

# Coppell Independent School District

## Coppell Middle School West



**West is the Best!**

A National Blue Ribbon School

## Campus Improvement Plan 2009-2010

**Vernon Edin**  
Principal

### **Mission Statement:**

The mission of the Coppell Independent School District, as a committed and proven leader in educational excellence, is to ensure our learners achieve personal success, develop strong moral character, and become dynamic leaders and global citizens with a zeal for service by engaging each individual through innovative learning experiences led by a visionary staff and progressive community.

# **COPPELL MIDDLE SCHOOL WEST**

## **CAMPUS GOALS AND OBJECTIVES**

### **2009-2010**

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Coppell Middle School West will continue to focus on providing a nurturing and challenging learning experience which provides students the opportunity to achieve personal success. The faculty and staff will develop and implement customized, innovative, and differentiated instruction for all students. Students will have opportunities for real-world experiences through service learning projects and utilization of character education.

The instructional programs at Coppell Middle School West have been enhanced to meet our students' needs. The GT program will offer a new research and problem solving component. Reading strategies will be taught across the curriculum with the support of the literacy teacher. Ongoing assessments at the campus and district level will provide information about individual student growth. Interventions will begin in the classroom and research based strategies will be used to close achievement gaps.

### **CISD MISSION STATEMENT:**

The mission of the Coppell Independent School District, as a committed and proven leader in educational excellence, is to ensure our learners achieve personal success, develop strong moral character, and become dynamic leaders and global citizens with a zeal for service by engaging each individual through innovative learning experiences led by a visionary staff and progressive community.

# COPPELL MIDDLE SCHOOL WEST

## IMPROVEMENT PLAN

**STRATEGIC OBJECTIVE/GOAL 1:** We will effectively deliver a rigorous and relevant curriculum using technology, assessment data and other effective instructional strategies to engage all learners in meaningful learning experiences.

- Performance Objective 1:** Align the written, taught and assessed curriculum.
- **Performance Objective 2:** Sustain district-wide Early Childhood-12 TEKS-aligned curriculum and assessment with research-based instructional practices that enhance all curricular areas.
- **Performance Objective 3:** We will communicate district assessment plan to parents and teachers and report outcomes individually to parents and collectively to stakeholders.
- **Performance Objective 4:** Implement a system or systems to assess appropriate skills in categories such as critical thinking, goal setting, problem solving, organization/time management, and cooperation/presentation.
- **Performance Objective 5:** Integrate 21<sup>st</sup> century learning skills within the district
- **Performance Objective 6:** Increase connections between real world experiences and authentic classroom instruction.
- **Performance Objective 7:** Expand the Career and Technology programs to increase opportunities to all CISD students.
- **Performance Objective 8:** Expand program options and the learning continuum to reinforce strengths, needs, and interests of students served in the gifted and talented program.
- **Performance Objective 9:** Implement the requirements and purposes of IDEA by meeting State and Federal targets
- **Performance Objective 10:** Improve student performance and program effectiveness by meeting State and Federal standards
  - Increase by 2.2% students graduating with a Recommended High School Program (RHSP) who are receiving special education services
  - Reduce by 20% the number of In-School Suspension (ISS) placements for students receiving special education services.

**STRATEGIC OBJECTIVE/GOAL 2:** We will identify CISD character traits to be integrated throughout the district and develop means to assess student demonstration of those traits.

- **Performance Objective 1:** Promote the development and demonstration of positive character traits including (but not limited to) Courage, Trustworthiness, Integrity, Respect & Courtesy, Responsibility, Fairness, Caring, Good Citizenship, School Pride consistent with the terms of the TEC Section 29.906.
- **Performance Objective 2:** Embed Character Education within the CISD Curriculum in order to reach all students.
- **Performance Objective 3:** Create a culture where positive character qualities are demonstrated daily.
- **Performance Objective 4:** Focus integration of service learning into curriculum as a means of authentic character development.
- **Performance Objective 5:** Meet Chapter 37 TEC guidelines: student suspension needs to be a maximum of 3 days.

**STRATEGIC OBJECTIVE/GOAL 3:** We will increase efficiency in the district operations and educational delivery system through the use of technology, and further develop business and community partnerships in order to best achieve our mission and objectives.

- **Performance Objective 1:** Increase CISD staff's level of technology integration expertise (proficiencies) through a differentiated staff development program that addresses 21<sup>st</sup> Century technology skills
- **Performance Objective 2:** Enhance the Coppell ISD communication system to provide district staff, parents, community members, and business partners with secure, effective, and efficient communication via a reliable and dynamic infrastructure.

