones and Catherine Thurman will be published in the June issue of the National Organization for Student Success (NOSS, formerly NADE) Practitioner to Practitioner Journal.

## **BOARD ANNOUNCEMENTS**

Trustee Rodriguez congratulated the PTK group for such an outstanding year. He commended Dr. Orr and Dr. Johnson on their work with the 2019 Outstanding Professor and Associate Faculty Finalists. He thanked the staff and faculty of Collin College during his years of service and recognized Dr. Matkin's amazing work since his start at Collin College.

Trustee Matthews commented that it has been a pleasure to be associated with Collin College for over 20 years, and he appreciates seeing it from a trustee standpoint. He gave thanks to the trustees, staff and faculty of Collin College.

Trustee Hendricks recalled his journey of becoming a Collin College Trustee and expressed how being a trustee at Collin College has been the most gratifying public service position that he had ever held. He expressed his enjoyment in working with the trustees and being part of the board.

Trustee Donald expressed how glad she was to see students attending the meeting. She reminded them that early voting is currently being held and told them to go out and vote. She commented how proud she was of all of the honor societies that presented at the meeting and all of the awards that were won. She also expressed how proud she was of being able to serve with the trustees that are retiring from the board and said that they will be deeply missed.

Trustee Menon echoed the same thoughts about the trustees who are retiring. He also commented that he was impressed by how many times “compassionate” and “kind” were mentioned in the commentary recognizing the 2019 Outstanding Professor and Associate Faculty Finalists commentary.

Trustee Orr welcomed Dr. Leach to Collin College. He congratulated Dr. Schumann on her new position as Executive Vice President.

Trustee Hardin commented that he was inspired by the 2019 Outstanding Professor and Associate Faculty Finalists. He recognized the outstanding work by PTK and thanked the students for attending. Trustee Hardin thanked the trustees retiring from the board.

Trustee Moses expressed how fortunate he has been serving on the board with the trustees that are retiring. Trustee Moses stated that he attended the health fair, and he thought it was extraordinary.

Chairman Collins commented on the camaraderie the trustees have with each other and expressed how the retired trustees will be missed.

#### **ADJOURNMENT TO CLOSED OR EXECUTIVE SESSION**

**Chairman Collins adjourned the meeting at 8:45 p.m. to Board Conference Room 135 for Closed or Executive Session pursuant to the Texas Government Code Section 551.001**

Section 551.071: Consultation with Attorney

Section 551.072: Deliberations about Real Property

Section 551.074: Personnel Matters

#### **ADJOURNMENT**

Chairman Collins adjourned the April 23, 2019, meeting of the Board of Trustees of Collin County Community College District at 9:29 p.m.