



## NORTH SLOPE BOROUGH SCHOOL DISTRICT

### MEMORANDUM

**TO:** Roxanne Brower, President  
Members of the School Board

**THROUGH:** Stewart McDonald, Superintendent

**From:** Robyn Burke, Director of Human Resources *Robyn*

**DATE:** May 3, 2019

**SUBJECT:** FY20 Summer Contract Issuance Approval

**MEMO#:** SB19-183  
**Action Item**

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**NSBSD Strategic Plan Goal:** We will continually strengthen the recruitment, retention and professional development of highly effective staff.

#### **Issue Summary:**

Due to the changing environment for recruiting teachers it is imperative that the North Slope Borough School District recruit quality teachers and to get contracts signed throughout the summer, post recruiting season. As positions are left unfilled after the final Board Meeting in May, we are not able to provide job security to perspective employees and ask them to commit to us by offering a contract without prior board approval. We are requesting approval to offer contracts to quality teachers upon completion of an interview, and the receipt and review of background checks and reference checks.

#### **Recommendation:**

The administration is recommending your approval for the Human Resources Dept. the authority to offer Teacher contracts during the Summer months between scheduled Board Meetings with approval from the Superintendent or Acting Superintendent after the completion of an interview and upon receipt and review of a background check and reference checks.

**Motion and Electronic Signature Approval on page 2.**

**Motion:**

“I move that the NSBSD Board of Education approve the recommendation for the Human Resources Department to issue FY20 Summer Contracts as presented in memo no. **SB19-183**”

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_

Advisory Vote: \_\_\_\_\_ Vote: \_\_\_\_\_

**Electronic Signature Approval:**

I approve, all recommended contracts listed in memo no. **SB19-183** will be electronically stamped and dated with approval from the following Board Members.

Electronic Signature and Date:  
*Please sign in the middle*

Board President

Electronic Signature and Date:  
*Please sign in the middle*

Board Member

**Motion and Electronic Signature Approval on page 2.**