**COPPELL MIDDLE SCHOOL WEST**  
**CAMPUS IMPROVEMENT PLAN – TITLE I**  
**A CONTINUUM FOR SCHOOL-WIDE PLANNING AND DEVELOPMENT**  
**2009-2010**

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Title I schools must address the following ten (10) Components:

- **COMPONENT 1:** Conduct a comprehensive needs assessment in order to design and implement a successful campus plan.
- **COMPONENT 2:** Implement school-wide reform strategies that are scientifically research based.
- **COMPONENT 3:** Provide instruction by highly qualified staff.
- **COMPONENT 4:** Provide high quality on-going professional development.
- **COMPONENT 5:** Provide strategies to attract highly qualified teachers to high need students.
- **COMPONENT 6:** Utilize strategies to increase parental involvement.
- **COMPONENT 7:** Ensure smooth transition for students.
- **COMPONENT 8:** Include teachers in decisions regarding the use of assessments.
- **COMPONENT 9:** Implement a plan to ensure that all students master the state's achievement standards and state academic assessments.
- **COMPONENT 10:** Coordinate and integrate federal, state and local services and programs.

**Coppell Middle School West  
Site Based Committee  
2008-2009**

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[Vernon Edin](#) – CMS West Principal  
[Jeff Minn](#) – CMS West Asst. Principal / co - chair  
[Julie Bailey](#) – Chairperson / 6<sup>th</sup> grade Math  
Beverly Beesley – Art Teacher  
Colleen Charnock – 7<sup>th</sup> grade Math  
Lisa Light – Special Education

Kendra Beck – 7<sup>th</sup> grade Science  
Julie Carpenter – Read 180  
Stefanie Howell – 8<sup>th</sup> grade Language Arts  
Tim Hill – Community Member  
Tonia Clark – Parent  
Todd Kettler – District Representative

*\* 2008-2009 Committee wrote and approved this plan for the 2009-2010 school year.*

# Coppell Middle School West Campus Improvement Plan 2009-2010

<b>Strategic Objective/Goal 1:</b>	We will effectively deliver a rigorous and relevant curriculum using technology, assessment data and other effective instructional strategies to engage all learners in meaningful learning experiences.							
<b>Performance Objective 1:</b>	Align the written, taught and assessed curriculum.							
<b>Summative Evaluation:</b>	Unit plans, Forethought lesson plans, Performance Series Data and curriculum-based assessments (CBAs)							
<b>Needs Assess.</b>	<b>Action Step(s)</b>	<b>Sp. Pop.</b>	<b>Person(s) Responsible</b>	<b>Timeline Start</b>	<b>Timeline End</b>	<b>Resources Human/Material/Fiscal</b>	<b>Formative Evaluation</b>	<b>Documented</b>
Campus observations & discussions	Implement written curriculum documents to align with research-based best practices, including ELPS	6-8 grade Science, 6-8 Social Studies, 6-8 Math, 6-8 ELA	Science, Social Studies, Math and ELA Directors, Curriculum Writing Teams	June 2009	July 2010	Research-based best practice resources by authors such as Erickson, Wiggins & McTighe, Marzano, Stiggins, Daggett, etc., local funds, Title II, Forethought	Curriculum Unit Plans, Instructional Snapshots	
CBA data, campus & community feedback, CBA data/local assessment comparison and Performance Series	Monitor the delivery of instruction to ensure alignment with CISD curriculum, including ELPS	All	Curriculum Team, Campus Admin,	August 2009	June 2010	Extended planning time, CBA preview process, TEKS, Forethought documents, Rigor/Relevance Framework	Forethought lesson plans, Instructional Snapshots/campus visits	
Campus observations, CBA data/local assessment comparison and Performance Series	Utilize CBA data and/or growth model data to inform instruction	All	Curriculum Team, Campus Admin and Teachers	August 2009	June 2010	Achievement Series data and Performance Series Data	Forethought lesson plans and campus visits	

# Coppell Middle School West Campus Improvement Plan 2009-2010

<b>Strategic Objective/Goal 1:</b>	We will effectively deliver a rigorous and relevant curriculum using technology, assessment data and other effective instructional strategies to engage all learners in meaningful learning experiences.							
<b>Performance Objective 2:</b>	Sustain district-wide Early Childhood-12 TEKS-aligned curriculum and assessment with research-based instructional practices that enhance all curricular areas							
<b>Summative Evaluation:</b>	Documentation of CISD staff development offering, Eduphoria records, on-line/paper evaluations, walk-throughs, evaluation of campus needs assessments, and disaggregation of walk through data. Annual, Review, and Dismissal (ARD) Committee paperwork, Individual Education Plans (IEP)							
Needs Assess.	Action Step(s)	Sp. Pop.	Person(s) Responsible	Timeline Start	Timeline End	Resources Human/Material/Fiscal	Formative Evaluation	Documented
<p>Quantitative data such as AEIS, TAKS Summary Reports, CBAs, etc.</p> <p>Qualitative data such as surveys, writing folder reviews, department meetings, instructional leader meetings, team leader meetings, instructional snapshots, etc.</p>	<p>Provide opportunity for initial/advanced training in:</p> <ul style="list-style-type: none"> <li>• Research-Based Best Practices such as Customized Learning/Sustained Differentiated Instruction, Brain-Based Instruction, Pre AP Strategies, Thinking Maps, Problem /Project Based Learning (PBL), 21<sup>st</sup> Century Literacy,, Writing Rigorous Assessment Items,, Concept –Base Instruction, Inquiry Based Instruction , etc.</li> <li>• Response to Intervention (Rtl) process</li> <li>• Co-Teach Model of Instruction</li> </ul>	All CISD instructional staff	Campus Admin.	June 2009	July 2010	PD360, Outside consultants, in-district presenters, books, manuals, Region 10 workshops, etc., TEKS, AP standards, Title 1 Funds= \$5000 Compensatory= \$2500	Documentation of CISD staff development offerings, Eduphoria records, Curriculum Department Walk Throughs, Campus Needs Assessment on-line and paper evaluations	



