



Book	Policy Manual
Section	First Reading by Board
Title	DEVELOPMENT OF ADMINISTRATIVE GUIDELINES
Code	po1230.01
Status	First Reading
Adopted	May 25, 2016

#### 1230.01 - **DEVELOPMENT OF ADMINISTRATIVE GUIDELINES**

The ~~School~~ Board delegates to the Superintendent the function of designing and implementing the guidelines, required actions, and detailed arrangements under which the District will operate. These administrative guidelines shall not be inconsistent with the policies adopted by the Board.

The Board itself will formulate and adopt administrative guidelines and rules only when required by law, and when the Superintendent recommends Board adoption.

The Superintendent may also issue such administrative and student handbooks as ~~s/he~~ the Superintendent may consider necessary for the effective administration of the schools and distribute them to employees and students and/or their parents.

**[ X ]** The Superintendent may consult with appropriate District leadership and stakeholders, when appropriate, during the development of administrative guidelines. **[END OF OPTION]**

As long as the provisions of these administrative guidelines and handbooks are not inconsistent with Board policies, or with Federal/State law, they will be considered to be an extension of the policy manual and binding upon all employees and students.

**[ - ]** All current administrative guidelines ( ) and handbooks **[END OF INTERNAL OPTION]** shall be published on the District website and be readily accessible to staff, students, parents, and community members to ensure transparency and ease of access. **[END OF OPTIONAL SENTENCE]**

**[ - ]** The Superintendent shall maintain a current organizational chart to which immediate reference can be made by the Board or any employee of the Board. **[END OF OPTION]**

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Legal 118.24, Wis. Stats.

**Last Modified by Ellen Suckow on February 4, 2026**