

**Purchase Request # 1**  
**Regular Board Meeting August 28, 2018**  
**Consideration of Approval to Purchase Surveillance,**  
**Security and Monitoring Equipment and Services**

**ADMINISTRATION RECOMMENDATION/REPORT**

The District President recommends the Board of Trustees approve the purchase of surveillance, security and monitoring equipment and services from Digital Air Control, Inc. (DAC, Inc.) for the video monitoring approved in the Safety Plan.

**BACKGROUND**

The Campus Safety Plan, approved by the Board on November 14, 2017, was developed to help support safety issues and identified areas that needed to be upgraded, updated or expanded. The need to improve and expand video monitoring systems throughout the District's facilities is part of that plan.

Reference number (REF) 4183 was issued to track the volume of spend for purchase of surveillance, security, monitoring equipment and related services. Tracking of spend volume is accomplished through the Purchasing Department's eProcurement system. The system is set to automatically notify the contract owner when 85% of the approved expenditure is reached, which triggers the contract owner to analyze current and future spend.

DAC, Inc. has a contract through the DIR cooperative purchasing program to provide products and related services for surveillance, security and monitoring, contract number DIR-TSO-3647, and is in compliance with the competitive procurement requirements set forth in Section 44.031 of the Texas Education Code, as permitted through Section 791.011 of the Texas Government Code.

**IMPACT OF THIS ACTION**

This purchase will improve and expand the video monitoring systems used by the Collin Police Department. These improvements and expansion will help to identify, document and provide faster response times for campus emergencies/incidents to ensure the safety of students, District employees, and visitors.

**BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)**

This purchasing request is for spend authorization for \$400,000.00 which is budgeted in the Safety Plan's FY19 operating budget.

**MONITORING AND REPORTING TIMELINE**

The term of contract will be September 1, 2018 through August 31, 2019

**RESOURCE PERSONNEL**

Ken Lynn

Chief Financial Officer

972-758-3831