



# WOODBIDGE SCHOOL DISTRICT

40 Beecher Road – South  
Woodbridge, Connecticut 06525

Jonathan S. Budd, Ph.D. – Superintendent

## MEMORANDUM

TO: Woodbridge Board of Education  
FROM: Jonathan S. Budd, Ph.D., Superintendent  
DATE: June 8, 2021  
RE: Proposed Revision of Policy 5113, “Attendance/Excuses/Dismissal”

Based on this morning’s meeting of the Board Policy Committee, please find attached a proposed revised Policy 5113 which would accomplish the following:

- Clarify the preferred mechanism for parents/guardians reporting a student absence (p. 1).
- Add definition of, and procedures for requesting approval for, “extraordinary educational opportunities” (p. 4).

The proposed revision would also strike older language that in some cases is repetitive, and in other cases conflicting. The proposed language aligns with the relevant Connecticut General Statutes as well as best practices for promoting student attendance at school.

In addition, this proposed revision would integrate current Policy 5113.2, “Truancy,” so that one cohesive policy on student attendance would exist.