

September 4, 2025 - Regular Board  
Meeting  
Thursday, September 4, 2025 5:00 PM Eastern

Mill Creek Academy Library  
9039 Old State Hwy 72  
Williamsburg, MI 49690

Kyle Arnold: Present  
Lorraine Berak: Present  
Kwin Morris: Absent  
Kaitlyn Pasik: Present  
Carey Tafelsky: Present  
Present: 4, Absent: 1.

#### **I. CALL TO ORDER: ROLL CALL/PLEDGE OF ALLEGIANCE**

##### **Board of Education:**

**President Kwin Morris**

**Vice President Kaitlyn Pasik**

**Secretary Kyle Arnold**

**Treasurer Carey Tafelsky**

**Trustee Lorraine Berak**

##### **Central Staff:**

**Principal Nate Plum**

**Executive Assistant Kortni Huron**

**Director of Finance Laurie McCann**

#### **II. CHANGES AND ADDITIONS TO THE AGENDA:**

To approve the agenda with no changes or additions. This motion, made by Lorraine Berak and seconded by Carey Tafelsky, Carried.

Kwin Morris: Absent, Kyle Arnold: Yea, Lorraine Berak: Yea, Kaitlyn Pasik: Yea, Carey Tafelsky: Yea

Yea: 4, Nay: 0, Absent: 1

#### **III. CONSENT AGENDA:**

##### **APPROVAL OF MINUTES**

- August 7, 2025 - Regular Meeting Minutes

To approve the Consent Agenda as presented. This motion, made by Lorraine Berak and seconded by Kyle Arnold, Carried.

Kwin Morris: Absent, Kyle Arnold: Yea, Lorraine Berak: Yea, Kaitlyn Pasik: Yea, Carey Tafelsky: Yea

Yea: 4, Nay: 0, Absent: 1

#### **IV. PRINCIPAL REPORT:**

- Facilities Update
  - Staffing Update
  - New School Year Highlights
- Facilities Update - The greenhouse was moved thanks to Travis Bratschi and Shawn McCool. It is in a better location for the community to use and Do A Little Good has offered to run it for Mill Creek Academy.
  - Staffing Update - MCA has a new teacher, Lucas DeForge for physical education, Christina Engman as a new office assistant, Carley Lortz as a paraprofessional, and Diana Broussard as a nurse. Teachers will be helping cover recesses this year.
  - New School Year Highlights - The first day went great - the schedule that Principal Plum worked on worked very well. Plum reported that it was fun to see all the kids again after summer vacation.

#### **V. COMMUNICATIONS FROM THE PUBLIC ON ANY TOPIC:**

**Time limitations: Fifteen minutes per item, three minutes per speaker per item.**

None.

#### **VI. ACTION ITEMS:**

##### **VI.A. 04-25 APPROVAL OF OPEN ENROLLMENT WINDOW**

**RESOLVED:** Approval of Mill Creek Academy's Open Enrollment Window from September 5 - September 26, 2025.

To approve the resolution as presented. This motion, made by Carey Tafelsky and seconded by Kyle Arnold, Carried.

Kwin Morris: Absent, Kyle Arnold: Yea, Lorraine Berak: Yea, Kaitlyn Pasik: Yea, Carey Tafelsky: Yea

Yea: 4, Nay: 0, Absent: 1

##### **VI.B. 05-25 APPROVAL OF MILL CREEK ACADEMY PARENT/STUDENT HANDBOOK**

**RESOLVED:** That the 2025-2026 Parent/Student Handbook for Mill Creek Academy, be approved as presented.

To table the resolution as presented. This motion, made by Carey Tafelsky and seconded by Lorraine Berak, Tabled.

Kwin Morris: Absent, Kyle Arnold: Yea, Lorraine Berak: Yea, Kaitlyn Pasik: Yea, Carey Tafelsky: Yea

Yea: 4, Nay: 0, Absent: 1

#### **VII. DISCUSSION ITEMS:**

- Enrollment Status

#### **VIII. SCHEDULED ACTIVITIES/FUTURE MEETINGS:**

- September 26, 2025 - Homecoming
- October 2, 2025 - Regular Board Meeting, 5 pm

#### **IX. ADJOURNMENT:**

To adjourn at 5:50 p.m. This motion, made by Lorraine Berak and seconded by Carey Tafelsky, Carried.

Kwin Morris: Absent, Kyle Arnold: Yea, Lorraine Berak: Yea, Kaitlyn Pasik: Yea, Carey Tafelsky: Yea

Yea: 4, Nay: 0, Absent: 1