# Coppell Middle School West Campus Improvement Plan 2009-2010

<b>Strategic Objective/Goal 1:</b>	We will effectively deliver a rigorous and relevant curriculum using technology, assessment data and other effective instructional strategies to engage all learners in meaningful learning experiences.							
<b>Performance Objective 2:</b>	Sustain district-wide Early Childhood-12 TEKS-aligned curriculum and assessment with research-based instructional practices that enhance all curricular areas							
<b>Summative Evaluation:</b>	Documentation of CISD staff development offering, Eduphoria records, on-line/paper evaluations, walk-throughs, evaluation of campus needs assessments, and disaggregation of walk through data. Annual, Review, and Dismissal (ARD) Committee paperwork, Individual Education Plans (IEP)							
<b>Needs Assess.</b>	<b>Action Step(s)</b>	<b>Sp. Pop.</b>	<b>Person(s) Responsible</b>	<b>Timeline Start</b>	<b>Timeline End</b>	<b>Resources Human/Material/Fiscal</b>	<b>Formative Evaluation</b>	<b>Documented</b>
Staff development committee feedback, campus feedback	Embed Professional Learning Communities (PLC) in campus-based professional development	All	Campus Admin., Dept. Heads	August 2009	June 2010	PLC documentation and forms, Eduphoria transcripts, local funds,	PLC documentation and forms, Eduphoria transcripts	
PC, Faculty Survey	Implement extended planning time for content collaboration and professional development within the regular school day	All	Campus Admin.	August 2009	June 2010	Master schedule planning	Meeting agendas, campus observation & participation in meetings, requests for participation, campus planning documents	

# Coppell Middle School West Campus Improvement Plan 2009-2010

<b>Strategic Objective/Goal 1:</b>	We will effectively deliver a rigorous and relevant curriculum using technology, assessment data and other effective instructional strategies to engage all learners in meaningful learning experiences.							
<b>Performance Objective 2:</b>	Sustain district-wide Early Childhood – 12 TEKS-aligned curriculum and assessment with research-based instructional practices that enhance all curricular areas							
<b>Summative Evaluation:</b>	Documentation of CISD staff development offerings, Eduphoria records, on-line/paper evaluations, walk-throughs, evaluation of campus improvement plans and disaggregation of walk-through data. Annual, Review, and Dismissal (ARD) Committee paperwork, Individual Education Plans (IEP)							
<b>Needs Assess.</b>	<b>Action Step(s)</b>	<b>Sp. Pop.</b>	<b>Person(s) Responsible</b>	<b>Timeline Start</b>	<b>Timeline End</b>	<b>Resources Human/Material/Fiscal</b>	<b>Formative Evaluation</b>	<b>Documented</b>
Quantitative data such as AEIS, TAKS Summary Reports, CBAs, etc.  Qualitative data such as surveys, writing folder reviews, department meetings, instructional leader meetings, team leader meetings, instructional snapshots, etc	Monitor the implementation of Research-Based Best Practices & Response to Intervention (RTI) Process	Instructional Staff	Curriculum Team, Campus Leadership Team, Intervention Services, RTI Specialist, and Campus Administrators	June 2009	July 2010	Curriculum Department, Intervention Services, Campus Admin, Counselors	Curriculum Instructional Walk-Throughs, Forethought lesson plans, PST meeting minutes	

# Coppell Middle School West Campus Improvement Plan 2009-2010

<b>Strategic Objective/Goal 1:</b>	We will effectively deliver a rigorous and relevant curriculum using technology, assessment data and other effective instructional strategies to engage all learners in meaningful learning experiences.							
<b>Performance Objective 3:</b>	We will communicate district assessment plan to parents and teachers and report outcomes individually to parents and collectively to stakeholders.							
<b>Summative Evaluation:</b>	Copies of documents used to communicate to parents, teachers, students and stakeholders							
<b>Needs Assess.</b>	<b>Action Step(s)</b>	<b>Sp. Pop.</b>	<b>Person(s) Responsible</b>	<b>Timeline Start</b>	<b>Timeline End</b>	<b>Resources Human/Material/Fiscal</b>	<b>Formative Evaluation</b>	<b>Documented</b>
Community/ Campus feedback	Conduct ongoing, at least annual, seminars to communicate campus assessment plans to partners, with particular attention given to new assessment programs and those that may not be broadly understood by parents.	All	Principal, Campus Testing Coordinator	June 2009	July 2010	Meeting times, facility set ups, Director of Assessment, parent letters, PTO connect	Posting of meeting times on websites and campus newsletters, agendas and handouts	
Campus feedback	Provide targeted instruction for students to help them understand the various assessment measures, including providing technology to allow them to understand, track and take responsibility for their individual performance and progress.	All	Instructional Staff	August 2009	June 2010	Classroom visits, announcements, teachers, campus administration, counselors	Campus newsletters, agendas, handouts and portal	

