

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF REGENTS
GALVESTON COMMUNITY COLLEGE DISTRICT
4015 Avenue Q
Galveston, Texas 77550
Room M-220 – Moody Hall
May 14, 2025
5:30 p.m.**

At the Regular Meeting of the Galveston Community College District Board of Regents, duly held on Wednesday, May 14, 2025 in Room M-220 of Moody Hall, commencing at 5:30 p.m., the following Regents were present:

Ms. Karen F. Flowers, Chairperson
Mr. Fred D. Raschke, Vice Chairperson
Mr. Michael B. Hughes, Secretary (excused)
Mr. Garrik Addison
Mr. Armin Cantini
Dr. Norman Hoffman
Mr. Raymond Lewis, Jr. (attended virtually)
Ms. Mary R. Longoria
Ms. Carolyn L. Sunseri

Faculty and staff present included Dr. W. Myles Shelton, President, Dr. Carmen Allen, Ms. Veronica Atterberry, Mr. Tyree Bearden, Dr. Conrad Breitbach, Mr. Ed Chrnko, Mr. Ron Crumedy, Ms. Barbara Dover, Mr. Jeff Engbrock, Ms. Breanne Lorefice, Dr. Cissy Matthews, Mr. Paul Mendoza, Dr. Van Patterson, Dr. Ana Sanchez, and Dr. Tirizia York.

- I. CALL TO ORDER REGULAR MEETING:** Chair Flowers opened the Regular Meeting at 5:30 p.m. in Room M-220 of Moody Hall and determined a quorum was present.
- II. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE:** Mr. Flowers began with a moment of silence and asked Ms. Longoria to lead the Pledge of Allegiance.
- III. CERTIFICATION OF POSTING NOTICE OF REGULAR MEETING:** Dr. Shelton confirmed that the notice of the Regular Meeting had been properly posted on May 9, 2025.
- IV. RECOGNITION OF GUESTS:** There were no guests in attendance.
- V. CONSIDER APPROVAL OF MINUTES FROM THE REGULAR MEETING OF APRIL 9, 2025:** A reading of the minutes was waived. Mr. Raschke moved to approve the minutes as published; Ms. Longoria seconded. The motion passed unanimously.

VI. CITIZENS DESIRING TO APPEAR BEFORE THE BOARD ON AGENDA AND NON-AGENDA ITEMS: There were no citizens desiring to appear before the Board.

VII. INFORMATIVE REPORTS:

1. Student Success Story: Dr. Shelton introduced this agenda item and Dr. Carmen Allen, who presented on the Childcare Needs Assessment. Three different data sources were used, and included the Student Financial Wellness Survey (Trellis Strategies), Student Satisfaction Inventory (RNL), and the Pregnant and Parenting Students' Data Collection (THECB). The presentation also covered the services in the community available to student parents, including the Moody Early Childhood Center, and GISD Morning & After School Programs. In addition, Galveston College Resources include, a liaison to assist parenting students in coordinating college readiness and student success efforts, information available on the GC website for resources such as tutoring, financial aid, advising, and tips for parenting students, a breastfeeding & lactation room in the HSEC, and information on the community resources available. Takeaways include: as many as 1 in 3 GC students may be parenting a minor, parenting students face unique challenges and experiences, and in the absence of childcare, GC offers resources to help parenting students thrive.
2. Monthly Financial Reports –April: Mr. M. Jeff Engbrock, Comptroller/CFO, presented the financial report for the month of April. With 67 percent of the year completed, income generated was \$28,210,612 or 93 percent of the fiscal year 2024-25 revenue budget compared to 91.2 percent this time last year. State funds for March are \$3,898,145, or 75.7 percent of the budget, based on the change in how state funds are now distributed. Tuition and fees were \$5,712,805 or 106.2 percent of the budget compared to 94.3 percent last year. Local taxes are \$17,406,777 or 94.5 percent of the budget compared to 95.3 percent last year. Local Revenue is \$1,192,855 or 86.3 percent of the budget, compared to 85.1 percent last year. He reported that total expenses are \$18,271,441, or 60.2 percent of the expenditure budget, compared to 61.5 percent last year. Mr. Engbrock gave a brief overview of Funds 71 and 72.

VIII. CONSENT AGENDA: Ms. Flowers proceeded with the Consent Agenda. Mr. Lewis moved to approve the Consent Agenda and Action Item No. 3, 4, 7, 8, 9, 10 and 11; Ms. Longoria seconded. The motion passed unanimously. A copy of the Consent Agenda is attached as **Exhibit A**.