## Coppell Middle School West Campus Improvement Plan 2009-2010

<b>Strategic Objective/Goal 1 :</b>	We will effectively deliver a rigorous and relevant curriculum using technology, assessment data and other effective instructional strategies to engage all learners in meaningful learning experiences.							
<b>Performance Objective 4:</b>	Implement a system or systems to assess appropriate skills in categories such as critical thinking, goal setting, problem solving, organization/time management, and cooperation/presentation.							
<b>Summative Evaluation:</b>	Document assessment results; Documented cumulative evidence of student growth and progress over time							
<b>Needs Assess.</b>	<b>Action Step(s)</b>	<b>Sp. Pop.</b>	<b>Person(s) Responsible</b>	<b>Timeline Start</b>	<b>Timeline End</b>	<b>Resources Human/Material/Fiscal</b>	<b>Formative Evaluation</b>	<b>Documented</b>
AEIS Report and Local Assessments, TAKS Summary Report	Provide during and after school programs to target instruction and accelerate learning	6-8	Administration team, Dept. Heads	June 2009	July 2010	Local/State Funds, Tutorial Stipend, Bus Transportation Title 1= \$11,000 Compensatory= \$1,000	Survey/Feedback	
AEIS Report	Provide ongoing training and monitor implementation of Reading in the Content Areas	6-8	ELA, Literacy Coach, Campus Administration	June 2009	July 2010	Secondary Literacy Coaches, materials, Title 1= \$5000	District level walk-throughs/campus visits, Forethought lesson plans	
Faculty Survey	Provide opportunity for additional training on progress monitoring	6-8	Campus Administration, Counselors, Co-teachers and partners	June 2009	July 2010	Region 10 ESC, Title 1= \$5000	Meeting agendas, handouts	

# Coppell Middle School West Campus Improvement Plan 2009-2010

<b>Strategic Objective/Goal 1:</b>	We will effectively deliver a rigorous and relevant curriculum using technology, assessment data and other effective instructional strategies to engage all learners in meaningful learning experiences.							
<b>Performance Objective 5:</b>	Integrate 21 <sup>st</sup> century learning skills within the district							
<b>Summative Evaluation:</b>	Documentation of staff development offerings and updated teacher walkthrough and snapshot, and grading rubrics.							
<b>Needs Assess.</b>	<b>Action Step(s)</b>	<b>Sp. Pop.</b>	<b>Person(s) Responsible</b>	<b>Timeline Start</b>	<b>Timeline End</b>	<b>Resources Human/Material/Fiscal</b>	<b>Formative Evaluation</b>	<b>Documented</b>
Community and Campus Feedback	Create a physical learning environment that fosters technology literacy and collaboration	All	Campus Admin. and IT	August 2009	June 2010	Principals, teachers, funds for classroom needs	Observation of innovative classroom structures	
Campus and Community Feedback	Implement grading rubrics provided by curriculum directors that address 21 <sup>st</sup> century learning skills (oral and written communication, collaboration, technology literacy, critical thinking, global awareness exposure, and professional ethics and responsibilities).	All	Instructional Staff	August 2009	June 2010	Curriculum Directors, Campus administrators, teachers	Updated grading rubrics	

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<b>Strategic Objective/Goal 1 :</b>	We will effectively deliver a rigorous and relevant curriculum using technology, assessment data and other effective instructional strategies to engage all learners in meaningful learning experiences.							
<b>Performance Objective 6:</b>	Increase connections between real world experiences and authentic classroom instruction.							
<b>Summative Evaluation:</b>	Documentation of lessons containing real world experiences, service learning and authentic classroom instruction.							
<b>Needs Assess.</b>	<b>Action Step(s)</b>	<b>Sp. Pop.</b>	<b>Person(s) Responsible</b>	<b>Timeline Start</b>	<b>Timeline End</b>	<b>Resources Human/Material/Fiscal</b>	<b>Formative Evaluation</b>	<b>Documented</b>
Community and Campus Feedback	Access parent talent pool at the beginning of the year or as needed to determine assets.	All	Leadership Team	August 2009	June 2010	Principals, teachers, PTOs, parents and guardians	Campus improvement plans. PTO, Lists of parent assets	
Curriculum meetings with campus teams	Provide additional professional development on the integration of the graphing calculator in the mathematics classroom	8 <sup>th</sup> grade math teachers	Campus Administration, Math Dept. Head	August 2009	June 2010	Texas Instruments graphing calculator, trainers, From Title 1 Funds= \$5000 Compensatory= \$2500	Eduphoria transcripts, Forethought lesson plans, District level walk-throughs/campus visits	