IX. ACTION ITEMS:

1. Consider Approval of Facilities Committee Recommendation Regarding Bids for the Roof Retrofit for the Main Campus Gym: Mr. Fred Raschke, Facilities Committee Acting Chair presented this item to the Board. The Facilities Committee

met prior to this meeting to consider a recommendation to the Board regarding bids for the Roof Retrofit for the Main campus Gym. The bid included the retrofit of the roof with an alternative bid to include the interior lining. After reviewing the bids, staff recommends the contract be awarded to Hyperion Construction, 12815 S. Palomino Lak Circle, Cypress, Texas 77429, for having the lowest bid for the retrofit of the roof only. The interior lining will be addressed as a future project.

It was the Committee's recommendation, and Mr. Raschke moved to approve the bid from Hyperion Construction in the amount of \$311,340.99; Mr. Lewis seconded. The motion passed unanimously.

2. Consider Approval of Facilities Committee Recommendation Regarding Design (Architectural & Engineering Services) Proposal for Student Housing: Mr. Fred Raschke, Acting Facilities Committee Chair presented this item to the Board. The Facilities Committee met prior to this meeting to consider a recommendation to the Board regarding a design proposal for student housing. The proposal is for Architectural Drawings, Structural Drawings, and MEP Drawings. The scope of work will include site plans, floor plans exterior elevations, roof plan, window and door schedules, electrical plans, interior details, wall sections, cross sections and an exterior detail sheet. The total cost of the proposal is \$40,100.00.

It was the Committee's recommendation, and Mr. Raschke moved to approve the proposal for design (architectural & engineering) services from Creole Designs, in the amount of \$40,100, and authorize the President to execute the contract; Ms. Longoria seconded. The motion passed unanimously.

3. Consider Approval of Senate Bill 17 (2023 Legislative Session) Compliance Reporting Certification Form for FY 2025: The Board unanimously approved the Senate Bill 17 (2023 Legislative Session) Compliance Reporting Certification Form for FY 2025. This item was passed in the Consent Agenda.
4. Consider Approval of FY 2026 Budget and 2025 Tax Rate Planning Calendar: The Board unanimously approved the FY 2026 Budget and 2025 Tax Rate Planning Calendar. This item was passed in the Consent Agenda.
5. Consider Approval of Food Service Contract Effective June 1, 2025: Dr. Shelton presented this item to the Board. Three proposals were received. Mr. C's was the lowest priced and after evaluation of all the bids the recommendation is for Mr. C's to continue providing the food service. The charge does increase to \$24.95 per day/ per student. That is about a 4% increase over what is currently being charged. The anticipated cost to the college is \$2,045.90 per student.

Ms. Sunseri moved to award the food service contract to Lagniappe Dinning Service (Mr. C's) effective June 1, 2025; Dr. Hoffman seconded. The motion passed unanimously.

6. Consider Approval of Student Housing and Board Fees Effective June 1, 2025: Dr. Shelton presented this item to the Board. The room costs will remain the same, and no increase is recommended. Due to the increase cost of food, the price to the student will have to increase from \$2,561.74 per semester to \$2,659.67 per semester, or \$5,319.34 annually. It is a 3.82% increase based on the cost of the food increase.

Dr. Hoffman moved to approve the Student Housing and Board Fees, Effective June 1, 2025; Ms. Sunseri seconded. The motion passed unanimously.

7. Consider Approval of Proposal for Fiber Cabling Relocation for the House Located at 2215 38th Street: The Board unanimously approved the proposal for fiber cabling relocation for the house located at 2215 38th Street. This item was passed in the Consent Agenda.
8. Consider Approval of Change Order to Existing Ferrilli Contract for Continuing Education Grant and Scholarship Packaging: The Board unanimously approved the change order to the existing Ferrilli contract for continuing education grant and scholarship packaging. This item was passed in the Consent Agenda.
9. Consider Approval of Proposal for On-Demand Tutoring Platform: The Board unanimously approved the proposal submitted by Upswing, for the on-demand tutoring platform. This item was passed in the Consent Agenda.
10. Consider Approval of Faculty Change in Rank: The Board unanimously approved the change in rank for Dr. Jacquelyn Cresswell to Assistant Professor. This item was passed in the Consent Agenda.
11. Consider Conferment of Faculty Tenure: The Board unanimously conferred the Faculty Tenure of Ms. Jaime Retiz. This item was passed in the Consent Agenda.

X. SPECIAL REPORTS AND COMMENTS:

1. Student Representative: Ms. Alicia Fletcher, SGA President, presented the SGA report. Student Government updates since the last meeting are:

March 5 th :	Island Fest
March 27 th :	Balling on a Budget
April 17 th :	Easter Egg Hunt
May 6 th :	Mascot Reveal
May 7 th :	Induction Ceremony

Ms. Fletcher shared the mascot reveal video with the Board.
Other updates Included:

- SGA elections were held in April.
- Ms. Fletcher introduced the new SGA President Ms. Mariana Hernandez Lima, who introduced the newly elected Vice President Ms. Chaniya Brown. Other elected positions were: Lydia Ybara, Secretary, Alyssa Berry, Treasurer, and Tenia Grissom, Parliamentarian. Ms. Hernandez Lima thanked the Board for the opportunity and stated that she is excited to get to work.