## Coppell Middle School West Campus Improvement Plan 2009-2010

<b>Strategic Objective/Goal 1</b>	We will effectively deliver a rigorous and relevant curriculum using technology, assessment data and other effective instructional strategies to engage all learners in meaningful learning experiences.							
<b>Performance Objective 7:</b>	Expand the Career and Technology programs to increase opportunities to all CISD students.							
<b>Summative Evaluation:</b>	Eduphoria posting of training dates; Feedback from campus staff; review of information of database							
<b>Needs Assess.</b>	<b>Action Step(s)</b>	<b>Sp. Pop.</b>	<b>Person(s) Responsible</b>	<b>Timeline Start</b>	<b>Timeline End</b>	<b>Resources Human/Material/Fiscal</b>	<b>Formative Evaluation</b>	<b>Documented</b>
Strategic Plan	Provide opportunities to allow students to explore various career options.	All	Administrators Counselors Teachers	August 2009	June 2010	Administrators, Community members, Other Volunteers	Presenter evaluation.	
Strategic Plan	Develop opportunities for students to explore similar interests through club activities and special interest groups.	All	Club sponsors And group Advisors Campus Admin.	August 2009	June 2010	Teachers, volunteer Club sponsors	List of activities	

# Coppell Middle School West Campus Improvement Plan 2009-2010

<b>Strategic Objective/Goal 1:</b>	We will effectively deliver a rigorous and relevant curriculum using technology, assessment data and other effective instructional strategies to engage all learners in meaningful learning experiences.							
<b>Performance Objective 8:</b>	Expand program options and the learning continuum to reinforce strengths, needs, and interests of students served in the gifted and talented program.							
<b>Summative Evaluation:</b>	The CISD GT Program Guide reflects an array of learning opportunities for gifted and talented students both within the school day as well as out of school options.							
<b>Needs Assess.</b>	<b>Action Step(s)</b>	<b>Sp. Pop.</b>	<b>Person(s) Responsible</b>	<b>Timeline Start</b>	<b>Timeline End</b>	<b>Resources Human/Material/Fiscal</b>	<b>Formative Evaluation</b>	<b>Documented</b>
2009 Program Evaluation	Increase opportunities for students to work on independent research projects on topics of interest.	GT	Director of Advanced Academics, Middle School GT teachers	September 2009	December 2009	GT Faculty	Curriculum documents showing opportunities for independent work	
GT State Plan Standards	Implement the Texas Performance Standards Projects as part of GT Curriculum and Assessment	GT	Director of Advanced Academics and GT Faculty	September 2009	May 2010	GT Faculty and TEA Website for Performance Standards Project	Curriculum Documents and Student Projects	
Registration Report	Increase the number of GT students participating in GT level courses	GT	GT faculty and Counselors	September 2009	May 2010	GT Faculty	Registration Report	



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<b>Strategic Objective/Goal 1:</b>	We will effectively deliver a rigorous and relevant curriculum using technology, assessment data and other effective instructional strategies to engage all learners in meaningful learning experiences.							
<b>Performance Objective 9:</b>	Implement the requirements and purposes of IDEA by meeting State and Federal targets							
<b>Summative Evaluation:</b>	Annual, Review, and Dismissal (ARD) Committee paperwork, Individual Education Plans (IEP), Full and Individual Evaluations (FIE), Annual Performance Report (APR)							
<b>Needs Assess.</b>	<b>Action Step(s)</b>	<b>Sp. Pop.</b>	<b>Person(s) Responsible</b>	<b>Timeline Start</b>	<b>Timeline End</b>	<b>Resources Human/Material/Fiscal</b>	<b>Formative Evaluation</b>	<b>Documented</b>
State Performance Plan (SPP) Indicators Referral Logs Child Find Logs	Utilize tracking system to monitor timelines established by State and Federal guidelines	Special Education	Diagnosticians, Special Ed. Staff	July 2009	June 2010	Intervention Services Personnel, Region 10, Regional Day School Program for the Deaf (RDSPD) Personnel, SpEd Local and Federal funds, Contract Services	ARD Committee paperwork FIE reports Referral Logs Child Find Logs	

# Coppell Middle School West Campus Improvement Plan 2009-2010

<b>Strategic Objective/Goal 1 :</b>	We will effectively deliver a rigorous and relevant curriculum using technology, assessment data and other effective instructional strategies to engage all learners in meaningful learning experiences.							
<b>Performance Objective 10:</b>	Improve student performance and program effectiveness by meeting State and Federal standards <ul style="list-style-type: none"> <li>• Increase by 2.2% students graduating with a Recommended High School Program (RHSP) who are receiving special education services</li> <li>• Reduce by 20% the number of In-School Suspension (ISS) placements for students receiving special education services.</li> </ul>							
<b>Summative Evaluation:</b>	Public Education Information Management System (PEIMS) reports, Performance-Based Monitoring Analysis System (PBMAS) reports, Academic Excellence Indicator System (AEIS) reports, Special Education Referral Reports							
<b>Needs Assess.</b>	<b>Action Step(s)</b>	<b>Sp. Pop.</b>	<b>Person(s) Responsible</b>	<b>Timeline Start</b>	<b>Timeline End</b>	<b>Resources Human/Material/Fiscal</b>	<b>Formative Evaluation</b>	<b>Documented</b>
PEIMS	Provide training on Positive Behavioral Supports at campus level	All	Campus Administration Directors of Special Education Intervention Specialists	August 2009	June 2010	Incident codes per campus, Positive behavior support plan template, Campus staff, Intervention Specialist/LSSP Region 10 (School wide PBS)	Documentation of CISD staff development Eduphoria records On-line and paper evaluations	
PEIMS	Investigate alternate options to In-School Suspension	SpEd	Campus Administration Directors of Special Education	August 2009	June 2010	Campus Administration, Directors of Special Education, Region 10, Intervention Specialist/LSSP	Input from Administrative staff Input from teachers	

# Coppell Middle School West Campus Improvement Plan 2009-2010

<b>Strategic Objective/Goal 1</b>	We will effectively deliver a rigorous and relevant curriculum using technology, assessment data and other effective instructional strategies to engage all learners in meaningful learning experiences.							
<b>Performance Objective 10:</b>	Improve student performance and program effectiveness by meeting State and Federal standards *Increase by 2.2% students graduating with a Recommended High School Program (RHSP) who are receiving special education services							
<b>Summative Evaluation:</b>	Review sample of IEPs, documentation folders and performance data.							
<b>Needs Assess.</b>	<b>Action Step(s)</b>	<b>Sp. Pop.</b>	<b>Person(s) Responsible</b>	<b>Timeline Start</b>	<b>Timeline End</b>	<b>Resources Human/Material/Fiscal</b>	<b>Formative Evaluation</b>	<b>Documented</b>
Faculty input specific to skills needed	Attend staff development focusing on continuous process of transition planning and links to student IEP goals/objectives reflecting standards set forth in <a href="#">SPP indicator 13 and 14</a>	Special Ed	Campus Administration, Special Ed. Dept.	August 2009	June 2010	Training Materials, Transition Administrator, Campus Administration	Coordinated IEP document	
SS, PS, O (ARD/IEP Documentation)	Monitor and adjust documentation of student projected course of study/graduation plan to represent coordinated set of activities and coursework that are based on student desired post-school outcomes.	SE	Special Ed. Dept., Counselors	August 2009	June 2010	Transition ARD Supplement, Student/Parent Surveys, SPED, Goal-Setting Materials	ARD Supplement, ARD Deliberations/Determinations, Texas Effectiveness Study Analysis	
AEIS, Texas Effectiveness Study, Teacher Input	Increase teacher involvement in transition planning process (data collection, IEP development)	SE	Special Ed. Dept.	August 2009	June 2010	SE Staff, Transition Planning Surveys, Sample IEP goals/objectives	Student IEP, Teacher reflections on involvement in process.	

## Coppell Middle School West Campus Improvement Plan 2009-2010

<b>Strategic Objective/Goal 2</b>	We will increase efficiency in the district operations and educational delivery system through the use of technology, and further develop business and community partnerships in order to best achieve our mission and objectives.							
<b>Performance Objective 1:</b>	Promote the development and demonstration of positive character traits including (but not limited to) Courage, Trustworthiness, Integrity, Respect & Courtesy, Responsibility, Fairness, Caring, Good Citizenship, School Pride consistent with the terms of the TEC Section 29.906.							
<b>Summative Evaluation:</b>	Assessment results, Character Ed Program recommendation							
<b>Needs Assess.</b>	<b>Action Step(s)</b>	<b>Sp. Pop.</b>	<b>Person(s) Responsible</b>	<b>Timeline Start</b>	<b>Timeline End</b>	<b>Resources Human/Material/Fiscal</b>	<b>Formative Evaluation</b>	<b>Documented</b>
Campus/ Grade level Teams input	Support current PreK-12 character education through Teams advisory program (Character Ed. lessons determined by grade level needs)	All	All Staff	August 2009	June 2010	Current CISD character education program, counselors, Advisory programs	Professional discussions, lesson plans, advisory activities	