Ms. Fletcher closed with some remarks thanking the Board.

2. Faculty Representative: Mr. Tyree Bearden, Faculty Senate President, introduced Dr. Sanchez and Ms. Barbara Dover who presented on the Honors STEM Program. Dr. Sanchez gave an overview of the program from its beginning in 2022 until 2024.
3. President: Dr. Shelton congratulated Jamie Retiz on being awarded tenure, and Dr. Cresswell on her change in rank. Dr. Shelton added that Dr. Cresswell was part of a team that was featured in the “Gardens in the Gulf” feature on channel 2. He congratulated her on her work with NOAA.

Dr. Shelton recognized Chef Mendoza for his retirement, and 20 years of service to the College. He thanked him for preparing the meals for the Board and congratulated him on his retirement.

Other updates include:

- Commencement is on Friday, May 16th. 690 students are graduating and have earned 844 awards.
- Nursing Pinning is at 1:00 p.m.
- BBS Awards Luncheon is tomorrow at noon.
- Thanks to Ed Chrnko and the Marketing Staff for the signed picture and baseball card of Riptide.

Legislative Update:

- SB1 is on track, as is the supplemental appropriations bill, so the community college funding looks good. The Governor is looking to put a writer into the appropriations bill to freeze tuition and fee increases for the next 2 years.
- SB1786 (the update of HB8) looks at defining what a credential of value is. It uses a definition of return on investment.
- SB37 is the bill that redefines how Faculty Senates operate, is being re-written in the House and we expect that to come out of committee this week.
- There are still bills pending on accreditation, residency status, and tax code changes

Salary Study:

- The salary study is almost complete and we anticipate the final report by the end of May. This is a market study, not based on inflation or CPI.

Facilities:

- The Landmark Award was presented to Galveston College and PBK for the new HSEC Building. It established it as a significant educational structure for 2024.
- There is still a punch list to complete on the HSEC.
- Earlier in the meeting, the board approved 36 new housing beds that will be created for students on campus.

Dr. Shelton concluded by letting the Board know that the Dates to Remember sheet is in the Board folders and that June 17th is the Board Retreat.

Brief discussion was had on the NSF grant funding and how it would affect the honors program.

4. Regents: There were no Regent reports.

5. Chairperson: Ms. Flowers thanked everyone.

XI. ADJOURNMENT: There being no further business to come before the Board, the Regular Meeting adjourned at 6:39 p.m.

APPROVED AS CORRECT:

Michael B. Hughes, Secretary

Karen F. Flowers, Chairperson

Consideration of Consent Agenda

The consent agenda format is an organization process for meetings that allows the governing board to focus its time and attention on action items that require more elaboration, information, and/or discussion. The intent of the consent agenda is to support efficiency and effectiveness of the meeting.

A roll call of individual action items will determine the consent agenda. If a Regent has a question or plans to cast a negative vote regarding a specific recommendation, then the Regent(s) need to acknowledge their intention to the Chairperson by show of hand during the roll call. This action item will be considered in the regular order of business as an individual action item.

Those action items that the Regents plan to approve without further question or discussion will be placed on the consent agenda during roll call of individual action items. Upon the creation of the consent agenda, a motion, a second to the motion, and unanimous approval of the Board of Regents is needed to approve the action items. Upon approval of the consent agenda, the Board of Regents will proceed with the remainder of the agenda.

Tally of
Action Items:

	<u>Consent Agenda</u>	<u>President Recommended Separate Action</u>	<u>Board Separate Action</u>	<u>Page #</u>
#1 - Consider Approval of Policies Committee Recommendation Regarding the Adoption of Proposed Revisions to Local Board Policies and Regulations		✓		43
#2 – Consider Approval of Agreement Between The University of Texas Medical Branch at Galveston and Galveston College to Provide Student Health and Counseling Services for the 2025-26 Academic Year	✓			45
#3 – Consider Ratifying Acceptance of Increase in U.S. Department of Education 2024-2025 Federal Grant Award – (Perkins) Career and Technical Education – Basic Grants	✓			59
#4 – Consider Approval of Change Order to Existing Ferrilli Contract for Continuing Education Grant and Scholarship Packaging	✓			61
#5 – Consider Approval of Contract for Disaster Restoration and Recovery Services	✓			74
#6 – Consider Approval of Contract Extension for BibliU	✓			104
#7 – Consider Faculty Retirement	✓			106
#8 – Consider Full-time Faculty Reappointments		✓		107