## Coppell Middle School West Campus Improvement Plan 2009-2010

<b>Strategic Objective/Goal 2:</b>	We will identify CISD character traits to be integrated throughout the district and develop means to assess student demonstration of those traits.							
<b>Performance Objective 2:</b>	Embed Character Education within the CISD Curriculum in order to reach all students.							
<b>Summative Evaluation:</b>	Teacher lesson plans, course curricular collaboration, shared Service-Learning curriculum and resources on Service-Learning website							
<b>Needs Assess.</b>	<b>Action Step(s)</b>	<b>Sp. Pop.</b>	<b>Person(s) Responsible</b>	<b>Timeline Start</b>	<b>Timeline End</b>	<b>Resources Human/Material/Fiscal</b>	<b>Formative Evaluation</b>	<b>Documented</b>
Community/ Campus feedback	Seamlessly integrate (campus-developed) Character Ed. program into existing school practices	All	Librarians, counselors, classroom teachers, assistant principals, principals	August 2009	June 2010	Library time, counselor visits, announcements, assemblies, advisory time, discipline programs	Campus visits	
Campus and community feedback	Embed the assessment of character traits into existing grading practices such as report card comments and project rubrics	All	Classroom teachers	August 2009	June 2010	Curriculum directors, Director of Student Services, Rubrics for assessing character traits	Report card documents	

## Coppell Middle School West Campus Improvement Plan 2009-2010

<b>Strategic Objective/Goal 2:</b>	We will identify CISD character traits to be integrated throughout the district and develop means to assess student demonstration of those traits.							
<b>Performance Objective 3:</b>	Create a culture where positive character qualities are demonstrated daily							
<b>Summative Evaluation:</b>	Documentation on shared community/CISD website							
<b>Needs Assessment</b>	<b>Action steps</b>	<b>Sp. Pop.</b>	<b>Person(s) Responsible</b>	<b>Timeline Start</b>	<b>Timeline End</b>	<b>Resources Human/Material/Fiscal</b>	<b>Formative Evaluation</b>	<b>Docu mented</b>
Community/campus Feedback	Review existing campus committees and programs and modify as needed to ensure that the result is a culture of character	All	Campus administrator	August 2009	June 2010	Site-based or other existing committees representative of the school's community	Goals, mission statements or bylaws of each committee posted	
Community/campus Feedback	Provide students with opportunities that foster character development outside of the campus and within the community through student clubs and activities	All	Campus administrator, Club sponsors	August 2009	June 2010	Site-based or other existing committees representative of the school's community	Publicized list of student opportunities	
Community feedback, current events, student survey	Continue to publicize safe and drug free programs.	All	Campus Admin., Counselors	August 2009	June 2010	Website, newsletters, Get Connected Committee, Title IV, Local Resources (Police, Assistance League, YMCA/ Care) Region 10 Texas Drug & Alcohol Survey	Newsletters, newspapers, campus & community feedback, student survey	
Discipline Referrals, Anecdotal campus reports	Consistently implement a relational aggression prevention program <ul style="list-style-type: none"> <li>• Bullying</li> </ul>	All	Campus Admin., Counselors	August 2009	June 2010	Support materials, School Resource Officers (SROs), PTO	Discipline data, counselor feedback, bully reports	

## Coppell Middle School West Campus Improvement Plan 2009-2010

<b>Strategic Objective/Goal 2:</b>	We will identify CISD character traits to be integrated throughout the district and develop means to assess student demonstration of those traits.							
<b>Performance Objective 4:</b>	Focus integration of service learning into curriculum as a means of authentic character development							
<b>Summative Evaluation:</b>	Teacher lesson plans, course curricular collaboration, shared Service-Learning curriculum and resources on Service-Learning website							
<b>Needs Assess.</b>	<b>Action Step(s)</b>	<b>Sp. Pop.</b>	<b>Person(s) Responsible</b>	<b>Timeline Start</b>	<b>Timeline End</b>	<b>Resources Human/Material/Fiscal</b>	<b>Formative Evaluation</b>	<b>Documented</b>
Service Learning teacher input	Provide staff development on using Service-Learning as a teaching methodology to promote problem-solving and higher-level thinking skills. Increase Staff Dev on Service Learning to teachers.	All	Administration, Campus SL Leaders	August 2009	June 2010	SL grant, Staff Dev. Director, Region 10	Agendas, Documentation of training	
Community/Campus feedback	Develop reflection methods within appropriate content areas which guide students to recognize Character Traits	All	Curriculum Directors, Classroom teachers, Service Learning Coordinator	August 2009	June 2010	List of Character Education best practices and resources, instructional specialists, content curriculum writers	CISD curriculum documents, lesson plans, classroom visits	

## Coppell Middle School West Campus Improvement Plan 2009-2010

<b>Strategic Objective/Goal 2:</b>	We will identify CISD character traits to be integrated throughout the district and develop means to assess student demonstration of those traits.							
<b>Performance Objective 5:</b>	Meet Chapter 37 TEC guidelines: student suspension needs to be a maximum of 3 days.							
<b>Summative Evaluation:</b>	All student suspensions will be a maximum of 3 days.							
<b>Needs Assess.</b>	<b>Action Step(s)</b>	<b>Sp. Pop.</b>	<b>Person(s) Responsible</b>	<b>Timeline Start</b>	<b>Timeline End</b>	<b>Resources Human/Material/Fiscal</b>	<b>Formative Evaluation</b>	<b>Documented</b>
<p><b>Discipline Data Validation Indicator #1: Length of Student's Out-Of-School Suspension</b></p> <p>This indicator identifies districts with students reported as suspended out-of-school (OSS) for more than the three school days allowed under TEC §37.005.</p>	<p>Until a Due Process Hearing or a JJAEP Intake Conference can be held, the principal or other appropriate administrator will place the student in one of the following:</p> <ol style="list-style-type: none"> <li>1. Another appropriate classroom</li> <li>2. In-school suspension</li> </ol> <p>Coppell ISD Alternative Education Campus</p>	All	Campus Administration	Aug. 2009	May 2010	<p>Director of Student Services will provide ongoing training for campus administrators and the PEIMS coordinator based on Chapter 37 TEC.</p> <p>Dates/times/location will be provided for additional trainings occurring at our regional service center.</p> <p>The first training occurred August 2008 and will occur every August of each consecutive school year.</p>	All suspensions monitored for student information; reports run quarterly within student information system to track consecutive days of suspension will show no student suspended more than 3 consecutive days.	



# Coppell Middle School West Campus Improvement Plan 2009-2010

<b>Strategic Objective/Goal 3</b>	We will increase efficiency in the district operations and educational delivery system through the use of technology, and further develop business and community partnerships in order to best achieve our mission and objectives.							
<b>Performance Objective 1:</b>	Increase CISD staff's level of technology integration expertise (proficiencies) through a differentiated staff development program that addresses 21 <sup>st</sup> Century technology skills							
<b>Summative Evaluation:</b>	Communication reports, PTO reports							
<b>Needs Assess.</b>	<b>Action Step(s)</b>	<b>Sp. Pop.</b>	<b>Person(s) Responsible</b>	<b>Timeline Start</b>	<b>Timeline End</b>	<b>Resources Human/Material/Fiscal</b>	<b>Formative Evaluation</b>	<b>Documented</b>
Strategic Plan, Campus feedback, AEIS Report	Provide training to staff on the implementation and best practice of SMART Boards within the classroom.	All	Campus Admin.	August 2009	June 2010	Outside consultants, in-district presenters.	Documentation of CISD staff development Eduphoria records On-line and paper evaluations	

## Coppell Middle School West Campus Improvement Plan 2009-2010

<b>Strategic Objective/Goal 3</b>	We will increase efficiency in the district operations and educational delivery system through the use of technology, and further develop business and community partnerships in order to best achieve our mission and objectives.							
<b>Performance Objective 2:</b>	Enhance the Coppell ISD communication system to provide district staff, parents, community members, and business partners with secure, effective, and efficient communication via a reliable and dynamic infrastructure.							
<b>Summative Evaluation:</b>	Communication reports, PTO reports							
<b>Needs Assess.</b>	<b>Action Step(s)</b>	<b>Sp. Pop.</b>	<b>Person(s) Responsible</b>	<b>Timeline Start</b>	<b>Timeline End</b>	<b>Resources Human/Material/Fiscal</b>	<b>Formative Evaluation</b>	<b>Documented</b>
AEIS Report, Parent/Campus feedback	Utilize a variety of communications to inform parents of strategies being implemented to create learning environments that promote student success	All	Campus Admin.	August 2009	June 2010	Title 1 Funds: \$500	PTO minutes, communication samples	

# Coppell Middle School West Campus Improvement Plan 2009-2010

## APPENDIX

### **Needs Assessment:**

AEIS =Academic Excellence Indicator System, CBA's =Curriculum Based Assessment, DR=Discipline Report, FS=Faculty Survey, O=Other (specify), PS=Parent Survey, PBMAS=Performance Based Monitoring Assessment System, SS=Student Survey

### **Special Populations (Sp. Pop):**

ABC's=Academics, Behavior, Communication & Social Skills

AP=Advanced Placement

AR=At Risk

E=Ethnicity

ESL=English as a Second Language

GT=Gifted and Talented

IE =Individual Education Plan

IBDP=International Baccalaureate Diploma Program

ICLE=International Center for Leadership in Education

LASSO=Language Acquisition and Social Skills Opportunities

LOTE=Language Other than English

LS=Life Skills

PA=Practical Academics

PLC=Professional Learning Communities

PST =Promoting Success Teams

SE=Special Education

SL=Service Learning

SL=Structured Learning

[SPP](#) =State Performance Plan

TES=Texas Effectiveness Student Teacher

TOSA=Teachers on Special Assignment

YMCA/CARE=Chemical Awareness Resource Education

**Committees:** AC=Assessment, CC=Curriculum, LCO=Legislative/Campus Oversight, PC=Parent and Community, PD=Prof Dev

**Federal Funds:** T1=Title 1, TITLE II=Title 2, TITLE IID-Title 2D, T3=Title 3, T4= Title 4, SPED=Special Education